

# Northstowe Phase 1 Open Space Management & Maintenance

## Steering Group Meeting

24 September 2024

Teams Meeting - Time: 12pm

---

### Attendees

- (EC) Ellen Cox, SCDC
- (MS) Mihaela Stan, SCDC
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (TP) Tam Parry, Cambridgeshire County Council
- (AL) Adam Lewis, Greenbelt
- (RW) Robin Waddell, Greenbelt
- (NW) Niki Wagstaff, Homes England
- (SF) Stuart Field, Urban and Civic
- (PL) Paul Littlemore, Northstowe Town Council
- (MM) Majdi Mgaidia, Northstowe Town Council

### Apologies

- (SS) Stephen Sage, Urban and Civic
- (LH) Lee Heykoop, Homes England
- (JH) Joe Harper, Elite Sports
- (LH) Lee Hillam, SCDC - Principal Operations Manager, Environment Operations
- (MN) Mark Nokkert, Clerk, Northstowe Town Council

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
<b>1.0</b>	<b>Apologies received.</b>	
<b>2.0</b>	<b>Minutes and Actions of Previous Meetings</b>	
2.1	Notes of previous meeting were agreed.	
<b>3.0</b>	<b>Matters arising not picked up in later agenda items</b>	
<b>4.0</b>	<b>Escrow Like Account</b> <ul style="list-style-type: none"><li>- Escrow Account guidance – Guidance has been updated to include overall total spent and when the decisions were made.</li><li>- No additional costs received. Waiting to receive additional costs from GTC in relation to separating out the connections at Western Park for the 4G &amp; MUGA, street lights and bowls irrigation system.</li></ul>	EC

	<ul style="list-style-type: none"> <li>- This will be kept as an ongoing record.</li> </ul>	
<b>5.0</b>	<b>Maintenance and Management Update – Greenbelt</b>	
5.1	<p>Greenbelt's Update</p> <ul style="list-style-type: none"> <li>- Meeting arranged with Urban&amp;Civic in October to look at LEAP 4</li> <li>- Quotes for Kingfisher Work – waiting for feedback and reviewing the cost.</li> <li>- Attended the forum to provide an update on the bills for the upcoming year.</li> <li>- Dog bins – Tom Hulme to plot on a map where bins may be relocated, he has been looking at bins on site visit.</li> <li>- EC informed there is 1 bin which is a different style and looks more like a litter bin which the contractor cannot empty as it is locked, but Tom is arranging for the contractor to have the key.</li> <li>- <b>Action: Tom Hulme to share with NTC where the replanting is required, what has caused the replanting to be needed and what action will be taken in the future to ensure future replanting is not required.</b></li> <li>- RW informed the main reason for tree failure is extreme weather. Also, as the soil is heavy clay some species have struggled.</li> <li>- LM informed that if there is a change in species, from a planning perspective, landscape colleagues will be involved and will be able to provide adequate advice on species which may be more appropriate.</li> <li>- AL informed that 250 bulbs are available, and it is planned to put them around the square.</li> <li>- Hatton Road Ponds – Greenbelt initially just considered the surrounding area but the whole area will now be taken on and this will need to be reflected in residents' bills. A calculation will have to be made.</li> <li>- PL suggested that the TC might be able to make a contribution to fund non routine maintenance works so the TC should be informed before bills come out.</li> <li>- <b>Ongoing Action: RW to continue to reach out to house builders signing contracts with Greenbelt. As an update, there has been progress in H9, the solicitors are in touch and discussing the legal agreement.</b></li> <li>- PL asked about the other parcels, especially Bovis.</li> <li>- RW informed that for large sites like this the individual house builders need to interact with Greenbelt and it takes a lot of chasing. It is a simple process, but the builders are not progressing very fast. There is an agreement for H4 so areas will be upgraded ready for handover. Assistance for LM is helping though.</li> </ul>	<p>TH</p> <p>RW</p>

<b>6.0</b>	<b>Western Park</b>	
<b>6.1</b>	<p>Sports Pavilion Update</p> <ul style="list-style-type: none"> <li>- Elite are now managing the grass pitches and football matches have begun to take place on them.</li> <li>- Elite's contractor will now be working on the mini pitches.</li> <li>- Plans for a Halloween party for the community.</li> <li>- Magdalene Close Update – NTC has received an enquiry from a resident enquiring if a path will be put in. TP put a request through to re-surface the path but suggested that if some money can be put in by the management company then maybe this would be a better solution. <b>Action: MN to share email with Longstanton Parish Council.</b></li> <li>- TP suggested that maybe we can ask for bark chippings if anyone has any spares to bring them to this location.</li> <li>- NW informed that HE might be able to supply some mulch – <b>Action: NW to liaise with AW</b></li> </ul>	<p>AW</p> <p>NW</p>
<b>7.0</b>	<b>L&amp;Q Update on Works</b>	
7.1	<ul style="list-style-type: none"> <li>- LEAP 4 – as above</li> <li>- LEAP 2 – no update</li> <li>- Hatton Road Ponds – as above</li> </ul>	
<b>8.0</b>	<b>Community bookings</b>	
	<ul style="list-style-type: none"> <li>- No new community bookings received.</li> </ul>	
<b>9.0</b>	<b>AOBs</b>	
	<ul style="list-style-type: none"> <li>- NW is planning to attend the next forum as was unable to attend the last one but is aware of the headline updates.</li> <li>- TP informed that traffic lights on the temporary road are faulty. NW advised that they need to keep them operational during working day but can turn them off during the night; this is so there is no obstruction to the construction traffic.</li> <li>- Solar light installed at the Rampton crossing.</li> <li>- NW informed the Greenway has been reopened in a safe way but not at an adoptable level, this will be done at the right time.</li> <li>- TP informed the Swavesey and District Bridleways Association has written a letter to NTC in relation to horse provision in and around Northstowe which CCC have provided feedback on.</li> </ul>	
<b>10.0</b>	<b>Next meeting: 22 October</b>	