

ASSET	Quantity	Year obtained	Location	Purchase Price <i>NB: £1 if gifted or information not available.</i>	Insurance Value	Condition <i>Good/ Fair/ Poor</i>	Notes	Insurance category
Office furniture - storage cabinet	1	Unknown	Office	£1	£487	Fair	Bought by Longstanton PC for Northstowe. Dimensions are: H: 1.88m; W: 0.80m; D: 0.41m). Key is missing? - TBC	Office Contents
Metal cage with four separate, lockable compartments	1	2022	Office Station Road, Northstowe; fixed to a	£1	£487	Good	Donation, spare from local construction company	Office Contents
Morelock Mobile Speed Indicator device	1	2020	lamp post	£1	£1,820	Good	Transferred from Longstanton PC to Northstowe TC in April 2021	Street Furniture
Charger for mobile speed sign battery	1	2020	Office	£1	£122	Good	Transferred from Longstanton PC to Northstowe TC in April 2021	General Contents
Giant Christmas Baubles	32	2019	Cabin storage	£1	£242	Fair	Bought by Longstanton PC for Northstowe; bought for 2019 Christmas tree. At latest count (23 March 2022): 6 large Golden; 11 medium golden; 8 large red; 7 medium red	General Contents
Christmas tree Star	1	2019	Cllr Owen	£1	£24	(assumed)	Bought by Longstanton PC for Northstowe; bought for 2019 Christmas tree	General Contents
Christmas Lights - Pro Series strings 230V - each 10 m long, outdoor static & strobe	18	2018	Office	£1	£1,031	Fair	Bought by Longstanton PC for Northstowe; Transferred from Longstanton PC to Northstowe TC in April 2021. 20 originally - checks carried out in Nov. '22 have shown that two that were outside on fence of the Wing for several years are beyond repair; rest in working order.	Outside Equipment
230V Pro series extension cables XT05/10	3	2018	Office	£1	£37	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021. Originally from xmasdirect.co.uk	Outside Equipment
230V Pro series extensions to connect light strings to electricity points	2	2018	Office	£1	£24	Fair	Bought by Longstanton PC for Northstowe; Transferred from Longstanton PC to Northstowe TC in April 2021. Checked Nov. '22 and are in working order	Outside Equipment
Christmas Lights - nets	2	2018	Office	£1	£182	Good	Transferred from Longstanton PC to Northstowe TC in April 2021. Checked Nov. '22 and are in working order	Outside Equipment
Gewiss GW64010 16A two-way connector (max 3500W)	1	2021 or before	Office	£1	£48	Good		Outside Equipment
16A plug and cable; and x2 extension cables	3	2021 or before	Office	£1	£60	Good		Outside Equipment
Various equipment	N/A	2021 or before	Office	£1	£44	Fair	x2 green tarpaulin; 1 bag with long black plastic tube; Akora alligator clips x12	General Contents
Litter picker (Streetmaster pro 33, 82cm long)	41	2021	Cabin storage	£1	£994	Good	Transferred from Longstanton PC to Northstowe TC in April 2021. 15 still brand-new in boxes in The Wing; 26 Revd Beth Cope's home address, used for litter picking events - NB: Note, Oct 2021: 2 are damaged.	General Contents
Litter picker (Streetmaster, extra long)	1	2021	Cabin storage	£1	£37	Good	Transferred from Longstanton PC to Northstowe TC in April 2021.	General Contents
Hoops (for litter picking)	25	2021	Cabin storage	£1	£378	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021. One broken.	General Contents
Hi Vis Vests	26	2018	Cabin storage	£1	£162	Good	Transferred from Longstanton PC to Northstowe TC in April 2021. Note: all have on back the text 'Longstanton Parish Council - Community Volunteer'	General Contents
Pairs of gloves (for litter picking)	15	Unknown	Cabin storage	£1	£72	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021	General Contents
Laptop (HP) (Clerk)	1	2021	Office	£1	£970	Good	Purchased by funds allocated by South Cambs DC to set up Northstowe TC for Interim Clerk	Specified All Risks
Dell keyboard and mouse	1 (each)	2021	Office	£1	£31	Good	Donation from Premier Resources, via SCDC Community Development Officer	Specified All Risks
Laminator (A4)	1	2021	Office	£1	£37	Good	Donation from former Cllr/NB: agreed to be passed on to community group were NTC to purchase a bigger one.	Office Contents
General Office Stationary	N/A	2021-2	Office	£80	£97	Good	Magazine holders; lever arch files; scissors; various small items	Office Contents
St John's Ambulance First aid kit - Market	1	2021	Cabin storage	£59.99	£72	Good	Purchase date: 27.11.2021, bought via Amazon. As yet unused. Paid through staff expenses Clerk.	Office Contents
Books	2	2021	Office	£280.00	£274	Good	12th edition Arnold-Baker on Local Council Administration, as well as NALC, 'Local Councils Explained' purchased by funds allocated by South Cambs DC to set up Northstowe TC for Interim Clerk. New edition (13th ed.) of Arnold Baker on Local Council Administration purchased on 9th Nov. 2022 (£131.99).	Office Contents
4ft White plastic table, foldable	4	2022	Cabin storage	£1	£309	Fair	Donated in May 2022 by the CCC's former Lateral Flow Test Team.	General Contents
Bolero Fold-up Plastic Chair	8	2022	Cabin storage	£1	£385	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.	General Contents
36l storage box with lid	3	2022	Office/ Cabin storage	£1	£34	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.. At NSC being used for Warm Hub	General Contents
Cable Guard - approx. 1m (with striped black and yellow tape)	1	2022	Office	£1	£27	Fair	Donated in May 2022 by the CCC's former Lateral Flow Test Team.	Outside Equipment
Orange Extension Lead - single plug and socket	1	2022	Office	£1	£22	Poor	Donated in May 2022 by the CCC's former Lateral Flow Test Team. <i>Did not pass PAT test in NOV 2024</i>	General Contents
Short, white Extension lead	1	2022	Office	£1	£10	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.	General Contents
First Aid Kit Large - Community Lounge	1	2022	Cabin storage	£1	£27	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team. Being used for monthly winter markets	General Contents
Hi-Vis Asst Sizes (one has with print covid warnings)	2	2022	Cabin storage	£1	£13	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.	General Contents
Small Clock/Alarm/Timer Rubber surround	2	2022	Office	£1	£12	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.	General Contents
Umbrellas Black Sports - Large	4	2022	Office	£1	£66	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.	General Contents
Inkjet Printer Canon PIXMA G4511	1	2022	Home Office Clerk	£269.99	£298	Good	Purchase date: 11.06.2022 (was bought before office was in use and after Clerk's private printer broke down)	Specified All Risks
Black mourning armbands (x3 Medium; x2 Large)	5	2022	Office	£36.27	£41	Good	Purchase date: 10.09.2022.	Office Contents
Alcam FCP 5m Rubber Floor Cable Protector/Cable Cover w/Visible yellow stripes & 15x8 mm Cable Channel	1	2022	Office	£24.98	£27	Fair	Purchase date: 11.11.2022	Outside Equipment

Powermaster 981201 Extension Lead 16A 230V 14m 3 Pin	1	2022 Office	£19.52	£22 Poor	Purchase date: 11.11.2022. Lead damaged - needs to be checked if repairable	Outside Equipment
16 Amp Plug to 13 Amp 1-Gang IP54 Outdoor Weatherproof Socket Adaptor - PCE Blue - Heavy Duty H07RN-F Rubber Cable - 16A - 13A Adapter Converter Lead (1 Metre)	2	2022 Office	£38.92	£43 Good	Purchase date: 11.11.2022 Purchase date: 03.01.2023; reimbursed via Cambridgeshire ACRE grant scheme for	Outside Equipment
Eclipse 1.8l thermos	1	2023 Office	£1.00	£17 Poor	Warm Hub Handle is broken Donated by Cambridgeshire ACRE, via its Warm Hub grant scheme. Received on 07.02.2023.	Office Contents
Andrew Jones 3l airport hot water dispenser	3	2023 Office	£1.00	£106 Good		Office Contents
Defibrillator pad	1	2023 Office	£105.00	£110 Good	Purchase date: 06.09.2023. Spare one.	Defibrillator
Laptop (Dell) - Deputy Clerk	1	2023 Office	£569.20	£598 Good	Purchase date: 27.04.2023	Specified All Risks
Road Sign 'Drive Carefully - Event in Progress' Hi Vis (x10 L and x5 M) with zip & text 'Northstowe Town Council volunteer/Staff)	1	2023 Cabin storage	£70.15	£75 Fair	Purchase date: 04.04.2023	Outside Equipment
Keys (office; cupboard; fire safe; noticeboard; shed; bollards; electricity key).	15	2023 Office/ Staff and Cllrs.	£108.29	£114 Good	Purchase date: 04.04.2023	General Contents
	12	2023/24 Office/ Staff	£75.80	£80 Good	Purchase dates: 28.06.2023; 30.10.2023; 22.11.2023; 03.03.2024; 30.04.2024	General Contents
A-Board A2 Pavement Sign Double-sided	2	2023 Cabin storage	£88.24	£94 Fair	Purchase date: 05.06.2023. Parts started breaking off.	Outside Equipment
Tall A1 Promotional Board Pavement sign two-sided	1	2023 Cabin storage	£106.50	£112 Good	Purchase date: 05.06.2023	Outside Equipment
Digital Wind Speed Meter Anemometer	1	2023 Cabin storage	£12.41	£14 Good	Purchase date: 05.06.2023	General Contents
Electronic Clicker	2	2023 Cabin storage	£9.98	£11 Good	Purchase date: 05.06.2023	Outside Equipment
Spring Sign Forecourt A1	1	2023 Cabin storage	£114.06	£121 Fair	Purchase date: 05.06.2023. Parts started breaking off.	Outside Equipment
iPhone case (Clerk)	1	2023 Office	£8.32	£10 Good	Purchase date: 27.07.2023	Specified All Risks
iPhone (Clerk; Deputy Clerk)	2	2023 Office	£1,230.00	£1,291 Good	Purchase date: 31.07.2023	Specified All Risks
USB plugs (fast charging) for iPhone	4	2023 Office	£31.98	£33 Good	Purchase date: 29.09.2023	Office Contents
Headphones - Sennheiser (Clerk)	1	2023 Office	£54.16	£58 Good	Purchase date: 29.09.2023	Office Contents
27 inch Monitors - Dell (Clerk; Deputy Clerk)	2	2023 Office	£199.98	£210 Good	Purchase date: 29.09.2023	Office Contents
Remembrance Wreath	1	2023 Office	£20.00	£22 Fair	Purchase date: 01.11.2023.	General Contents
2-way splitter 16A	1	2023 Office	£8.32	£10 Good	Purchase date: 30.10.2023	Outside Equipment
Traffic Cone, orange large self-weighted	5	2023 Cabin storage	£41.66	£44 Fair	Purchase date: 30.10.2023	Outside Equipment
Storage Box (36 L) with lid - Storestack	3	2023 Office/ Cabin storage	£43.40	£46 Good	Purchase date: 30.10.2023	General Contents
Fire Ranger Cabinet - Phoenix - FS1513K	1	2023 Office	£993.30	£1,044 Good	Purchase date: 24.11.2023	Office Contents
Keyboard (Deputy Clerk)	1	2023 Office	£7.07	£9 Good	Purchase date: 22.11.2023	Office Contents
Hole puncher, heavy duty	1	2023 Office	£19.16	£21 Good	Purchase date: 22.11.2023	Office Contents
Chalkboard - outside	1	2024 Office	£69.95	£73 Good	Purchase date: 23.01.2024	Outside Equipment
Shredder - Rexel	1	2024 Office	£55.91	£59 Good	Purchase date: 23.01.2024	Office Contents
A3 Laminator	1	2024 Office	£41.65	£44 Good	Purchase date: 23.01.2024	Office Contents
Heavy-Duty Stapler - Rapesco	1	2024 Office	£14.41	£16 Good	Purchase date: 23.01.2024	Office Contents
Laptop - Dell (Market Manager)	1	2024 Office	£457.50	£155 Good	Purchase date: 29.02.2024	Specified All Risks
Monitor (Market Manager)	1	2024 Office	£95.82	£101 Good	Purchase date: 28.02.2024	Office Contents
Mouse (Market Manager)	1	2024 Office	£16.54	£18 Good	Purchase date: 28.02.2024	Office Contents
Laptop bag (Market Manager)	1	2024 Office	£20.82	£22 Good	Purchase date: 28.02.2024	Office Contents
Case for iPhone (Market Manager)	1	2024 Office	£8.32	£10 Good	Purchase date: 28.02.2024	Specified All Risks
Keyboard (Market Manager)	1	2024 Office	£9.16	£11 Good	Purchase date: 28.02.2024	Office Contents
iPhone (Market Manager)	1	2024 Office	£487.00	£511 Good	Purchase date: 01.03.2024	Specified All Risks
Road Signs, large, text 'Road Closed - Market in Progress', with sand bags	2	2024 Cabin storage	£101.22	£107 Good	Purchase date: 15.03.2024	Outside Equipment
Beach Rectangular Desks	4	2023 Office	£1.00	£191 Good	Donated by SCDC; Adoption Date: 18.06.2024	Office Contents
Medium Back Chair with adjustable Arms	2	2023 Office	£1.00	£341 Fair	Donated by SCDC; Adoption Date: 18.06.2024	Office Contents
Mesh Medium Back Chairs with No Arms	2	2023 Office	£1.00	£187 Good	Donated by SCDC; Adoption Date: 18.06.2024	Office Contents
High Back Fabric Chair with adjustable Arms	2	2023 Office	£1.00	£741 Good	Donated by SCDC; Adoption Date: 18.06.2024	Office Contents
Clock Silver cased 45cm diameter	1	2023 Office	£1.00	£28 Good	Donated by SCDC; Adoption Date: 18.06.2024	General Contents
White Board 120cm x 90cm single sided wall mounted	1	2023 Office	£1.00	£32 Good	Donated by SCDC; Adoption Date: 18.06.2024	Office Contents
Non Magnetic(Insurance value based on double sided)	2	2023 Office	£1.00	£320 Fair	Donated by SCDC; Adoption Date: 18.06.2024	Office Contents
White Under Desk Filing Cabinets					Donated by former Cllr for use at Northstowe Community Lounge. Adopted by NTC on 12/09/2023	General Contents
Nestle Douce Gusto	1	2023 Cabin storage	£1.00	£38 Good	Purchase date: 17/03/2023. Received double amount as was ordered due to late delivery	General Contents
Eco Hi Vis Vests x20 S/M and x20 /XL	40	2023 Office	£67	£67 Good		General Contents
HeartSine Samaritan PAD 350P Semi Automatic Defibrillator	1	2023 School Pathfinder Primary	£1.00	£2,410 Good	Donated by David Wilson Homes; Adoption Date: 15.10.2024	Defibrillator
Secure defibrillator case DS2	1	2023 School Pathfinder Primary	£1.00	£557 Good	Donated by David Wilson Homes; Adoption Date: 15.10.2024	Defibrillator
Defibrillator AED prep kit	2	2024 School/ Office	9.99	£10 Good	Purchase date: 23/07/2024	Defibrillator

Books	2	2024 Office	£62.45	£62 Good	Purchase date: 19.06.2024. Minute Taking and Clerk's Manual	Office Contents
Portrait of the King	1	2024 Office	£1	£200 Good	Received from UK Government, FEB 2024	General Contents
Storage boxes - small, for activity materials Community Lounge	4	2024 Cabin storage	£20.39	£21 Good	Purchase date: 08.05.2024	General Contents
Crochet kit - Community Lounge	1	2024 Cabin storage	£11.65	£12 Good	Purchase date: 08.05.2024	General Contents
Laptop - Dell (Assets & Estates Manager)	1	2024 Office	£624.17	£625 Good	Purchase date: 09.10.2024	Specified All Risks
Monitor (Assets & Estates Manager)	1	2024 Office	£117.70	£118 Good	Purchase date: 09.10.2024	Office Contents
Mouse (Assets & Estates Manager)	1	2024 Office	£22.06	£23 Good	Purchase date: 09.10.2024	Office Contents
Laptop bag (Assets & Estates Manager)	1	2024 Office	£24.16	£25 Good	Purchase date: 09.10.2024	Office Contents
Case for iPhone (Assets & Estates Manager)	1	2024 Office	£8.32	£9 Good	Purchase date: 09.10.2024	Specified All Risks
Keyboard (Assets & Estates Manager)	1	2024 Office	£9.99	£10 Good	Purchase date: 09.10.2024	Office Contents
iPhone (Assets & Estates Manager)	1	2024 Office	£447.00	£447 Good	Purchase date: 08.11.2024	Specified All Risks
Office stationary/items generally (whiteboard erasre	1	2024 Office	£79.10	£80 Good	Purchase date: 02.09.2024. Whiteboard eraser; stapler; magnets for noticeboard x24; blue intrays x12; tea towels x10	Office Contents
First aid kit - large - NTC Office	1	2024 Office	£33.90	£34 Good	Purchase date: 02.09.2024. Whiteboard eraser; stapler; magnets for noticeboard x24; blue intrays x12; tea towels x10	Office Contents
Footrest	1	2024 Office	£10.50	£11 Good	Purchase date: 02/09/2024	Office Contents
Chalk eraser	1	2024 Cabin storage	£3.57	£4 Good	Purchase date: 02/09/2024	General Contents
Electricity splitter 16A	1	2024 Office	£16.66	£17 Good	Purchase date: 19/11/2024	Outside Equipment
Inflatable Christmas photo prop	1	2024 Office	£3.57	£4 Good	Purchase date: 19/11/2024	General Contents
Storage boxes 36 L with lids	3	2024 Office	£39.30	£40 Good	Purchase date: 19/11/2024	General Contents
Santa outfit	1	2024 `	£1.00	£22 Fair	Originating from Northstowe Social; adopted by NTC at Finance and Governance Committee 19th November 2024.	General Contents
Storage boxes - small, for activity materials Community Lounge	4	2025 Cabin storage	£19.82	£20 Good	Purchase date: 21/01/2025	General Contents
A4 heavy duty poster stand - for Community Lounge	1	2025 Cabin storage	£36.66	£37 Good	Purchase date: 28/03/2025	General Contents
CoyeeKn DND dice set - for Community Lounge	1	2025 Cabin storage	£17.49	£18 Good	Purchase date: 28/03/2025	General Contents
Mahjong Game Set - for Community Lounge	1	2025 Cabin storage	£52.49	£53 Good	Purchase date: 28/03/2025	General Contents
Dungeons & Dragons - Starter set - for Community Lounge	1	2025 Cabin storage	£15.59	£16 Good	Purchase date: 28/03/2025	General Contents
Mahjong Table - for Community Lounge	1	2025 Cabin storage	£56.58	£57 Good	Purchase date: 28/03/2025	General Contents
Premium Carrom Board Set - for Community Lounge	1	2025 Cabin storage	£75.00	£75 Good	Purchase date: 28/03/2025	General Contents
TOTAL			£8,035	£21,407		

ASSET REGISTER - NORTHSTOWE TOWN COUNCIL

This version: last updated 3rd April 2025; Town Clerk.

Most recent version was adopted by Northstowe Town Council on 28th May 2024 (item 42/24-25).

NOTES:

- Assets are defined as land, buildings, vehicles, plant and equipment.
- The Assets on this Register will have their insurance costs reviewed every three year as a minimum; in practice this is normally carried out at least annually, as part of annual insurance quotation process, or in between following substantial purchases made. The Asset Register is ordinarily reviewed at least once annually.
- Purchase price: excludes VAT where this is being reclaimed from HMRC.
- Insurance Value: This is the estimated current replacement value; calculated as such: Same as previous column in first year; then inflationary increase added each year thereafter (most recent increase calculated at 5% inflation, for items purchased a year ago or earlier.).

FOR INSURANCE - CATEGORIES	SUM
Office Contents	£5,439
General Contents	£3,941
Outside Equipment	£2,165
Street Furniture	£1,820
Gates & Fences	£0
War Memorial	£0
Playground Equipment	£0
Mowers and Machinery	£0
Sports Equipment	£0
Other Surfaces	£0
Natural Surfaces	£0
Specified All Risks	£4,955
Civic Regalia	£0
Defibrillator	£3,087
TOTAL	£21,407