

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting 01 September 2022 Teams Meeting - Time: 10:00 am

Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (CG) Clare Gibbons, SCDC – Communications and Communities
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (PL) Paul Littlemore, Northstowe Town Council
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt
- (SS) Stuart Field, L&Q Estates

Apologies:

- (SS) Stephen Sage, L&Q Estates
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (RO) Cllr Richard Owen, Mayor, Northstowe Town Council
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC
- (SW) Steve Webb, Anglian Water
- (DM) Douglas Mlambo, Anglian Water

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items <ul style="list-style-type: none">- Allotments – unofficial path running alongside allotment path which continues to be blocked. Previous action outstanding SS to look at putting a barrier in place possibly signage- Escrow Like Account – L&Q have met their s106 obligation. L&Q require account details in order to be able to transfer first payment. Action: EB to follow up- Cracks on paths along lakes and greenways. MN highlighted to the group the issue as some cracks are quite dangerous and big enough for cycle wheels to get caught. RW confirmed Greenbelt confirmed cracks in paths are becoming quite common, but they will be assessing their areas and have an informal meeting with L&Q coming up. Cracked paths which have not been transferred will need to be remedied before transfer. Action: L&Q/Greenbelt to meet and Steve to pick up with L&Q.	SS EB SS/SF/RW

4.0	Greenbelt update	
4.1	<p>General Update</p> <ul style="list-style-type: none"> - In the process of taking over the remaining greenways. Plan was for these to be handed over in the autumn ready for the November bills but that may not happen given the hot weather over the summer, which has affected many of the newly planted areas. Inspection due second week in September to assess condition. - Picnic bench is being replaced 7 September - Damaged light at local square being replaced imminently. PL stated there were now 2 which were damaged. - Signage for play equipment will be going up next week. Includes messaging urging dog owners to keep dogs under control - 	
5.0	<p>Kingfisher Pond</p> <p>The meeting (SS/PL) has not yet occurred. Action: PL will send some new dates to SS</p>	PL
6.0	L&Q update on works – Stuart had no updates	
7.0	Western Park	
7.1	<p>Certification</p> <ul style="list-style-type: none"> - Outstanding Action: SS to send in the separate notices for sport pitches and share the floodlighting report 	SS
7.2	<p>Container</p> <ul style="list-style-type: none"> - Licence agreement with L&Q and Greenbelt. - EB suggested plan needs to be adjusted slightly to be able to accommodate larger container. Action: EB to send details to SS. 	EB
7.3	<p>Management and Maintenance</p> <ul style="list-style-type: none"> - RW & EB met with CMAT end of August to discuss potentially using CMAT's contractor to carry out the white lining. CMAT to get some costings. May be more cost effective though for the contractor CMAT uses to carry out all the works which Greenbelt would be happy with. Action: EB to follow up with CMAT - Portaloo – to enable the 3G pitches to be used for organised training a portaloo would be required. This could be locked and only opened when pitches are booked. Action: Robin to speak with colleagues, to ask if this is something that could be managed and maintained by Greenbelt. SF raised the possibility of using the pavilion contractor's portaloo. CG didn't think sharing the loos 	EB

	<p>could be a possibility but potentially could use the same provider to manage and maintain them. Action: EB to discuss with new build team.</p> <ul style="list-style-type: none"> - EB looking at a possible pricing strategy. Liaising with Cambs FA Action: Update group at the next meeting 	<p>RW/EB</p> <p>EB</p>
7.2	<p>Bowling Green</p> <ul style="list-style-type: none"> - EB/SS/RW met with David Slights from Longstanton Bowls Club. The club is interested in the possibly of moving over to the Northstowe green once the Pavilion is built. - Through rink fees/membership and grants they should be able to cover the management and maintenance of the pitches. - Keen to understand if the possible additional storage as part of the pavilion will be built as this would be ideal to store the bowls equipment. Action: EB to follow up with new build team. - Longstanton Bowls Club would need a larger machinery. Action: EB to look at possible options - PL reminded the group that after 10 years the option is available for Northstowe Town Council to take on the open space. PL posed a question, if Longstanton Bowls Club were to have taken on the bowls green, what would happen if the town council were to take on the open space at that point. EB stated Longstanton Bowls Club do not own the Longstanton Bowls Green so they wouldn't need to take on the freehold of the land, but these considerations would need to be taken into account. - Action: Northstowe Town Council to discuss at next Full Council meeting. AW stated NTC would need to provide the background to Longstanton Bowls Club. AW and MN to meet. 	<p>EB</p> <p>MN</p> <p>AW/MN</p>
7.3	<p>Sports Pavilion</p> <ul style="list-style-type: none"> - CG stated the Council is keen to restart conversation regarding governance. In order for this to involve the town council, the clerk and elected members would need to be authorised to take part in the discussions. - PL informed the group he will be taking a paper to the next full Town Council meeting including interest in maintaining the sports pavilion. 	
7.4	<p>Vehicles accessing Western Park</p> <ul style="list-style-type: none"> - MN highlighted residents are still reporting vehicles driving onto Western Park - Action: RW to check with contractors how they are accessing Western Park and EB to liaise with SS re. bollards 	<p>RW/EB/SS</p>
7.5	<p>Dog Incidents</p>	

	<ul style="list-style-type: none"> - MN was informed of a recent dog incident where a dog was injured by another dog and the owner bitten too, as result of trying to protect their dog. - EB stated that both Anglian Water's stance for lake 1 and Homes England's position for lake 2 would need to be understood before a map could be produced. Need to be able to show areas where owners can let their dogs off leads safely. Action: EB to liaise with Homes England re. plans for lake 2 and also speak with Anglian Water. - AW stated in Longstanton dogs are not allowed on the football pitches. Action: AW to check if there is a Public Spaces Protection Order in place 	EB AW
8.0	Cycle and footpath connections, incl.	
8.1	Permanent pedestrian and cycling connection to P&R – no updates at this time from TP	
8.2	<p>Cycle paths/speed bumps (accident at Links Lane/Mulligan junction due to cars parking on cycle lanes, request re. speed bumps. Resident has also emailed re. speeding on Wellington Road).</p> <ul style="list-style-type: none"> - MN informed the plan is for a formalised working group to be created. To be discussed at TC in September. - MN also reminded the group of the accident on the links lane t junction as a result of cars parked on the cycle lanes. Action: EB liaise with SS re. marking cycle lanes. - PL also asked where SCDC has got to with civil parking enforcement plans. Action: EB to follow up <p>There is a campaign by the TC in progress to help reduce speeding and signage will go up in September Action: RO will take this discussion further to the TC in September</p>	RO EB
9.0	Hattons Road Ponds/ B1050 Cycleway	
	LM provided some background information. Action: LM to review planning history and report conclusions to the group.	
12.0	Community bookings – Hindu Samaj Northstowe is planning a public procession and immersion of idol in Phase 1 lake. EB is liaising with Anglian Water.	EB
13.0	AOB	
	<ul style="list-style-type: none"> - SF/TP/RW have a meeting on Monday to look at bus shelters in Northstowe, how they will be supplied and maintained - PL stated Stagecoach were keen to have confirmation from L&Q they can run the Citi 5 through Northstowe. They need permission in writing. Action: SF to liaise with Tam/Stagecoach 	SF