

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE
Tuesday 10th OCTOBER, 8-9 PM
Supporting Document A

INCOME [Details for item 39/23-24(3)]:

• **Income – Market stall fees:**

Company	Reason	Market date(s)	Date received in account	Amount
Food Truck revolution (on behalf of Northstowe Foodies)	Trader Stall fee	Jan – Mar 2023 (x3)	20/09/23	£30.00
Food Truck revolution (on behalf of Northstowe Foodies)	Trader Stall fee	Apr – Jul 2023 (x9)	20/09/23	£90.00
The Health Gallery	Trader Stall fee	Apr – Jul '23 (x4)	14/09/23	£100.00
The Health Gallery	Trader Stall fee	Aug. 2023	04/10/23	£25.00
Clare's Refill Station	Trader Stall fee	July 2023 (x1)	18/09/23	£15.00
Webbsour	Trader Stall fee	July 2023 (x2)	19/09/23	£30.00
Kokoraki Deli	Trader Stall fee	17/09/2023	19/09/23	£15.00

• **Income - Other**

Company	Reason	Date received in account	Amount
South Cambridgeshire District Council	Precept – 2 of 2 for '23-'24	21/09/23	£55,579.71
Cambridgeshire ACRE	Community Lounge - claim against venue hire costs for August 2023	29/09/23	£500.00
Longstanton Parish Council	Share of costs year 1 for ParkPlay	03/10/23	£2,500.00

EXPENDITURE [Details for item 39/23-24(4)]:

RETROSPECTIVE PAYMENTS – DIRECT DEBIT:

- i) Lloyds Bank – Credit card – period: August 2023 (monthly credit card fee; Community Lounge refreshments; phone chargers) (cashd 18/09/2023) £73.72
- ii) EE Limited – Mobile phones, monthly fee – September 2023 (cashd 18/09/23)
Note: lower amount for this month, due to credit notes received from EE for a total of £30.00, as a result of overcharging in August. £1.20
- iii) TPT Pensions Trust - staff pension contributions for Sep '23 (cashd 27/09/23) Confidential
- iv) Bank charges Unity Trust, period Jul - Sep '23 (cashd 30/09/2023) £18.00

NEW PAYMENTS:

- v) Staff salaries - Town Clerk & Deputy Clerk; for Oct. 2023 (payment date 25/10/23) Confidential
- vi) HMRC – period 7, 6 Oct. – 5 Nov. '23. Confidential
- vii) Longstanton Village Hall Institute – Room hire for use as meeting space for staff, period 19th June – 15th Sep. '23.
[\[Following resolution Full Council 27th June 2023, item 84/23-24\(2\)\]](#) £1,000.00
- viii) Phoenix Events (East). Event management markets in Sep. '23. [Following resolution at [Full Council, 25th July 2023, item 108/23-24](#)]. £432.00
- ix) South Cambs DC - Rent NTC office 15th Sep. - 15th Oct. '23 £250.00
- x) South Cambs DC - Hire Assembly Rooms, 17th Sep. '23 market £180.00
- xi) South Cambs DC - Hire meeting space in Sep. '23 (x4 meetings) £121.50
- xii) Staff expenses Clerk, period 07/07 - 05/10/23 (final GiffGaff bill; car mileage) £17.43