

NORTHSTOWE TOWN COUNCIL - FINANCE, GOVERNANCE AND PLANNING COMMITTEE

Tuesday 17th June 2025, 7-9 PM

Supporting Document A

INCOME [Details for item 07/25-26/FGP(3)]:

• **Income – Market Pitch Fees:**

Company	Reason	Market dates	Received in account	Amount
Northstowe Arts	Trader Pitch fee	JUN/JUL/SEP 2025	20/05/2025	£60.00
Estelle Sweets Treats and Hire	Trader Pitch fee	APR/MAY/JUN 2025	28/05/2025	£36.00
Luna Moon Creations	Trader Pitch fee	JUL/SEP/OCT 2025	02/06/2025	£36.00

EXPENDITURE [Details for item 07/25-26/FGP(4)]:

• **[RETROSPECTIVE] PAYMENTS MADE - DIRECT DEBIT:**

i)	Lloyds Bank - Credit card; period: APR 25 (refreshments for Community Lounge - paid with C.ACRE grant received in March; refreshments for Annual Town Meeting; monthly card fee) (cashd 16/05/25)	£246.55
ii)	EE Limited - Mobile phones staff – MAY 25 (cashd 19/05/25)	£71.02
iii)	Unity Trust Bank – Bank service charge, period APR 25 (cashd 31/05/25)	£9.60
iv)	TPT Pensions Trust - staff pension contributions for APR 25 (cashd 03/06/25)	Confidential
v)	TPT Pensions Trust - staff pension contributions for MAY 25 (cashd 10/06/25)	Confidential

• **[RETROSPECTIVE] PAYMENTS MADE - OTHER:**

vi)	Hiscox Insurance Company Ltd. – Insurance premium 2025-26 (to 6 th May 2026) (cashd 29/05/2025)	£855.92
vii)	Northstowe Running Festival Ltd. – Community Grant awarded [<i>Finance and Governance Committee 20th May 2025, 11/25-26/FG</i>] (cashd 29/05/2025)	£3,300.00

• **NEW PAYMENTS:**

viii)	Staff salaries – JUN 25 (payment date 25/06/25)	Confidential
ix)	HMRC – period 3, 6 JUN – 5 JUL 25	Confidential
x)	South Cambs. DC - Rent NTC office; Hire rooms for: Community Lounge; market – JUN 25	£487.00
xi)	South Cambs. DC - Hire rooms in The Cabin, for Council meetings – JUN 2025	£161.50
xii)	Cloudy IT –monthly management costs, for period JUN 2025	£422.21
xiii)	CBS Office Solutions - Printing costs – MAY 25	£16.28
xiv)	Brookfield – Verge maintenance B1050, cuts 1 and 2	£480.00
xv)	Phoenix Events (East) Ltd - Market management support – JUN 2025 market plus additional hours as per new contract [<i>see 22nd Apr. 2025, 13/25-26/FC</i>]	£878.40