

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE

Tuesday 15th April 2025, 7-8 PM

Supporting Document A

INCOME [Details for item 05(3)/25-26/FG]:

• **Income – Market Pitch Fees:**

Company	Reason	Market dates	Received in account	Amount
Mr Doughnut Suffolk	Trader Pitch fee	MAR/APR/MAY 2025	28/03/2025	£36.00
Chocolate Queen	Trader Pitch fee	MAR/APR/MAY 2025	31/03/2025	£36.00
The Funky Ladybird	Trader Pitch fee	APR 2025	01/04/2025	£25.00
Selbys of Cambridge	Trader Pitch fee	MAR/APR/MAY 2025	01/04/2025	£52.00
Kuya's Catering	Trader Pitch fee	APR/MAY/JUN 2025	01/04/2025	£60.00
Poundsworth	Trader Pitch fee	APR/MAY/JUN 2025	01/04/2025	£36.00
Clare's Refill Station	Trader Pitch fee	APR/MAY/JUN 2025	03/04/2025	£36.00

• **Income – Other:**

Origin	Reason	Date received	Amount
Cambridgeshire ACRE	Grant Funding for Northstowe Community Lounge – FEB 25 sessions	14/03/2025	£96.00
Cambridgeshire ACRE	Additional grant funding for Northstowe Community Lounge. <i>Grant offer accepted at Full Council 25th March 2025, 274/24-25</i>	14/03/2025	£500.00
Unity Trust Bank	Credit interest on savings account.	31/03/2025	£255.39
South Cambridgeshire District Council	S106 – Town Board contribution (final contribution). <i>Offer accepted at Full Council 25th February 2025, 233/24-25.</i>	07/04/2025	£11,652.84

EXPENDITURE [Details for item 05(3)/25-26/FG]:

[RETROSPECTIVE] - PAYMENTS MADE / DIRECT DEBIT:

i)	Lloyds Bank - Credit card; period: FEB 25 (card fee) (cashd 17/03/25)	£3.00
ii)	EE Limited - Mobile phones staff – MAR 25 (cashd 18/03/25)	£64.46
iii)	TPT Pensions Trust - staff pension contributions for MAR 25 (cashd 26/03/25)	Confidential
iv)	CF Corporate Finance Ltd. – Quarterly lease costs photocopier (cashd 27/03/25)	£153.60
v)	Unity Trust Bank – Bank service charge, period FEB 25 (cashd 31/03/25)	£9.30
vi)	Information Commissioners Office, Data Protection Annual Fee (until 05/04/26) (cashd 04/04/25)	£47.00

NEW PAYMENTS:

vii)	Staff salaries – APR 25 (payment date 23/04/25)	Confidential
viii)	HMRC – period 1, 6 APR – 5 MAY 25	Confidential
ix)	Northstowe Hub CIC [on behalf of the Northstowe Food Bank] - Grant award. <i>Payment approved at Finance & Governance Committee 18th March 2025, 100/24-25(3)</i>	£1,500.00
x)	CAPALC/NALC affiliation fee 25-26. <i>Payment approved at Full Council 25th March 2025, 273/24-25(2)</i>	£815.41
xi)	South Cambs. DC - Hire Assembly Room, The Cabin, Council meetings/office 3 use – MAR 25	£165.50
xii)	South Cambs. DC - Hire Assembly Room, The Cabin, Council meetings/office 3 use – APR 25	£147.50
xiii)	South Cambs. DC - Rent NTC office; Hire rooms for: Community Lounge; market – APR 25	£565.00
xiv)	CBS Office Solutions - Printing costs – MAR 25	£11.05
xv)	Cloudy IT – annual costs (domain registration; domain management) + monthly management costs, for period 17/03/25-30/04/25	£630.61
xvi)	CAPALC - New Councillor training APR 2025 (Cllr Birr-Pixton)	£75.00
xvii)	Phoenix Events (East) Ltd - Market management support – MAR 2025 market	£142.80
xviii)	Phoenix Events (East) Ltd - Market management support – APR 2025 market	£142.80