

# Northstowe Phase 1 Open Space Management & Maintenance

## Steering Group Meeting

23 July 2024

Teams Meeting - Time: 12pm

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### Attendees

- (MS) Mihaela Stan (chair and minutes)
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (LH) Lee Heykoop, Homes England
- (TP) Tam Parry, Cambridgeshire County Council
- (PL) Cllr Paul Littlemore, Mayor
- (SF) Stuart Field, L&Q Estates

### Apologies

- (EC) Ellen Cox – SCDC
- (SS) Stephen Sage, L&Q Estates
- (RW) Robin Waddell, Greenbelt
- (JH) Joe Harper, Elite Sports
- (LH) Lee Hillam, SCDC - Principal Operations Manager, Environment Operations
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (NW) Niki Wagstaff, Homes England
- (IS) Cllr Ioana Sovago, Northstowe Town Council

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
<b>1.0</b>	<b>Apologies received.</b>	
<b>2.0</b>	<b>Minutes and Actions of Previous Meetings</b>	
2.1	Notes of previous meeting were agreed.	
<b>3.0</b>	<b>Matters arising not picked up in later agenda items</b>	
<b>3.1</b>	<b>Hatton Road Cycle Way</b>  TP updated that CCC are currently working towards getting a formal target cost and commissioning phase one of the works (A1307 to roundabout). Once this process is complete, CCC will be able to get a start date for works on site, which is what everyone wants.	
<b>3.2</b>	<b>Noticeboard</b>  - Greenbelt chasing contractor for a replacement key – no update on this due to absences	

4.0	<p><b>Escrow Like Account</b></p> <ul style="list-style-type: none"> <li>- We have an updated cost on new sockets required on parcel 6. Approved by all</li> <li>- <b>Action: Escrow Account emerging themes – EC/LM are liaising and will bring an update to August meeting</b></li> </ul>	EC & LM
5.0	<p><b>Maintenance and Management Update – Greenbelt</b></p>	
5.1	<ul style="list-style-type: none"> <li>- Quote for Kingfisher Pond Works has been received.</li> </ul>	
5.2	<ul style="list-style-type: none"> <li>- PL informed that people are unhappy that their parcels are complete and are not handed over, can we apply some leverage to hand this over.</li> <li>- PL believes there is something in the contract between developer and the homeowner, however it is poor that only 2 parcels have been handed over so far when more are complete.</li> <li>- <b>Action: LM to liaise with RW on house builders transferring open space to Greenbelt</b></li> <li>- <b>Action: LH to arrange a meeting with RW to discuss tree planting failure and to look at the Management and Maintenance Strategy</b></li> </ul>	LM & RW  RW & LH
6.0	<p><b>Western Park</b></p>	
6.1	<ul style="list-style-type: none"> <li>- Sports Pavilion Update – no update due to apologies from Elite Sports</li> <li>- SCDC are working with Elite Sports to ensure grass pitches are available for bookings for the new season.</li> <li>- Aware of the loose drain manhole cover at Western Park and arranging works for this to be fixed</li> </ul>	
7.0	<p><b>L&amp;Q Update on Works</b></p>	
7.1	<p>SS provided a written update in his absence:</p> <ul style="list-style-type: none"> <li>- Still waiting for the Contractor to attend LEAP 4 to carry out the additional drainage / remedial works. He has said he will complete by the end of next week (9<sup>th</sup> August). Will get LEAP 4 opened up as soon as we can after then.</li> <li>- The additional piece of play equipment has now been installed in LEAP 2. Will keep it fenced off until the grass under the safety matting establishes.</li> <li>- With respect to the finishing works we are currently reviewing / appraising tender returns. We anticipate commencing the finishing works in the Autumn.</li> <li>- L&amp;Q Estates have been bought up by Urban and Civic: <a href="http://lqestates.co.uk">L&amp;Q Estates   Developers &amp; promoters of residential, commercial &amp; mixed-use developments. (lqestates.co.uk)</a></li> </ul>	SS

	<ul style="list-style-type: none"> <li>- This will not make much difference for Northstowe as construction work is nearly finished on site</li> <li>- Date for work due to finish on site: about 1400 occupations already in Phase 1 so there are about 100 properties left to be built. It is expected to complete on site early next year and L&amp;Q are still committed to completion, the work will still be finished</li> <li>- <b>Action: SS to share information on road closures with EC/MS so SCDC can keep residents informed.</b></li> </ul>	
<b>8.0</b>	<p><b>Community bookings</b></p> <ul style="list-style-type: none"> <li>- A request from an ice cream van to trade in Northstowe between 1pm-6pm on the follow streets was sent to SS:</li> </ul> <p>Eagle Way - Northstowe, Cambridge  Stirling Road - Northstowe, Cambridge  Heron Road - Northstowe, Cambridge  Wellington Road - Northstowe, Cambridge</p> <p>-Emmanuel Church will contact Greenbelt for permission to hold events on The Green (Greenbelt land) on:</p> <ul style="list-style-type: none"> <li>- 15 December 5-8:30pm Carol singing</li> <li>- 25 December 10-11:30am Christmas service with access to electric points</li> </ul>	
<b>9.0</b>	<b>AOBs</b>	
<b>9.1</b>	<ul style="list-style-type: none"> <li>- PL enquired if there is information on how highway verges will be maintained in Northstowe once they're completed and there has been mention of a maintenance company</li> <li>- TP informed that these are not Greenbelt, but highway owned</li> <li>- <b>Action: LM and PL to discuss this offline but in broad terms they don't fall within the scope of the maintenance strategy so outside the scope of this meeting</b></li> </ul>	LM & PL
<b>9.2</b>	<ul style="list-style-type: none"> <li>- LH informed that following a site visit yesterday, residents were voicing concerns about overgrown grass/wildflowers and would recommend notices to be put up to inform what is being done for e.g. growing wildflowers</li> </ul>	
<b>9.3</b>	<ul style="list-style-type: none"> <li>- AWy informed that the bark on the trees alongside Western Park (Kingfisher Close) is chipped and he believes this happened when cutting the grass</li> <li>- <b>Action: MS to take photos to be shared with Greenbelt to address the issue</b></li> </ul>	MS
<b>10.0</b>	<b>Next meeting: 27 August</b>	

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