

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE
Tuesday 9th APRIL 2024, 7-8 PM
Supporting Document A

INCOME [Details for item 06/24-25(3)]:

• **Income – Market stall fees:**

| Company | Reason | Market date(s) | Date received in account | Paid In |
|-------------------------------|-------------------|----------------|--------------------------|---------|
| Cambridge luxury Bakes | Trader Stall fees | Jan. '24 | 18/03/'24 | £53.00 |
| Mill Blossom Flowers | Trader Stall fees | Jan. '24 | 18/03/'24 | £15.00 |
| Kokoraki Deli & more | Trader Stall fees | Jan. '24 | 18/03/'24 | £15.00 |
| Kokoraki Deli & more | Trader Stall fees | Feb. '24 | 18/03/'24 | £15.00 |
| Clare's Refill Station | Trader Stall fees | Jan. '24 | 28/03/'24 | £15.00 |
| Clare's Refill Station | Trader Stall fees | Feb. '24 | 25/03/'24 | £15.00 |
| Butterfly Legacy Project | Trader Stall fees | Feb. '24 | 18/03/'24 | £25.00 |
| Meadow and Woodland Livestock | Trader Stall fees | Feb. '24 | 19/03/'24 | £23.00 |
| Granola Queen | Trader Stall fees | Feb. '24 | 19/03/'24 | £15.00 |
| Sammy's Pet Treats | Trader Stall fees | Feb. '24 | 25/03/'24 | £15.00 |
| Kezza's Chocolate Creations | Trader Stall fees | Mar. '24 | 25/03/'24 | £15.00 |

EXPENDITURE [Details for item 06/24-25(4)]:

RETROSPECTIVE PAYMENTS – DIRECT DEBIT:

| | | |
|------|---|---------|
| i) | Unity Trust – Bank charges. Quarterly fee (cashd 31/03/'24) | £18.00 |
| ii) | CF Corporate Finance Ltd - Quarterly lease photocopier, 3rd quarter (cashd 27/03/'24) | £153.60 |
| iii) | EE Limited - Mobile phones staff - Mar. '24 (cashd 18/03/'24) | £45.73 |
| iv) | Lloyds Bank, Credit card - period: Feb. '24 (Laptop; monitor; IT and phone accessories; keys; Community Lounge refreshments & materials; bank fees) (cashd 18/03/'24) | £848.60 |

NEW PAYMENTS:

| | | |
|-------|--|--------------|
| v) | Staff salaries (Clerk; Deputy Clerk; Market Manager)- Apr. '24 (payment date 24/04/'24) | Confidential |
| vi) | HMRC – period 1, 6 Apr. – 5 May 2024 | Confidential |
| vii) | CAPALC affiliation fee [Approved at Full Council 26 th Mar. '24, item 260/23-24(2)] | £767.92 |
| viii) | SLCC – training Community Engagement, Feb. 2024 (Deputy Clerk) | £78.00 |
| ix) | South Cambs DC - Rent NTC office – Apr. 2024 | £250.00 |
| x) | South Cambs DC - Hire Assembly Room, The Cabin, Council meetings in Apr. '24 | £130.50 |
| xi) | South Cambs DC - Hire Assembly Rooms, The Cabin, Annual Town Meeting, Apr. '24 | £105.00 |
| xii) | South Cambs DC - Hire Assembly Room, The Cabin, Community Lounge, Apr. '24 | £120.00 |
| xiii) | South Cambs DC - Hire Assembly Room(s), for markets – Apr. '24 | £78.00 |
| xiv) | CBS Office Solutions – Printing costs Mar. '24 | £16.22 |