

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance

Steering Group Meeting

19 October 2023

Teams Meeting - Time: 10:00 am

Attendees

- (EC) Ellen Cox – Communication and Communities (chair)
- (CG) Clare Gibbons – Communications and Communities
- (MS) Mihaela Stan, SCDC – Communications and Communities
- (SC) Steven Carlaw, Anglian Water
- (SS) Stephen Sage, L&Q Estates
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (MM) Cllr Majdi Mgaida, Northstowe Town Council
- (RW) Robin Waddell, Greenbelt
- (LH) Lee Hillam, SCDC - Principal Operations Manager, Environment Operations
- (NW) Niki Wagstaff, Homes England

Apologies

- (LM) Luke Mills, Greater Cambridge Shared Planning
- (TP) Tam Parry, CCC Transport
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Greenbelt update	
3.1	<p>General Updates</p> <ul style="list-style-type: none">- EC had received a comment from CBS regarding the grass cuttings. RW said grass cuttings are left if it is amenity grass but will discuss with Tom. RW asked if any photos could be shared. EC to contact CBS.- Greenbelt are aware of the issues with the lights on The Green. EC updated RW that water seems to be getting into the inspection box. EC happy to meet Tom on site and show the problem. Update from RW following the meeting, electrician believes it is a photocell issue.- Open space in H7 now adopted.- Greenbelt have done an audit for all failed planting, will be plating new materials in the winter. The cold spring followed by a very dry spell affected the planting earlier this year. About 45% survived.	EC

	<p>May need to consider bring water bowsers on sitem, however these are very costly.</p> <ul style="list-style-type: none"> - NW stated Homes England have used water bowsers on site without much success. It is actually cheaper to see what survives and replant. NW suggested looking at species being planted. - EC advised informing residents so they are aware why certain decisions are taken. 	
4.0	Western Park	
4.1	<ul style="list-style-type: none"> - Freehold land transfer should be signed today (Update: Signed 23 October 2023) - Once land transfer is signed can then offer a lease agreement to Elite Sports UK who are our selected operating partner and were announced at the Community Forum on 4 October. - Can also then offer a licence agreement to Longstanton Bowls Club to manage and maintain the bowls green. - SS confirmed Premier Turf have been on site completing the autumn works. They have one day left, likely to be next Wednesday. - SS also highlighted to SCDC that the irrigation system will need draining. Waiting on the date for the additional maintenance gate to be installed. - CG highlighted to the group a drainage survey was complete, Dalrod completed some CCTV surveys of the drainage which serves the grass pitches. Early feedback shows the drainage appears functional. There are some places of intrusions to the pipework but nothing that seems to occlude the flow substantially. Expect to repeat the inspection every 3 years. Plan to charge the cost back to the management and maintenance account. - RW confirmed they are waiting for a date for the sport pitch remedial work to take place. 	
4.1	<p>Dog Signage</p> <ul style="list-style-type: none"> - EC suggested waiting until Elite Sports UK are operating the Sports Pavilion and Sports Pitches now as they have may have some views on how to manage this. 	
4.2	<p>Peppercorn Drive</p> <ul style="list-style-type: none"> - EC showed the group footage of a vehicle driving up towards Western Park from Peppercorn. It has been suggested by Crime and Safety colleagues bollards are installed. - NW stated Homes England have some spare water filled bollards which could be used as a temporary measure. NW to put EC in contact with colleague who can assist with delivering the bollards to Western Park. 	NW/EC

4.3	<p>Prentice Close</p> <ul style="list-style-type: none"> - Police have suggested a kissing gate to stop the rat running on mopeds during suspected drug dealing activity. - L&Q/Greenbelt happy for a kissing gate to be added. AWy to gather more information including costs and bring back to the next meeting. 	AWy
5.0	Kingfisher Pond	
5.1	<p>Kingfisher Pond</p> <ul style="list-style-type: none"> - Wright Environment Ltd going to have a walk around Monday and work to develop a plan. 	
6.0	Hatton Roads Pond	
	<ul style="list-style-type: none"> - Fence is now fixed. - LH updated the group that they have carried out their seasonal maintenance works. 	
7.0	L&Q Update	
7.1	<ul style="list-style-type: none"> - LEAPs 3 and 4 will be completed soon. Grass is growing well in LEAP 3. - Southern greenway – contractor should be finished end of next week. Looking to get the western end of the greenway fencing open before the end of the month. 	SS
8.0	Phase 1 Lake	
8.1	<p>Signage</p> <ul style="list-style-type: none"> - SC advised that Anglian Water are working on the physical signage. - Have provided messaging about the purpose of the balancing pond which can be shared on social media. EC to share text with minutes. 	EC
11.0	Community bookings	
	<ul style="list-style-type: none"> - Remembrance Sunday taking place around Bug Hunter Water – Sunday 12 November. - Greenbelt unaware of the light switch on taking place on 25 November. EC to liaise with NTC. 	EC
12.0	Homes England	
	<ul style="list-style-type: none"> - Cycle ways and walkways around the attenuation ponds are now open. Also keen that the terminology waterpark isn't used. Need to look at google maps. - Managing strategic sites a mix of amenity area and cut and collect areas, taken a while for some to establish. 	

	<ul style="list-style-type: none"> - Southern Access road open, there are a few temporary traffic lights at the moment and looking to remove these ASAP. - Number of private land signs on site to direct people away from certain areas and there is also a 24/7 telephone helpline number where residents can report any issues. - HE currently appointed their preferred contractor for the Eastern Sports Hub - Road opposite Martin Bacon academy will be open soon to enable access to Keepmoat's site office. - NW asked SC if they test their balancing pond water. SC advised they would only do it if they see something wrong, they do regular visual checks. - MS enquired about watersports, NW stated that this needs to be managed as a sufficient amount of water would be required for watersports. 	
<p>13.0</p>	<p>AOB Allotment Bridlepath SS has re-raised the order with BT to raise the existing BT chamber to the finished pavement level, waiting for BT to re-price the works. Also need to a new short form s278 is required or was previously included.</p>	
<p>13.0</p>	<p>Next meeting: Thursday 16 November 10am</p>	