

## DRAFT Notes

### Northstowe Phase 1 Open Space Management & Maintenance

#### Steering Group Meeting

29 September 2022

Teams Meeting - Time: 10:00 am

#### Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt
- (SS) Stuart Field, L&Q Estates
- (LM) Luke Mills, Greater Shared Planning
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council

#### Apologies:

- (SS) Stephen Sage, L&Q Estates
- (CG) Clare Gibbons, SCDC – Communications and Communities
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (RO) Cllr Richard Owen, Mayor, Northstowe Town Council
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC
- (SW) Steve Webb, Anglian Water
- (DM) Douglas Mlambo, Anglian Water

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	<b>Apologies received.</b>	
2.0	<b>Minutes and Actions of Previous Meetings</b>	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items <ul style="list-style-type: none"><li>- Allotments – unofficial path running alongside allotment path which continues to be blocked. <b>Previous action outstanding - SS to look at putting a barrier in place possibly signage</b></li><li>- Escrow Like Account – Ellen has shared account details with L&amp;Q. L&amp;Q just checking maintenance costs to date.</li><li>- Cracks on paths along lakes and greenways. L&amp;Q liaising with colleagues – a bigger project to resolve.</li></ul>	SS  SS
4.0	<b>Greenbelt update</b>	
4.1	General Update <ul style="list-style-type: none"><li>- In the process of taking over the remaining greenways. Plan was for these to be handed over in the autumn ready for the</li></ul>	

	<p>November bills but this will hopefully be now in the spring once remedial works have been completed.</p> <ul style="list-style-type: none"> <li>- L&amp;Q/Greenbelt have a meeting first week in October to look at the grass verges. These will be added to Greenbelt's plan. The cost of these is already accounted for.</li> <li>- Damaged lights at local square have been ordered.</li> <li>- Discussion re. ASB in Pioneer Park/The Green. RW mentioned at a site in the Northeast Greenbelt worked with the Police which resulted in patrol cars driving around the site and reduced ASB. <b>Action: EB to link RW with Beth Watson.</b></li> <li>- Lighting in Pioneer Park was also discussed, which although not designed for, it was thought it could be helpful to reduce ASB. <b>Action: Stephen to confirm if all lighting of busway is already installed.</b></li> <li>- CBS enquired about the ivy on the Northern Greenway bridge. Ivy keeps being cut so it doesn't have a chance to grow. <b>Action: RW to liaise with contractor.</b></li> <li>- CBS also informed RW of wood worms in the equipment in the Bloor and David Wilson parcels. <b>Action: Greenbelt to visit.</b></li> <li>- CBS informed RW of the rocks in the sandpit in Pioneer Park where the mesh can now be seen. <b>Action: Greenbelt to visit.</b></li> </ul>	
5.0	<p><b>Kingfisher Pond</b></p> <p>Unsure if PL and SS have met</p>	
6.0	<p><b>L&amp;Q update on works</b></p> <ul style="list-style-type: none"> <li>- Hatton Roads Pond – L&amp;Q and County liaising, progressing the cycle lane</li> </ul>	
7.0	<p><b>Western Park</b></p>	
7.1	<p>Certification</p> <ul style="list-style-type: none"> <li>- <b>Outstanding Action: SS to send in the separate notices for sport pitches and share the floodlighting report</b></li> </ul>	SS
7.2	<p>Container</p> <ul style="list-style-type: none"> <li>- L&amp;Q lawyers have made some variations and now with Greenbelt.</li> </ul>	
7.3	<p>Management and Maintenance</p> <ul style="list-style-type: none"> <li>- CMAT have now sent the costings from their contractors to manage and maintain the 3G and grass pitches. <b>Action: RW to liaise with internal colleagues and then meet with EB.</b></li> <li>- Portaloo – to enable the 3G pitches to be used for organised training a portaloo would be required. This could be locked and only opened when pitches are booked. <b>Action: Robin to speak with colleagues, to ask if this is something that could be managed and maintained by Greenbelt. EB forgot to raise this with RW at the meeting so will pick up separately.</b></li> </ul>	EB/RW

	<ul style="list-style-type: none"> <li>- EB updated the group that she needs to speak with the contractors regarding the possibility of opening Western Park/MUGA etc during construction of the pavilion. Meeting with contractors 3/10</li> </ul>	EB
7.4	<p>Bowling Green</p> <ul style="list-style-type: none"> <li>- Additional storage will not be part of the pavilion build but SCDC can submit an amendment for a separate storage section.</li> <li>- AW has shared information with MN.</li> <li>- On a separate call MN stated to EB that for NTC to discuss their thoughts on Longstanton Bowls Club moving to Northstowe Bowling Green they would need something formal in writing to consider. <b>Action: EB to liaise with Longstanton Bowls Club.</b> EB also updated MN that Longstanton Bowls Club are keen to meet RO.</li> </ul>	EB
7.5	<p>Sports Pavilion</p> <ul style="list-style-type: none"> <li>- PL took a paper Town Council meeting including interest in maintaining the sports pavilion and a working group is be established.</li> <li>-</li> </ul>	
7.6	<p>Vehicles accessing Western Park</p> <ul style="list-style-type: none"> <li>- <b>Outstanding action: RW to check with contractors how they are accessing Western Park and EB to liaise with SS re. bollards</b></li> </ul>	RW/EB/SS
7.7	<p>Dog Incidents</p> <ul style="list-style-type: none"> <li>- <b>Outstanding action: EB to liaise with Homes England re. plans for lake 2 and also speak with Anglian Water (EB has contacted both but waiting for their thoughts).</b></li> <li>- AWy updated the group that although people can be fined £50 there is no Public Spaces Protection Order in place if owners bring their dogs onto the Recreation Ground.</li> </ul>	EB
<b>8.0</b>	<b>Cycle and footpath connections, incl.</b>	
8.1	Permanent pedestrian and cycling connection to P&R – Work will start first week in October. The first element will be building the drain required but then the connection into the waterpark will be done.	
8.2	<p>Cycle paths/speed bumps (accident at Links Lane/Mulligan junction due to cars parking on cycle lanes, request re. speed bumps. Resident has also emailed re. speeding on Wellington Road).</p> <ul style="list-style-type: none"> <li>- <b>Outstanding Action: EB liaise with SS re. marking cycle lanes.</b></li> <li>- PL previously asked where SCDC has got to with civil parking enforcement plans. EB confirmed the project is still a while off and</li> </ul>	RO

	roads would need to be adopted first for it to be able to be implemented in Northstowe.	
8.3	<p>Surfacing of the Busway Crossing at Rampton Road</p> <ul style="list-style-type: none"> <li>- Crossing level improvement works should hopefully be complete before Christmas. This will not include the lamp columns.</li> </ul>	
8.4	<p>NTC have previously asked about the possibility of opening of cycle path alongside the busway between the connection into Phase 1 and Rampton Drift Crossing. Homes England are reviewing this. <b>Action: EB to follow up with HE</b></p>	EB
8.5	<p>Bus Route/Shelters</p> <ul style="list-style-type: none"> <li>- Citi 5 still planning on going through Pathfinder Way/Links Road</li> <li>- CCC in discussion with L&amp;W re. the shelters. Need costs to instal and maintain them. Will have bus flags initially.</li> <li>- RW confirmed their contract already included 6 shelters to maintain (2 washes a year). They could then be considered as street furniture which NTC manages.</li> <li>- CBS enquired about the possibility of grass roofs. TP this could be a possibility. Once TP/L&amp;Q have costings TP to liaise with NTC and HE. TP stated ideally all bus shelters will be the same hence the need to engage HE. <b>Action: EB to provide Emma Brown contact details to TP.</b></li> <li>- TP enquired about TC's branding. CBS confirmed that there is budget assigned for 2023/24 for TC branding. TP stated this timing could work well.</li> <li>-</li> </ul>	
9.0	<p><b>Hattons Road Ponds/ B1050 Cycleway</b></p> <ul style="list-style-type: none"> <li>- The outfalls seem to be 0.16 metres (North Pond) and 0.12 metres (South Pond) higher than originally designed. While there may or may not be a causal link, the permanent water levels are also higher. This means the water bodies cover larger areas than shown on the approved plans, undermining the original proposals for landscaping and habitat creation.</li> <li>- By 14 October, L&amp;Q Estates will submit a Non-Material Amendment application to amend the approved plans so that they match the as-built situation. It will include the additional information that was missing from the previous such application (S/0038/15/NMA1) and the planning authority will carry out the necessary consultations before making a decision.</li> </ul>	
10.0	<p><b>Community bookings</b></p> <ul style="list-style-type: none"> <li>- No new requests</li> </ul>	
11.0	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>- Signage – EB asked if a temporary street board could be placed in Pioneer Park to promote community events and activities. Although Greenbelt comfortable with this LM stated seeking permissions for a temporary noticeboard may be more</li> </ul>	

	<p>complicated than a permanent noticeboard. <b>Action: EB to share with MN information re. permitted development rights for permanent noticeboard.</b></p> <ul style="list-style-type: none"><li>- CBS provided an update on TC providing a market. RW stated they need to understand what increase in cost in electricity there may be as a result of the market and then would recharge this to TC. Greenbelt have created a suspense account for income generated from community activities.</li><li>- CBS also enquired about the water leak which continues to be near where the pavilion will be construction. <b>Action: EB to follow up with SS. EB aware SS has contacted AW.</b></li><li>- AW enquired about the CCTV drains survey – H9. LM mills this has been completed but still waiting on results. <b>Action: LM to ask if first report can be shared with LPC.</b></li></ul>	LM
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