

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

## Administration

| Code             | Title                          | Receipts |        |          | Payments         |                  |                  | Net Position           |
|------------------|--------------------------------|----------|--------|----------|------------------|------------------|------------------|------------------------|
|                  |                                | Budgeted | Actual | Variance | Budgeted         | Actual           | Variance         | +/- Under/over spend   |
| 1                | Town Clerk Salary              |          |        |          | 43,715.00        | 44,422.54        | -707.54          | -707.54 (-1%)          |
| 2                | Interim Clerk                  |          |        |          |                  |                  |                  | (N/A)                  |
| 3                | Employer Pension Contributions |          |        |          | 3,298.00         | 2,449.63         | 848.37           | 848.37 (25%)           |
| 4                | Employer NIC Contributions     |          |        |          | 4,412.50         | 5,358.20         | -945.70          | -945.70 (-21%)         |
| 5                | Employee Expenses              |          |        |          | 500.00           | 88.29            | 411.71           | 411.71 (82%)           |
| 6                | PAYE Software & support        |          |        |          | 120.00           |                  | 120.00           | 120.00 (100%)          |
| 7                | Staff Training                 |          |        |          | 1,700.00         | 105.00           | 1,595.00         | 1,595.00 (93%)         |
| 8                | Telephone & Internet           |          |        |          | 250.00           | 55.00            | 195.00           | 195.00 (78%)           |
| 9                | Data Protection                |          |        |          | 40.00            | 35.00            | 5.00             | 5.00 (12%)             |
| 10               | Office Equipment               |          |        |          | 3,650.00         | 319.53           | 3,330.47         | 3,330.47 (91%)         |
| 11               | IT Software & Support          |          |        |          | 1,100.00         | 1,064.00         | 36.00            | 36.00 (3%)             |
| 12               | Insurance                      |          |        |          | 400.00           | 532.58           | -132.58          | -132.58 (-33%)         |
| 13               | Annual Subscriptions           |          |        |          | 1,600.00         | 1,656.60         | -56.60           | -56.60 (-3%)           |
| 14               | Office Admin/supplies          |          |        |          | 600.00           | 188.12           | 411.88           | 411.88 (68%)           |
| 38               | Training - Councillors         |          |        |          | 2,300.00         | 350.00           | 1,950.00         | 1,950.00 (84%)         |
| 39               | Storage                        |          |        |          | 585.00           |                  | 585.00           | 585.00 (100%)          |
| 44               | Assistant Clerk                |          |        |          | 11,250.00        |                  | 11,250.00        | 11,250.00 (100%)       |
| <b>SUB TOTAL</b> |                                |          |        |          | <b>75,520.50</b> | <b>56,624.49</b> | <b>18,896.01</b> | <b>18,896.01 (25%)</b> |

## Civic and Democratic Represe

| Code             | Title                            | Receipts |        |          | Payments        |               |                 | Net Position          |
|------------------|----------------------------------|----------|--------|----------|-----------------|---------------|-----------------|-----------------------|
|                  |                                  | Budgeted | Actual | Variance | Budgeted        | Actual        | Variance        | +/- Under/over spend  |
| 15               | Chairman Allowance               |          |        |          | 100.00          |               | 100.00          | 100.00 (100%)         |
| 35               | Election costs                   |          |        |          | 2,500.00        |               | 2,500.00        | 2,500.00 (100%)       |
| 36               | Insignia - Mayor's Chain and Bar |          |        |          | 1,200.00        |               | 1,200.00        | 1,200.00 (100%)       |
| 37               | Civic ceremonies and events      |          |        |          | 250.00          | 405.94        | -155.94         | -155.94 (-62%)        |
| <b>SUB TOTAL</b> |                                  |          |        |          | <b>4,050.00</b> | <b>405.94</b> | <b>3,644.06</b> | <b>3,644.06 (89%)</b> |

## Communications &amp; PR

| Code             | Title                          | Receipts |        |          | Payments        |               |                 | Net Position          |
|------------------|--------------------------------|----------|--------|----------|-----------------|---------------|-----------------|-----------------------|
|                  |                                | Budgeted | Actual | Variance | Budgeted        | Actual        | Variance        | +/- Under/over spend  |
| 19               | Communications                 |          |        |          | 250.00          |               | 250.00          | 250.00 (100%)         |
| 20               | Website/email address support  |          |        |          | 950.00          |               | 950.00          | 950.00 (100%)         |
| 21               | Recruitment                    |          |        |          | 320.00          | 324.00        | -4.00           | -4.00 (-1%)           |
| 40               | Branding and NTC logo developi |          |        |          |                 |               |                 | (N/A)                 |
| 41               | Marketing costs_Events and Mai |          |        |          | 600.00          | 304.70        | 295.30          | 295.30 (49%)          |
| <b>SUB TOTAL</b> |                                |          |        |          | <b>2,120.00</b> | <b>628.70</b> | <b>1,491.30</b> | <b>1,491.30 (70%)</b> |

## Community Projects

| Code | Title                    | Receipts |        |          | Payments |          |          | Net Position         |
|------|--------------------------|----------|--------|----------|----------|----------|----------|----------------------|
|      |                          | Budgeted | Actual | Variance | Budgeted | Actual   | Variance | +/- Under/over spend |
| 31   | Council/Community Events |          |        |          | 5,000.00 | 2,781.64 | 2,218.36 | 2,218.36 (44%)       |

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|                      |                 |                 |                 |                       |
|----------------------|-----------------|-----------------|-----------------|-----------------------|
| 42 Market Management | 1,200.00        |                 | 1,200.00        | 1,200.00 (100%)       |
| 43 Assets for Events | 2,900.00        | 66.65           | 2,833.35        | 2,833.35 (97%)        |
| 49 Warm Hub          |                 | 239.91          | -239.91         | -239.91 (N/A)         |
| <b>SUB TOTAL</b>     | <b>9,100.00</b> | <b>3,088.20</b> | <b>6,011.80</b> | <b>6,011.80 (66%)</b> |

## Contingency

| Code Title       | Receipts |        |          | Payments      |        |               | Net Position         |
|------------------|----------|--------|----------|---------------|--------|---------------|----------------------|
|                  | Budgeted | Actual | Variance | Budgeted      | Actual | Variance      | +/- Under/over spend |
| 25 Contingency   |          |        |          | 500.00        |        | 500.00        | 500.00 (100%)        |
| <b>SUB TOTAL</b> |          |        |          | <b>500.00</b> |        | <b>500.00</b> | <b>500.00 (100%)</b> |

## Finance

| Code Title       | Receipts |        |          | Payments      |               |              | Net Position         |
|------------------|----------|--------|----------|---------------|---------------|--------------|----------------------|
|                  | Budgeted | Actual | Variance | Budgeted      | Actual        | Variance     | +/- Under/over spend |
| 16 Audit fees    |          |        |          | 880.00        | 760.15        | 119.85       | 119.85 (13%)         |
| 17 Bank Charges  |          |        |          | 100.00        | 134.00        | -34.00       | -34.00 (-34%)        |
| <b>SUB TOTAL</b> |          |        |          | <b>980.00</b> | <b>894.15</b> | <b>85.85</b> | <b>85.85 (8%)</b>    |

## Grants

| Code Title       | Receipts |        |          | Payments        |                 |               | Net Position         |
|------------------|----------|--------|----------|-----------------|-----------------|---------------|----------------------|
|                  | Budgeted | Actual | Variance | Budgeted        | Actual          | Variance      | +/- Under/over spend |
| 22 Section 137   |          |        |          | 2,000.00        | 1,377.94        | 622.06        | 622.06 (31%)         |
| <b>SUB TOTAL</b> |          |        |          | <b>2,000.00</b> | <b>1,377.94</b> | <b>622.06</b> | <b>622.06 (31%)</b>  |

## Highways

| Code Title                        | Receipts |        |          | Payments      |               |          | Net Position         |
|-----------------------------------|----------|--------|----------|---------------|---------------|----------|----------------------|
|                                   | Budgeted | Actual | Variance | Budgeted      | Actual        | Variance | +/- Under/over spend |
| 23 Street Furniture               |          |        |          |               |               |          | (N/A)                |
| 24 Station Rd Verges (Longstanton |          |        |          | 202.00        | 202.00        |          | (0%)                 |
| <b>SUB TOTAL</b>                  |          |        |          | <b>202.00</b> | <b>202.00</b> |          | <b>(0%)</b>          |

## Income

| Code Title                         | Receipts  |           |           | Payments |        |          | Net Position         |
|------------------------------------|-----------|-----------|-----------|----------|--------|----------|----------------------|
|                                    | Budgeted  | Actual    | Variance  | Budgeted | Actual | Variance | +/- Under/over spend |
| 28 Precept                         | 88,250.86 | 88,250.86 |           |          |        |          | (0%)                 |
| 29 Opening Bank Receipt            |           |           |           |          |        |          | (N/A)                |
| 30 Longstanton PC Transfer of fund |           |           |           |          |        |          | (N/A)                |
| 32 Sponsorship Developers - Xmas   | 2,000.00  | 1,000.00  | -1,000.00 |          |        |          | -1,000.00 (-50%)     |
| 33 S106_EMR_Community Endowr       |           |           |           |          |        |          | (N/A)                |
| 34 S106_EMR_Town Boards_Phase      | 10,833.00 | 23,305.66 | 12,472.66 |          |        |          | 12,472.66 (115%)     |
| 45 Grant Funding - Market Develop  |           | 8,000.00  | 8,000.00  |          |        |          | 8,000.00 (N/A)       |
| 46 Warm Hub Grant funding          |           | 620.00    | 620.00    |          |        |          | 620.00 (N/A)         |

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|                                |                   |                   |                  |  |  |  |                        |
|--------------------------------|-------------------|-------------------|------------------|--|--|--|------------------------|
| 47 Market Stall Fees           |                   | 765.00            | 765.00           |  |  |  | 765.00 (N/A)           |
| 48 Contribution to Noticeboard |                   | 500.00            | 500.00           |  |  |  | 500.00 (N/A)           |
| <b>SUB TOTAL</b>               | <b>101,083.86</b> | <b>122,441.52</b> | <b>21,357.66</b> |  |  |  | <b>21,357.66 (21%)</b> |

## Legal

| Code Title               | Receipts |        |          | Payments        |        |                 | Net Position           |
|--------------------------|----------|--------|----------|-----------------|--------|-----------------|------------------------|
|                          | Budgeted | Actual | Variance | Budgeted        | Actual | Variance        | +/- Under/over spend   |
| 18 Solicitor/consultants |          |        |          | 3,500.00        |        | 3,500.00        | 3,500.00 (100%)        |
| <b>SUB TOTAL</b>         |          |        |          | <b>3,500.00</b> |        | <b>3,500.00</b> | <b>3,500.00 (100%)</b> |

## Office Services

| Code Title                           | Receipts |        |          | Payments        |                 |                 | Net Position          |
|--------------------------------------|----------|--------|----------|-----------------|-----------------|-----------------|-----------------------|
|                                      | Budgeted | Actual | Variance | Budgeted        | Actual          | Variance        | +/- Under/over spend  |
| 27 Hire of office space/council char |          |        |          | 3,000.00        | 1,502.88        | 1,497.12        | 1,497.12 (49%)        |
| <b>SUB TOTAL</b>                     |          |        |          | <b>3,000.00</b> | <b>1,502.88</b> | <b>1,497.12</b> | <b>1,497.12 (49%)</b> |

## Summary

|                    |                   |                   |                  |                   |                  |                  |                        |
|--------------------|-------------------|-------------------|------------------|-------------------|------------------|------------------|------------------------|
| <b>NET TOTAL</b>   | <b>101,083.86</b> | <b>122,441.52</b> | <b>21,357.66</b> | <b>100,972.50</b> | <b>64,724.30</b> | <b>36,248.20</b> | <b>57,605.86 (28%)</b> |
| V.A.T.             |                   |                   |                  |                   | 1,411.02         |                  |                        |
| <b>GROSS TOTAL</b> |                   | <b>122,441.52</b> |                  |                   | <b>66,135.32</b> |                  |                        |