

**SECTION 1A - To be filled in by submitter of the Motion:**

<b>Report from</b>	Cllr Bros Sabria
<b>On behalf of</b>	Market Development working group
<b>Date</b>	21 <sup>st</sup> April
<b>For Meeting of Council/Committee</b>	Events and Markets Committee
<b>Date of meeting</b>	2 <sup>nd</sup> May 2023
<b>Agenda item no.</b>	07/23-24
<b>Confidentiality</b>	N/a
<b>TITLE OF MOTION</b>	Market and other events expenditures
<b>MOTION(S)</b>	1) To approve to buy a set of electronic clickers to monitor indoor venue occupancy. 2) To approve to buy a windometer to monitor levels of wind for safety of events and markets.
<b>Background</b>	Include the following information: - All Council items where the subject of this motion has previously been discussed or relate to (with meeting date and agenda item); - Refer to Council Policies and Procedures where relevant. - All information needed for Councillors to understand any drivers or developments leading up to this motion.
<b>Issues/items for consideration by the Council</b>	Electronic clicker - £11.99 (Amazon) SDARMING Clicker Electronic Counter, 4 Digit Hand Tally Counters Add/Subtract for counting, golf scoring (1 PCS) : Amazon.co.uk: Sports & Outdoors  Windometer/Anemometer Prices range from £15-£40 Amazon.co.uk : windometer
<b>Recommendations</b>	For the Committee to  1) To approve to buy a set of electronic clickers to monitor indoor venue occupancy at the cost of £11.99. from budget heading 31 Council/Community Events. 2) To approve to buy a windometer to monitor safety of events and markets, at a maximum cost of £40 from budget heading 31 Council/Community Events.
<b>Appendices</b>	-
<b>Documents:</b>	-

**SECTION 1B - To be filled in by submitter of the Motion:**

<b>Input needed from Clerk?</b>	If needed, please provide details of what feedback is needed and/or what additional research may be needed in order for the motion presenter to finalise the motion paperwork
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**PLEASE NOTE:** Agenda item requests: in order to be considered for inclusion on the agenda, motions with all associated papers *must* be received by the Clerk in a final format at least 7 clear days<sup>i</sup> before the meeting at which you would like your item to be considered – if any input is required from the Clerk please

provide sufficient additional time for the Clerk to schedule in for any feedback and/or additional research that may be required.

## SECTION 2 - To be filled in by the Clerk:

Meets/links with Council objectives:	Market development for the community	√
Staffing Implications: <sup>ii</sup>	<b>Yes</b> – to purchase equipment	√
Volunteer need implications:	N/A	√
Equalities & Human Rights <sup>iii</sup>	There are no equalities and human rights issues Details, where relevant: N/A	√
Crime and Disorder <sup>iv</sup>	Crime and disorder have been considered Details, where relevant: N/A	√
Biodiversity <sup>v</sup>	There are no (negative) bio-diversity implications Details, where relevant: N/A	√
Sustainability	Is in line with the Council's Plastic-Free Pledge – N/A	√
Financial <sup>vi</sup>	There are no financial implications at this stage – N/A	√
	There will be financial implications; Details: <b>YES</b> – as per proposal	√
	There is provision within the budget Budget heading & details: <b>YES</b> – see proposal <b>RECOMMENDATION:</b> For committee to amend the motion to propose that the items are to be purchased from the 'Market Management' budget instead as this has a much larger budget allocation and is arguably more appropriate as items will be used much more for markets than for events. <b>RECOMMENDATION:</b> for the committee to seek clarification, and amend the motion accordingly where needed, to understand the number of clickers needed, as this is unclear from motion.	√
	Decisions may give rise to additional expenditure; Details: N/A	√
	Decisions may have potential for income generation; Details: N/A	√
Other Resource implications (besides finance):	Details: <b>YES</b> - Storage to be considered	√
Health and Safety implications <sup>vii</sup>	Details: <b>YES</b> - Safe usage to be considered	√
Legal	Power under which the spend can be actioned: <sup>viii</sup> - Local Government Act 1972, s. 145(1)(a): Power to provide entertainment/events; or - Local Government Act 1972, s. 144: Power to contribute to the encouragement of tourism	√
	GDPR - Data Privacy Impact Assessment: <sup>ix</sup> Details, where relevant: N/A	√
	Other considerations: N/A	√
Risk Management	Material risks <sup>x</sup> exist and these are considered and being assessed: Details: N/A	√
Other Considerations:	N/A	√

<sup>i</sup> Northstowe Town Council's [Standing Order 9 b,d](#).

<sup>ii</sup> The Council has a legal duty to ensure it looks after employees' health and wellbeing (the Health and Safety at Work etc act 1974).

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- iii The key legislation regarding unlawful discrimination is the Equality Act 2010, which amongst other requires the Council to monitor for compliance with the Equality Duty.
- iv The Council has a legal duty to act with due regards to crime and disorder in the area (Crime and Disorder Act 1998, s17).
- v The Council has a legal duty to have regard to conserving biodiversity (Natural Environment and Rural Communities Act 2006, s40).
- vi It is the RFO's duty to manage financial risks on behalf of the Council, as described in the Local Audit and Accountability Act 2014 and Accounts and Audit Regulations 2015, reg 4.
- vii See also Town Council's [Health and Safety Policy](#).
- viii See here for an [Overview of relevant discretionary powers](#) beyond the General Power of Competence.
- ix See also the Town Council's [Data Protection Policy](#).
- x See Town Council's [Risk Management Plan](#).