

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting

04 August 2022

Teams Meeting - Time: 10:00 am

Attendees

- (CG) Clare Gibbons, SCDC – Communications and Communities (Chair)
- (SS) Stephen Sage, L&Q Estates
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council
- (RW) Robin Waddell, Greenbelt
- (RO) Cllr Richard Owen, Mayor, Northstowe Town Council
- (LH) Lee Hillam, Principal Operations Manager – environment Operations, SCDC
- (SS) Stuart Field, L&Q Estates
- (MS) Mihaela Stan, Northstowe Community Development Officer, SCDC

Apologies:

- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (EB) Ellen Bridges, SCDC – Communications and Communities
- (SW) Steve Webb, Anglian Water
- (NC) Cllr Naveen Castelino, Northstowe Town Council
- (AP) Cllr Amit Panvekar, Northstowe Town Council
- (MO) Mairead O’Sullivan

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items - Allotments – drainage works now complete	
3.1	Unofficial path running alongside allotment path continues to be blocked by various items. Resident has taken some posts from the allotment land to block off area. There is a safety risk for people still walking over the debris. AW has already shared info with residents via the Longstanton Life magazine, however the path continues to be used. Action: SS will look at putting a barrier in place and possibly signage	SS
3.2	Illegal Traveller/Gipsy Encampment on Western Park L&Q had bailiffs go out and deal with the issue the same day. The travellers left within the day.	SS

	Action: SS to look into the possibility of bollard points being installed, to come back to the group with options to consider	
4.0	Greenbelt update	
4.1	<ul style="list-style-type: none"> - A report will be circulated later today - Discussions are underway with L&Q regarding land transfer - H9 parcel moving quicker than the rest while discussions regarding H7 parcel are going well - Discussions regarding the Local Square are also going well 	
4.2	<p>Management and Maintenance Plan for hot weather:</p> <ul style="list-style-type: none"> - Some trees were planted with irrigation pipes in place - Greenbelt will hold a meeting later in the year to discuss this issue 	
4.3	<ul style="list-style-type: none"> - Cost of repairing picnic bench not available yet, however it will be included in the report. CDOs will assist with notification via Facebook as to when the repair work will take place 	
5.0	<p>Kingfisher Pond</p> <p>The meeting (SS/PL) did not occur</p> <p>Action: RO to follow up with PL</p>	RO
6.0	L&Q update on works (SS)	
6.1	<ul style="list-style-type: none"> - LEAP 2 opened the previous Friday, water is turned on and grass will be cut w/c 15 August - continued maintenance on Northern Greenway and the Water Park: cutting the grass down in a week's time, spraying the weeds on the meadow grasses - LEAP 3: formal reserved matters are now approved and it's due for determination on 24th August - LEAP 3, 4 and the Southern Greenway: looking to start work in the beginning of next year with a view to opening to the public in summer 2023 - H9 survey: the 1st part of it that was received was sent to LM and waiting for the 2nd part to be complete. There is so far no evidence of infiltration 	
6.2	<ul style="list-style-type: none"> - Cracks in paths – path from lakes to P&R has very big cracks in both the tarmac and sand path due to unprecedented hot weather. L&Q are aware this is happening across the country with discussions to be had internally on how to proceed 	SS
6.3	<ul style="list-style-type: none"> - Dropped kerbs – SS met contractor onsite. L&Q will put in the raised junction at the bell mouth off the main distributor roads towards the end of this year 	
7.0	Western Park	
7.1	<ul style="list-style-type: none"> - Certification 	SS CG

	<p>Action: SS to send in the separate notices for sport pitches and share the floodlighting report</p> <p>CG: to chase the report on the grass football pitches internally</p>	
7.2	<p>Bowling Green</p> <ul style="list-style-type: none"> - Longstanton Bowls Green have identified a mower £9,645.00 which would be required if they took on the M & M of the bowling green - SS and the TC to be linked in with EB for further discussions regarding who will take over the M & M of the bowling green 	
7.3	RW confirmed their contractor accesses the park via the southern Greenway and this has now stopped	
8.0	Cycle and footpath connections, incl.	
8.1	Permanent pedestrian and cycling connection to P&R – no updates at this time from TP	
8.2	Surfacing of the busway crossing to Rampton – TP has now sent his report to Town Council	
8.3	Cycleway alongside the B1050 – no updates at this time, still in discussion with Simon Manville	SS
8.4	<p>Cycle paths/speed bumps (accident at Links Lane/Mulligan junction due to cars parking on cycle lanes, request re. speed bumps. Resident has also emailed re. speeding on Wellington Road).</p> <p>There is a campaign by the TC in progress to help reduce speeding and signage will go up in September</p> <p>Action: RO will take this discussion further to the TC in September</p>	RO
11.0	Waterpark	
11.1	<p>Dogs – map/messages</p> <p>Action: LM to send info to SS regarding Waterpark boards/signage</p>	LM
11.2	<p>ASB – littering/buoys being removed – they are currently checked monthly by the maintenance team</p> <ul style="list-style-type: none"> - suggestion to increase the frequency of inspection, however there might not be capacity - Suggestion to have the life buoys stored into locked protective cases, however there is very weak phone signal in the area - Suggestion to install fake cameras and signage near the location, where evidence shows it deters vandalism by 50% <p>Action: LH to send an example of notice to SS</p>	LH
12.0	Community bookings - None	

13.0

AOB

- Homes England to join subsequent meetings – it was agreed to keep separate meetings for Phase 1 and Phase 2 for now (to avoid meetings becoming too lengthy), but potentially to integrate the two further down the line; Homes England can instead be invited on ad-hoc basis when cross-over matters require this.

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