

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE
Tuesday 16th JANUARY 2024, 8-9 PM

Supporting Document A

INCOME [Details for item 66/23-24(3)]:

• **Income – Market stall fees:**

Company	Reason	Market date(s)	Date received in account	Paid In
Tumis Creations	Trader Stall fees	Sep. '23	11/12/23	£25.00
Tumis Creations	Trader Stall fees	Oct. '23	11/12/23	£25.00
Kokoraki Deli & More	Trader Stall fees	Oct. '23	18/12/23	£15.00
Kokoraki Deli & More	Trader Stall fees	Nov. '23	18/12/23	£15.00
Kokoraki Deli & More	Trader Stall fees	Dec. '23	18/12/23	£15.00
The Health Gallery	Trader Stall fees	Nov. '23	08/01/24	£25.00
Prestige Doughnuts	Trader Stall fees	Dec. '23	08/01/24	£15.00
Handcrafted by Wendy	Trader Stall fees	Nov. '23	09/01/24	£25.00
The Health Gallery	Trader Stall fees	Dec. '23	09/01/14	£25.00
Tourmaline	Trader Stall fees	Nov. '23	09/01/24	£15.00
Sourdough Hub	Trader Stall fees	Nov. '23	10/01/24	£15.00
Sourdough Hub	Trader Stall fees	Dec. '23	10/01/24	£15.00
Victoria Rose Artisan Bakery	Trader Stall fees	Nov. '23	10/01/24	£55.00
Victoria Rose Artisan Bakery	Trader Stall fees	Dec. '23	10/01/24	£15.00
Poundsworth	Trader Stall fees	Oct. '23	10/01/24	£45.00

EXPENDITURE [Details for item 66/23-24(4)]:

RETROSPECTIVE PAYMENTS – DIRECT DEBIT:

- i) TPT Pensions Trust - staff pension contributions for Dec '23 (cashd 21/12/2023) Confidential
- ii) Lloyds Bank, Credit card - period: Nov '23 (items for Switch-on (tape; flowers; electricity key; various); keyboard; hole puncher; refreshments Community Lounge; refreshments market; small stationery; monthly credit card fee) (cashd 18/12/2023) £174.21
- iii) EE Limited - Mobile phones, monthly fee – Dec. '23 (cashd 18/12/2023) £26.40
- iv) Bank charges Unity Trust, period Oct - Dec '23 (cashd 31/12/2023) £18.00
- v) CF Corporate Finance - Costs hire photocopier Quarter 2 (cashd 27/12/2023) £153.60

NEW PAYMENTS:

- vi) Staff salaries - Town Clerk & Deputy Clerk; for Jan. '24 (payment date 17/01/24) Confidential
- vii) HMRC – period 10, 6 Jan. – 5 Feb. '24. Confidential
- viii) CBS Office Solutions – Printing costs Dec. '23 £6.67
- ix) South Cambs DC - Rent NTC office – January 2024 £250.00
- x) South Cambs DC - Hire Assembly Room, The Cabin, Council meetings in Jan. '24 £130.50
- xi) South Cambs DC - Hire Assembly Room, The Cabin, Community Lounge, Jan. '24 £144.00
- xii) South Cambs DC - Hire Assembly Room(s), for markets – Jan. '24 £663.00
- xiii) Phoenix Events (East) – event management for markets – Jan. '24 £576.00
- xiv) The Christmas Decorators - Supply tree and lights 2023 £2,904.00
- xv) SLCC – New Clerk training – Dec. '23/ Deputy Clerk £24.00
- xvi) SLCC – Microsoft Excel training – Dec. '23/ Deputy Clerk £144.00
- xvii) CAPALC - Internal Audit Service, Mid-year audit Nov. '23 £233.40
- xviii) CAPALC – Canva; Social Media Graphics Platform training - Jan. '24/ Deputy Clerk £70.00
- xix) CAPALC – New Clerk Training - Jul. '24/ Deputy Clerk £250.00