

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE
Tuesday 9th APRIL 2024, 7-8 PM
Supporting Document A

INCOME [Details for item 13/24-25(3)]:

• **Income – Precept and Other:**

Company	Reason	Date received in account	Paid In
South Cambridgeshire District Council	Precept 1 of 2	25/04/2024	£72,393.22
HMRC VTR	VAT 126 return 2021/'22-2023/'24	07/05/2024	£5,335.18
CAPALC	Reimbursement cancelled Social Media training / Deputy Clerk (was approved at Finance and Governance Committee 13 th Feb. '24).	09/05/2024	£70.00

• **Income – Market Pitch Fees:**

Company	Reason	Market date(s)	Date received in account	Paid In
Victoria Rose Artisan Bakery	Trader Stall fees	Feb. '24	08/04/'24	£15.00
Purple Panda Pampering	Trader Stall fees	Feb. '24	08/04/'24	£15.00
Mulino Handmade Pasta	Trader Stall fees	Feb. '24	15/04/'24	£45.00

EXPENDITURE [Details for item 13/24-25(4)]:

[RETROSPECTIVE] - PAYMENTS BY DIRECT DEBIT:

i)	ICO – Data Protection; annual fee (cashd 05/04/2024)	£35.00
ii)	TPT Pensions Trust - staff pension contributions for Mar '24 (cashd 09/04/'24)	Confidential
iii)	TPT Pensions Trust - staff pension contributions for Apr '24 (cashd 18/04/'24)	Confidential
iv)	EE Limited - Mobile phones staff - Apr. '24 (cashd 17/04/'24)	£46.46
v)	Lloyds Bank - Credit card; period: Mar. '24 (bank fees) (cashd 16/04/'24)	£3.00

[RETROSPECTIVE] - OTHER PAYMENTS MADE:

vi)	360 Group - I-Phone for Market Manager (approved at Full Council meeting 27 th Feb. '24) (cashd 07/05/2024)	£584.40
vii)	Northstowe News (grant awarded at Finance and Governance Committee 9 th Apr. '24) (cashd 16/04/2024)	£2,000.00
viii)	Manchester Safety Services – Road safety signs x2 for market (approved at Events and Markets Committee 2 nd April 2024) (cashd 16/04/'24)	£149.00
ix)	Insurance '24-'25 - Hiscox Insurance Company Ltd. (approved at Full Council meeting 23 rd Apr. '24, with subsequent changes communicated by email) (cashd 01/05/2024)	£874.98

NEW PAYMENTS:

x)	Staff salaries (Clerk; Deputy Clerk; Market Manager)- May '24 (payment date 22/05/'24)	Confidential
xi)	HMRC – period 2, 6 May - 5 June 2024	Confidential
xii)	South Cambs DC - Rent NTC office - May 2024	£250.00
xiii)	South Cambs DC - Hire Assembly Room, The Cabin, Council & other meetings - May '24	£104.50
xiv)	South Cambs DC - Hire Assembly Room, The Cabin, Community Lounge - May '24	£120.00
xv)	South Cambs DC - Hire Assembly Room(s), for markets - May '24	£195.00
xvi)	CBS Office Solutions – Printing costs - Apr. '24	£9.96
xvii)	Mayor Expenses – site visit to Bromley-by-Bow on 9 th April '24	£58.80