

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE
Tuesday 12th DECEMBER, 8-9 PM

Supporting Document A

INCOME [Details for item 56/23-24(3)]:

• **Income**

Company	Reason	Date received in account	Paid In
Cambridgeshire ACRE	Northstowe Community Lounge – grant funding 1 of 2 for period Nov. '23-Oct. '24.	14/11/23	£900.00
Homes England	Sponsorship towards costs of Christmas tree 2023	27/11/23	£500.00

• **Income – Market stall fees:**

Company	Reason	Market date(s)	Date received in account	Paid In
Purple Panda Pampering	Trader Stall fees	Oct. '23	14/11/23	£15.00
Burlap and Twine Floral Designs	Trader Stall fees	Oct. '23	29/11/23	£15.00

EXPENDITURE [Details for item 56/23-24(4)]:

RETROSPECTIVE PAYMENTS – DIRECT DEBIT:

- | | | |
|------|---|--------------|
| i) | TPT Pensions Trust - staff pension contributions for Nov '23 (cashd 23/11/23) | Confidential |
| ii) | Lloyds Bank - Credit card – period: Oct '23 (storage boxes; 2-way splitter; electricity keys; traffic cones; postage costs; monthly credit card fee) (cashd 16/10/2023) | £146.89 |
| iii) | EE Limited - Mobile phones, monthly fee – Nov. '23 (cashd 17/10/23) | £29.05 |

RETROSPECTIVE PAYMENTS – OTHER:

- | | | |
|-----|--|---------|
| iv) | PPL PRS – Music licence for 25 th Nov. '23 Switch-on event (cashd 20/11/23) | £134.89 |
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NEW PAYMENTS:

- | | | |
|-------|---|--------------|
| v) | Staff salaries - Town Clerk & Deputy Clerk; for Dec. 2023 (payment date 22/12/23) | Confidential |
| vi) | HMRC – period 9, 6 Dec. '23 – 5 Jan. '24. | Confidential |
| vii) | CBS Office Solutions – Printing costs 01 – 29 Nov. '23 | £12.91 |
| viii) | CBS Office Solutions – Phoenix Fire Ranger Cabinet | £1,611.60 |
| ix) | Print-Out, Histon – A1, A2 and A3 posters for market promotion (order 31/08/23) | £99.60 |
| x) | Posh Electrical Services – Pat testing of electrical equipment in office | £147.00 |
| xi) | South Cambs DC - Rent NTC office - 16 th Nov – 30 th Nov. '23 | £125.00 |
| xii) | South Cambs DC - Rent NTC office - December 2023 | £250.00 |
| xiii) | South Cambs DC - Hire Assembly Room, The Cabin, Council meetings in Dec. '23 | £121.50 |
| xiv) | South Cambs DC - Hire Assembly Room, The Cabin, Community Lounge, Dec. '23 | £144.00 |
| xv) | South Cambs DC - Hire Assembly Room(s), for markets - Dec. '23 | £429.00 |
| xvi) | Phoenix Events (East) – event management for markets – Nov. '23 | £576.00 |
| xvii) | Phoenix Events (East) – event management for markets – Dec. '23 | £432.00 |