



Cambridgeshire Community Hubs Network

Hub Planning Document

Your details

Hub Name:	Northstowe Community Lounge
Your name:	Ioana Sovago
Your email address:	cllr.sovago@northstowetowncouncil.gov.uk

Part One: What your Hub looks like now – to be filled in by Hub ahead of session

1) When does your Hub open and where and for how long?	Wednesdays from 10:30 to 12:30 and every Thursday from 6pm to 8pm
2) Who attends the Hub (and who doesn't)?	Wednesday morning there are parents with kids that are also doing other activities at the school such as ballet. Thursday evenings are families, people who like playing Mahjong, chess players, table tennis, and people who like to socialise.
3) How do you promote your Hub?	We promote our hub via social media on the town Facebook group
4) What happens at your Hub: <ul style="list-style-type: none"> • Refreshments? • Activities? • External visitors? • Any visits from Primary Care Network (staff from GP surgery?) 	Refreshments such as coffee, tea, hot chocolate, juice Activities: games like mahjong, chess, table tennis, Remy, mini pool Some external visitors eg dance class teacher We have a volunteer that works for NHS
5) What volunteers do you have and are they happy to continue volunteering?	We have around 8-10 volunteers in total and they are happy to continue. We have around 4 volunteers fully committed, and others based on their availability
6) Do your volunteers have any skills that could be shared with attendees?	Yes, we have mahjong players, chess and table tennis players. Some craft expertise, some cookery expertise



Cambridgeshire Community Hubs Network

7) Have you done any fundraising so far to supplement the funds provided through Cambs ACRE?	no
8) Does your Hub have a relationship with the Parish Council or any other local charities, funders, companies or benefactors?	SCDC funds sessions

Part Two: What do you want your Hub to look like in future?

1) Do you want to stick to the same days, times and venue?	<p>The venue will be the new temporary community facility.</p> <p>Ideally one morning and one session in the evening.</p> <p>SCDC community workers are timetabling the sessions for community use at the facility so these days may change workers.</p>
2) Are you able to commit to operating your Hub until at least 31-Mar-2024?	Yes
3) What activities would you (and your attendees) like to see take place?	<p>Mah Jong, table tennis, chess, arts & crafts, bingo, robotics for kids, projector for presentations, cooking skills, dance/yoga/, activity teasers for other community groups, cooking on a budget</p> <p>The new community facility will be an NHS hub & children's centre so easy to collaborate.</p>
4) What volunteers will you need?	<p>Need lots more, need support, carrying on into Sept is just about possible. Support needed here.</p> <p>Can SCDC community workers help?</p>
5) Will any further training for volunteers be needed?	First aid, food hygiene, safeguarding
6) What funding will you need to make your plans happen?	Filled in the budget document.



Cambridgeshire Community Hubs Network

7) Where could you fundraise from locally to help meet the costs?	Developers, shops, TC, SCDC community funds, Mick George One volunteer very experienced at this
8) Would trialling electronic donations be feasible?	Possibly
9) Is more/different promotional activity needed to ensure the widest possible audience know about your Hub?	New branding, banners, leaflets, adverts in local magazine
10) What do you want to call your Hub?	Community Lounge

Part Three: Re-confirmation of Hub responsible organisation and bank details

Name of organisation taking responsibility for Hub:	
Bank account name, sort code and account number for payment of grant:	

Submission

Please email your completed planning document and budget to Alison Brown via alison.brown@camsacre.org.uk by 30 June. All submitted applications will be used to inform funding negotiations with South Cambridgeshire District Council and Hubs will be informed of the next steps during August 2023. Until then, Hubs should continue to submit operating claims in the usual way.

Help completing this form

If you need help completing this form then please contact the Cambridgeshire ACRE team member who facilitated your planning session:

- Alison Brown, alison.brown@camsacre.org.uk, 01353 865029



Cambridgeshire Community Hubs Network

- Rachael Brown, rachael.brown@camsacre.org.uk, 01353 865037
- Lisa Chambers, lisa.chambers@camsacre.org.uk, 01353 865048