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F					Northstowe Town Counc	il - BUDGET								
Income	2023-20		2145	\Box			24-2025	j			INOC		L: BUDGET	2025-26
IIICOIII	8	INC	JME	INCOME						INCOME				
Code	Title	Budget			Title	Budget		Actual (to 31 DEC 2024)	Forecast (to end March 2025)		Title	Budget - Receipts	Budget - Payments	FURTHER NOTES
28	Precept	£111,159.41	£111,159.4	2 28	Precept	£144,786.44		£144,786.44	£144,786.44	28	Precept	£169,586.96		Tax base calculation received from SCDC: tax base for 25-26 = 1604.6; data based on SCDC data for OCT 2024 - 1,547 properties. NB: Tax base for 2024 25 was 1471.9, based on number of properties in Oct 2023 of 1,399; the Precept for Northstowe for 2024-'25 was set at £144,786.44, equating to £96.08 per annum for a band D-equivalent household. Precept increase rise options - see separate tab; the amount to the left is based on a recommended (minimum) 10% increase in precept request from SCDC.
	S106_EMR_Community Endowment_Phase 2	£0.00	£0.0	0 33	S106_EMR_Community Endowment_Phase 2	£30,000.00		£0.00	£39,870.00	33	S106_EMR_Community Endowment_Phase 2	£40,000.00		Expected NOV/DEC2025 - this is third tranche of £30,000 + indexation, expected on the first anniversary following the 'Opening Date of the First Primar School or the Opening Date of the Library/Health Facility to the public.' (phase 2). Funds to be moved into Earmarked Reserves.
34	S106_EMR_Town Boards_Phase 2	£0.00	£0.0	0 34	S106_EMR_Town Boards_Phase 2	£0.00		£0.00	£11,652.84	34	S106_EMR_Town Boards_Phase	£0.00		
32	Sponsorship Developers - Xmas tree & events	£1,000.00	£1,000.0	0 32	Sponsorship Developers - Xmas tree & events	£1,000.00		£600.00	£600.00	32	Sponsorship Developers - Xmas tree & events	£1,000.00		
17	Market Stall Fees	£8,145.00	£3,407.0	0 47	Market Stall Fees	£6,660.00		£2,309.00	£2,600.00	47	Market Stall Fees	£3,300.00		
15	Grant Funding - Market Development	£0.00	£0.0	0 45	Grant Funding - Market Development	£0.00		£0.00	£0.00	45	Grant Funding - Market Development	£0.00		
16	Warm Hub Grant funding	£0.00	£2,967.3	7 46	Warm Hub Grant funding	£1,800.00		£1,226.00	£1,586.00	46	Warm Hub Grant funding	£744.00		31 weeks (until end of October 2024, match-funded by Cambridgeshire ACRE a £24 per session
	Park Play - match funding	£0.00	£2,500.0	0 60	Park Play - match funding	£2,500.00		£0.00	£0.00	60	Park Play - match funding	£0.00		Not expecting Longstanton PC to match-fund again (TBC).
55	Grant funding - other	£2,000.00	£0.0	0 55	Grant funding - other	£1,000.00		£250.00	£250.00	55	Grant funding - other	£5,000.00		TBC - NTC could potentially consider targeting the Homes England Community Activation Fund for a project - TBC
18	Contribution to Noticeboard	£0.00	£0.0	0 48	Contribution to Noticeboard	£0.00		£0.00	£0.00	48	Contribution to Noticeboard	£0.00		
56	Pavilion - room hire fees	£8,000.00	£0.0	0 56	Pavilion - room hire fees	£0.00		£0.00	£0.00	56	Pavilion - room hire fees	£0.00		
57	Sport pitches - hire fees	£4,000.00	£0.0	0 57	Sport pitches - hire fees	£0.00		£0.00	£0.00	57	Sport pitches - hire fees Hire fees Unity Centre	£0.00 £0.00		Period mid FEB - MAR 2026; assuming a 'soft launch', meaning that there will
														finalising fixtures and fittings and setting up everything, as well as hand-over from SCDC to NTC (with intention for NTC to fully manage by 1st April 2026 onwards, as per the details in the Unity Centre Business Plan). Any income fro hirer fees derived before 1st April 2026 is expected to be going to the owner of the building SCDC. Following opening, it is expected that income may rise rapidly (in 26-27), in line with the predictions as calculated by the Assets and Estates Manager in the Unity Centre business plan. Income will be a combination of primarily: statutory services including midwifery services and community activities regular bookings.
58	Interest	£40.00	£0.0	0 58	Interest	£2,500.00		£726.61	£1,680.00	58	Interest	£4,475.00		Unity Trust Instant Access Business Savings Account: 2.75% - interest paid quarterly; Redwood Bank 35 Days Business Savings Account: 4.10% - interest paid annually; Cambridge Building Society Council Saver Business Savings Account: 2.65% - interest paid annually.
				63	VAT Return		1	£5,335.18	£7,135.18	63	VAT Return	£2,000.00		
										NEW CODE	Community Facility Management support funding	£60,000.00		At the discretion of SCDC, to be distributed from SCDC (part of £180,000 funds sitting within £1.5 million S106 funds/Escrow for phase 1 maintenance and management), to support first year of taking on management of Permanent Community Centre. This sizable start up financial investment (first of similar amounts three years in a row) will be essential to ensure NTC can stay on course and further invest. See morre information under tab 'Precept settin options' and i Unity Centre business plan. Were these funds not to be obtained, the Council to actively consider alternative income options such as grant fundin or a loan (although the latter recommended only as a final option).
	SUB TOTAL	£134,344.41	£121,033.7	9	SUB TOTAL	£190,246.44		£155,233.23	£210,160.46		SUB TOTAL	£286,105.96		
	EXPENDIT	URE				EXP	PENDITURI	E			EXPEND	ITURE		
Admin	istration	Payn	ients	T	ADMINISTRAT	ION					ADMINISTF	RATION		
Code	Title	Budget	Actua		Title		Budget	Actual (to 31 DEC 2024)	Forecast (to end March 2025)		Title	Receipts	Payments	
1	Town Clerk Salary	£47,602.45	£46,363.7		Town Clerk Salary		£49,623.70	£36,605.51	£49,623.70		Town Clerk Salary			Includes: net staff wage; employee tax; employee NIC and employee pension contributions; plus increase of 5%, to counter for national pay agreement awards, inflation and/or any performance-related increases. See separate tab details.
14	Deputy Clerk Salary	£24,188.12	£19,942.9	4 44	Deputy Clerk Salary		£23,052.54	£17,253.01	£23,052.54	44	Deputy Clerk Salary		£24,000.69	Includes: net staff wage; employee tax; employee NIC and employee pension contributions; plus increase of 5%, to counter for national pay agreement awards, inflation and/or any performance-related increases. See separate tab details.
50	Market Manager Salary	£7,507.50	£4,882.1	1 50	Market Manager Salary		£20,207.88	£10,987.70	£16,171.40	50	Market Manager Salary		£16,286.18	Includes: net staff wage; employee tax; employee NIC and employee pension contributions; plus increase of 5%, to counter for national pay agreement awards, inflation and/or any performance-related increases. See separate tab details.
51	Facilities Manager Salary	£8,151.57	£0.0	0 51	Assets and Estates Manager Salary		£25,368.53	£9,719.93	£20,897.69	51	Assets and Estates Manager Salary		£46,946.55	Includes: net staff wage; employee tax; employee NIC and employee pension contributions; plus increase of 5%, to counter for national pay agreement awards, inflation and/or any performance-related increases. See separate tab details.

		T								
							NEW CODE	Engagement Officer	£11,	Includes: net staff wage; employee tax; employee NIC and employee pension contributions; plus increase of 5%, to counter for national pay agreement awards, inflation and/or any performance-related increases. See separate tab for further details about this proposed post.
							NEW CODE	Unity Centre Officer	£7,	083.30 Includes: net staff wage; employee tax; employee NIC and employee pension contributions; plus increase of 5%, to counter for national pay agreement awards, inflation and/or any performance-related increases. See separate tab for further details about this proposed post.
4 Employer NIC Contributions 3 Employer Pension Contributions	£7,733.32 £5,486.81	£6,867.79 £3,641.30	4 Employer NIC Contributions 3 Employer Pension Contributions	£12,516.93 £7,095.16	£7,145.52 £4,816.35	£11,025.81 £6,854.43	4	Employer NIC Contributions Employer Pension Contributions		102.35 See separate staffing costs tab for details. 146.03 See separate staffing costs tab for details.
5 Employee Expenses	£250.00	£11.88	5 Employee Expenses	£250.00	£113.35	£200.00	5	Employee Expenses	£	100.00 Some increase expected especially in travel costs, with additional site visits to neighbouring parishes/other towns for further resaerch before taking on
7 Staff Training	£800.00	£605.00	7 Staff Training	£1,500.00	£65.32	£150.00	7	Staff Training		management of new assets.
38 Training - Councillors 12 Insurance	£500.00 £1,200.00	£90.00 £591.53	38 Training - Councillors 12 Insurance	£800.00 £700.00	£0.00 £874.98	£350.00 £874.98		Training - Councillors Insurance		insurance rise with taking on Permanent Community Centre. Full RPI (full repair and insurance) & buildings insurance needed, as per expected SCDC requirements. Likely to be incorporated into the lease (expected to be a 99 year lease). This is at this stage a guestimate, based on insurance cosst at parishes where they manage community buildings. Currfent key uncertainties are (awaiting informatyion from SCDC) which wil influence a quote: value of building (rebuild value); value of contents; clarity on materials, types and quality of fixtures and equipment; kind of leasehold - all could influence the quotes to be obtained. Once information in in, quotes can be obtained.
6 PAYE Software & support	£0.00	£0.00	6 PAYE Software & support	£0.00	£0.00	00.03	6	Payroll Services	£	420.00 Introduction of external payroll services in 25-26. Expected to be in the order of £35 per month maximum, to include payrol services, RTI HMRC submissions and pension contribution submissions on the Council's behalf.
11 IT Hardware, Software & Support	£2,200.00	£2,413.65	11 IT Hardware, Software & Support	£4,000.00	£1,729.95	£6,900.00	11	IT Hardware, Software & Support	£5,	742.08 Includes external IT support company; and new staff IT equipment needs.
8 Telephone & Internet	£500.00	£1,506.11	8 Telephone & Internet	£2,000.00	£1,339.33	£1,550.00	8	Telephone & Internet	£2,	000.00 Includes monthly EE SIM contracts - around £1,000; new phones needed for new staff members - around £1,000
9 Data Protection	£40.00	£35.00	9 Data Protection	£40.00	£35.00	£35.00	9	Data Protection		235.00
13 Annual Subscriptions	£1,700.00	£2,206.48	13 Annual Subscriptions	£2,550.00	£1,353.92	£2,300.00	10	Annual Subscriptions	£.0,	100.00 Continuation of affiliation/membership/affiliation costs for Scribe; NALC & CAPALC (including £50 for Data Protection Officer Benefits Scheme), SLCC (for Clerk and for Deputy Clerk); and NABMA. Includes expected average 10% increase in membership costs. Includes potential for expanding paid services - Canva (£170 per annum), booking system (e.g. Hallmark - £265 per annum; or add as package to Scribe or other package options to be explored further). Ther are further needs for a GIS-based asset management software package but it is likly not to be intrduced until 26-27, so not included in the amount to the left (e.g. Parish Online - £162/annum; or add as package to Scribe; many other options to be explored.
10 Office Equipment	£4,500.00	£2,754.53	10 Office Equipment	£2,000.00	£625.07	£750.00	10	Office Equipment	£2,	500.00 Includes hire fees for photocopier (currently £512 per annum) and printing costs Need for further office fixings and furniture with move to new office in Unity Centre.
14 Office Admin/supplies 39 Storage	£400.00 £2,500.00	£192.33 £28.93	14 Office Admin/supplies 39 Storage	£800.00	£453.03 £0.00	£700.00 £0.00		Office Admin/supplies Storage		£0.00 Consideration later on (26-27) for additional storage equipment needs and potential for additional external storage e.g. large shed or small container.
							NEW CODE	HR Support Services	· · · · · · · · · · · · · · · · · · ·	500.00
SUB TOTAL	£115,259.77	£92,133.37	SUB TOTAL	£152,504.74	£93,117.97	£141,435.55		SUB TOTAL	£210,;	38.11
Finance	Paymo	ents	FINANCE					FINANCE		
Code Title	Budget	Actua	Code Title	Budget	Actual (to 31 DEC 2024)	Forecast (to end March 2025)	Code	Title	Receipts Pay	ments
16 Audit fees 17 Bank Charges	£1,200.00 £250.00	£850.50 £108.00	16 Audit fees 17 Bank Charges	£1,400.00 £350.00	£654.95 £87.90	£1,200.00 £150.00	16 17	Audit fees Bank Charges		500.00 350.00
SUB TOTAL	£1,450.00	£958.50	SUB TOTAL	£1,750.00		£1,350.00		SUB TOTAL		350.00
Legal										
	Paymo		LEGAL					LEGAL		
Code Title Solicitor/consultants	£6,000.00	£0.00	Code Title 18 Solicitor/consultants	£6,000.00	Actual (to 31 DEC 2024) £2,234.00	Forecast (to end March 2025) £2,234.00		Title Solicitor/consultants		ments 100.00 legal advice for Town Council's portfolio development and investments; asset transfer; planning advice. For Permanent Community Centre needed: Lease; overarching agreement; utilities agreement; plus more - TBC
SUB TOTAL	£6,000.00	£0.00	SUB TOTAL	£6,000.00	£2,234.00	£2,234.00		SUB TOTAL	£12,	000.00
Communications & PR										
0 1 70	Paymo		COMMUNICATIONS & PR					COMMUNICATION		
Code Title 19 Communications	£200.00	£0.00	Code Title 19 Communications	£200.00	Actual (to 31 DEC 2024) £0.00	Forecast (to end March 2025) £0.00		Title Communications		ments 200.00
20 Website/email address support	£500.00	£0.00		£650.00	£0.00	£0.00	20	Website support	£1,1	000.00 Costs for website maintenance; includes costs to move to new website provide
	£500.00	£372.74	21 Recruitment	£1,000.00	£462.00	£462.00	21	Recruitment	t	500.00 Some increase expected with additional marketing/potential use of additional
21 Recruitment 40 Branding and NTC logo	£0.00	£0.00		£1,500.00	£0.00	2.02.03		Branding and NTC logo		paid advertising locations 00.000 Development of logo and branding guidelines via external company, needed als



Substance	41 Marketing costs Events and	2600 00	£107.00	11	Marketing costs_Events and Markets	£1,300.00	£572.27	6700 00	41	Marketing costs_Events and		£200.00	
Part	41 Marketing costs_Events and	£600.00	£107.00	41	INTERING COSTS_EVENTS and INTERIOR	£1,300.00	15/2.2/	£700.00	41			£200.00	
Total Tota		04.000.00	0.480.8		OUR TOTAL	24.050.00		04 400 00				22 = 22 22	
Part	SUB TOTAL	£1,800.00	£4/9./4		SUB TOTAL	£4,650.00	£1,034.27	£1,162.00		SUBTOTAL		£2,700.00	
Part													
Part	Grants												
Column	1	Paym	ents		GRANTS					GRANTS	3		
Column	Code Title	Budget	Actua	Code	Title	Budget	Actual (to 31 DEC 2024)	Forecast (to end March 2025)	Code	Title	Receipts	Payments	
Provide State Provide Stat		_		22									
Process Proc		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	54									Consideration to be given to not increase in 25-266 considering new funding not
Column		20,000.00	20.00			20,000.00	20,017.00	20,200.00	04			20,000.00	
Column	allough col /oaloi i owolo				or ordinary award					anough of croater remote			
Property	1 1												origoning option for community groups to draw lands through Nokstart 1 and.
Property													
Part	SUB TOTAL	£7,500.00	£2,000.00)	SUB TOTAL	£9,000.00	£8,817.00	£8,817.00		SUB TOTAL		£9,000.00	
Part													
Part	Office Services			1									
Part	1	Pavm	ents		OFFICE SERVICES					OFFICE SER\	/ICES		
The state of the control of the co	Code Title			Codo		Budget	Actual (to 21 DEC 2024)	Egraphy (to and March 2025)	Codo			Daymente	
March Marc							· · · · · · · · · · · · · · · · · · ·	•			Receipts		F
Column	· ·	£4,000.00	14,904.40	21	nire of office space/council chamber	£5,000.00	£3,315.00	£4,600.00	21			£3,900.00	Expected needed until mid FEB 2026.
March Colon Colo	chamber												
Property				61	Office maintenance	£350.00	£154.00	£154.00	NEW CODE	Office maintenance		£250.00	Includes annual PAT testing; anycleaning services (eg windows)
Part	SUB TOTAL	£4,000.00	£4,964.40)	SUB TOTAL	£5,350.00	£3,469.00	£4,954.00		SUB TOTAL		£4,150.00	
Part	<u> </u>				· ·		•						
Part	Highways												
Column C	1 -	Pavm	ents	1	HIGHWAYS					HICHWAY	/S		
Company Comp	Codo Titlo					1 .	Actual (to 04 DEC 000 "	Favorant (to cod to 1 accord	Code			D	
Part Company Property Part Company Part Part Company Part								·			Receipts		New Nation and delicerate and to 05 00 11 05 11 15
Description Properties	23 Street Furniture	£5,000.00	£0.00	123	Suleet Furniture	£5,000.00	£0.00	£0.00	23	Street Furniture		£5,000.00	
PC 100 FTM				1		<u> </u>							
Page	24 Station Rd Verges (Longstanton	£650.00	£0.00	24	Station Rd Verges (B1050)	£1,200.00	£540.00	£756.00	24	Station Rd Verges (B1050)		£1,800.00	New 3-year contract to be tendered for.
Page	PC)					<u> </u>	<u> </u>						
Page	SUB TOTAL	£5,650.00	£0.00)	SUB TOTAL	£6,200.00	£540.00	£756.00		SUB TOTAL		£6,800.00	
Column		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\vdash		, , , , , , , , , , , , , , , , , , , ,						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Column	Community Projects	I		1									
Column Time	Community Projects	D		⊢	COMMUNITY PROJECTO					COMMUNITY DD	O IFOTO		
Description Community Co		Paym									OJECIS		
Process contracts and process part and part a							· · · · · · · · · · · · · · · · · · ·	•			Receipts		
Wilder 1.5 Wild	42 Market Management	£10,128.00	£3,255.35	42	Market Management	£5,000.00	£1,386.21	£1,900.00	42	Market Management		£4,800.00	Venue hire costs; signs and other market material needs; Also includes costs for
Company Comp													needed for safety and managemnt reasons (moved to this cost heading for next year, rather than keeping under Market Manager cost heading as was done in 24-25 because of reduced spend on Market Manager post in that year against original budget - because of gap of several months in employee presence). This increase in costs under this budget heading is thus not a real increase in market managment-related costs.
Control Cont				ļ						-			
Conformative forms Conform				49									
1	52 Park Play	£5,000.00	£5,000.00	52	Park Play		£5,000.00			Park Play		£5,000.00	Use of Earmarked Reserves (S106 Community Endowment)
Sample Formation ESS Col. Col				64	Mobile Food Hub_Hope CIC	£2,400.00	£2,400.00	£2,400.00	64	Mobile Food Hub_Hope CIC		£5,000.00	Use of Earmarked Reserves (S106 Community Endowment)
Security	31 Council/Community Events	£2.500.00	£2.713.9	31	Council/Community Events	£3.500.00	£68.50	£2.972.50	31	Council/Community Events		£3.500.00	Including Christmas tree & decorations provision
Substitute Continue Continu	,	7		43	·								
Sub ToTAL C31,681.00 E14,054.00 E14,	70 710000 101 270110	2000.00	2204.00	T	7 65 66 167 27 67 65	22,000.00	20.00	20.00	10	7.0000 101 270110		2700.00	·
SUBTOTAL E21,698.00 E14,504.66 SUB TOTAL E21,698.00 E10,009.29 E14,272.46 SUB TOTAL E21,000.00	FO Vouth work/Connections Bug	£2 570 00	20.00	50	Vouth work/Connections Bug	20.00	00.03	00.00	50	Vouth work/Connections Bug		20.00	одруги восто.
Contingency Payments Contingency Payments Contingency Payments Contingency Payments Contingency Payments Payme		,.		59	·				39				
Payments CONTINGENCY Code Title Budger Actual (Code Title Budger Actual (Code Title Budger Contingency CSO.00 E199.00	SUB TOTAL	£21,698.00	£14,504.06	5	SUB TOTAL	£20,600.00	£10,039.29	£14,272.50		SUB TOTAL		£21,200.00	
Payments CONTINGENCY Code Title Budger Actual (Code Title Budger Contingency CSD.000				1									
Control Budget	Contingency												
Sometiment Som		Paym	ents		CONTINGENCY					CONTINGE	NCY		
Some	Code Title	Budget	Actua	Code	Title	Budget	Actual (to 31 DEC 2024)	Forecast (to end March 2025)	Code	Title	Receipts	Payments	
SUB TOTAL E 500.00 E199.00 SUB TOTAL E1,000.00 E0.00 E0.00 E0.00 E0.00 SUB TOTAL E1,000.00								, ,					
Civic and Democratic Representation Payments Civic AND DEMOCRATIC REPRESENTATION Budget Actual (to 31 DEC 2024) Forecast (to end March 2025) Code Title Budget Actual (to 31 DEC 2024) Forecast (to end March 2025) Code Title Receipts Payments E200.00 E20.01 E20.01 E20.01 E20.00 E20.01 E20.00 E20.01 E20.00 E20.01 E20.00					, ,								
Payments Civic AND DEMOCRATIC REPRESENTATION Sudget Actual (Code Title Budget Ac	OOD TOTAL	2,300.00	. 199.00		OUD I OTAL	۱,000.00	20.00	20.00		100D TOTAL		۱,000.00	
Payments	Chile and Dans	Г		1									
Code Title	Civic and Democratic Representation			—									
Civic ceremonies and events £500,00 £28,04 37 Civic ceremonies and events £500,00 £25,00		<u> </u>		_							REPRESENTATION		
Civic caremonies and events £500,00 £280,41 37 Civic ceremonies and events £500,00 £258,00 £25,	Code Title	Budget	Actua	Code		Budget	Actual (to 31 DEC 2024)	Forecast (to end March 2025)	Code		Receipts		
15 Chairman Allowance £100.00 £9.00 15 Chairman Allowance £100.00 £9.00 15 Chairman Allowance £100.00 £9.00 25 Election costs £9.00 £9.00 25 Election costs £9.00 £9.0	37 Civic ceremonies and events	£500.00				£500.00	£25.00			Civic ceremonies and events		£200.00	
Insignia - Mayor's Chain and Badge of Office o	15 Chairman Allowance	£100.00	£9.00	15	Chairman Allowance	£100.00	£58.80	£58.80	15	Chairman Allowance		£100.00	
of Office Sub Total Euction costs Eucti	36 Insignia - Mayor's Chain and Badge	£2,000,00	£0.00	36	Insignia - Mayor's Chain and Badge of	£2 500 00	£0.00			Insignia - Mayor's Chain and		£3 000 00	Item moved from 24-25 to 25-26. For purchase of chain of office and budget of
SUB TOTAL Eq. (00.0 g. 0.0 g.		22,000.00	20.00	T		22,000.00	1	20.00				20,000.00	
Facilities Services Payments Facilities Services Receipts Payments Facilities Services Code Title Budget Actual Code Title Budget Budget Budget Actual Code Title Budget Bud	0.00			1	00		I			Lauge of Cimes			omes. I storikar stror reades to be explored maniestal artisario.
SUB TOTAL £2,600.00 £269.41 SUB TOTAL £3,100.00 £83.80 £83.80 \$UB TOTAL £3,300.00 £83.80 £83.80 \$UB TOTAL £3,300.00 £83.8	25 Floation cost-	00.00	00.00	25	Floation costs	00.00	20.00	22.22	25	Floation costs		00.00	
Facilities Services Payments FACILITIES SERVICES FOrecast (to end March 2025) Code Title Receipts Payments E250.00 To allow for new set of pads and any other materials and servicing than needed. NEW CODE NNDR NEW CODE NNDR NEW CODE NNDR Services NNDR National Non-Domestic Rates. Expected to be liable for potentially up of per annum, although possibility for relief (eg small business relief rate) explored further. Exact caching than 10 billiong is existence - see more information in Unity Centre business plan. Expect				35	·				35				
Payments FACILITIES SERVICES Code Title Budget Actual Code Title Budget Actual (to 31 DEC 2024) Forecast (to end March 2025) Code Title Receipts Payments 62 Defibrillator maintenance £250.00 £25.93 £25.93 62 Defibrillator maintenance £250.00 To allow for new set of pads and any other materials and servicing that needed. NEW CODE NNDR NEW CODE NNDR NEW CODE NNDR E0.00 National Non-Domestic Rates. Expected to be liable for potentially up the per annum, although possibility for relief (eg small business relief rate) explored further. Exact calculations cannot be obtained until building is existence - see more information in Unity Centre business plan. Expec	SUB TOTAL	£2,600.00	£269.4		SUB TOTAL	£3,100.00	£83.80	£83.80		SUB TOTAL		£3,300.00	
Payments FACILITIES SERVICES Code Title Budget Actual Code Title Budget Actual (to 31 DEC 2024) Forecast (to end March 2025) Code Title Receipts Payments 62 Defibrillator maintenance £250.00 £25.93 £25.93 62 Defibrillator maintenance £0.00 NNDR NEW CODE NNDR NEW CODE NNDR NEW CODE NNDR Actual (to 31 DEC 2024) Forecast (to end March 2025) Code Title Receipts Payments 62 Defibrillator maintenance £250.00 To allow for new set of pads and any other materials and servicing that needed. National Non-Domestic Rates. Expected to be liable for potentially up the per annum, although possibility for relief (eg small business relief rate) explored further. Exact calculations cannot be obtained until building is existence - see more information in Unity Centre business plan. Expec													
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62 Defibrillator maintenance £250.00 £25.93 £25.93 62 Defibrillator maintenance £250.00 To allow for new set of pads and any other materials and servicing that needed. NEW CODE NNDR £0.00 National Non-Domestic Rates. Expected to be liable for potentially up the experiment of the e	Codo Titlo	<u> </u>		Code		Dda-4	Actual (to 24 DEC 2024)	Forecast (to and March 2005)	Code			Doversants	
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NEW CODE NDR £0.00 National Non-Domestic Rates. Expected to be liable for potentially up to per annum, although possibility for relief (eg small business relief rate) explored further. Exact calculations cannot be obtained until building is existence - see more information in Unity Centre business plan. Expec				02	Delibriliator maintenance	£250.00	£25.93	£25.93	02	Delibriliator maintenance		£250.00	
per annum, although possibility for relief (eg small business relief rate) explored further. Exact calculations cannot be obtained until building is existence - see more information in Unity Centre business plan. Expec				_					NEW CORE	NNDD			
explored further. Exact calculations cannot be obtained until building is existence - see more information in Unity Centre business plan. Expec									NEW CODE	NNDR			
existence - see more information in Unity Centre business plan. Expec													
bill in 26-27.													
													bill in 26-27.
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								NEW CODE	Unity Centre Start-up Costs			Note that, as per the S106 agreement, SCDC is to furniture all rooms in the Unity Centre except the Town Council office and the cafe area. There may nevertheless be various other initial one-off costs before/at start of taking on the Unity Centre, hence this budget heading to cover such additional costs; these could potentially be a combination of any of the following: Fixtures + Furniture purchase, repair & replacement costs e.g., coffee machine, dishwasher, fridges, key safes; leasehold improvements e.g., fitting out costs (tenant responsible for décor work); Advertising and Marketing (Promo admin costs for NTC Unity Centre; Fixtures e.g., LED display for int & ext + community signage); web development, IT support (NTC operations FM software such as BigChange, Fix CMMS & Maintain X). Expected total start-up costs to be around £5,000 (see details in finances with business plan for Unity Centre), of which some is expected to be incurred in 25-26 with rest in subsequent financial year.
53 Management and Utilities	£25,000.00	£0.0	Management and Utilities Management and Utilities		£0.00	£0.00	£0.00	53	Management and Utilities			Costs are associated with running costs for managing the Unity Centre are not expected to kick in until April 2026, following the initial six-week 'soft launch' period. As per the financial plans as part of business plan for Unity Centre management, these costs are currently expected to be an average of £9,070 per month for the first year - see details in financial spreadsheets. This does include an assumption that SCDC picks up any such costs before 1st April (period FEB-MAR 2026). Initially, especially first two years, lots of equipment, furniture and fixings will also still be under warranty and cover through SCDC/Kier or appliances/service providers. Costs include (see details financial spreadsheet Unity Trust: Professional Fees and Services/maintenance contracts; repairs costs, as well as costs for: water; sewage; electricity; heating; waste; broadband; CCTV; security; fire alarms/safety equipment; internal and outside cleaning; garden maintenance; Health and Safety/statutory requirements and any licensing costs.
SUB TOTAL	£25,000.00	£0.0	SUB TOTAL	1	£250.00	£25.93	£25.93	SU	IB TOTAL		£2,250.00	
SUMMARY	Budget	Actua								_		
	_		4									
PAYMENTS - TOT				INCOME	EXPENDITURE	Actual (to 30 NOV 2024) INCOME	Forecast (to end March 2025) INCOME		SUMMARY	BUDGET 25-26 - INCOME	BUDGET 25-26 - EXPENDITURE	
		£115,508.4 £121,033.7		INCOME		` ′			SUMMARY		EXPENDITURE	
PAYMENTS - TOT				INCOME	EXPENDITURE	INCOME £155,233.23 Actual (to 31 NOV 2024)	INCOME £210,160.46 Forecast (to end March 2025)			INCOME £286,105.96	EXPENDITURE	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT				INCOME	EXPENDITURE	INCOME £155,233.23 Actual (to 31 NOV 2024) EXPENDITURE	INCOME £210,160.46 Forecast (to end March 2025) EXPENDITURE	Difference between p	TOTAL	INCOME £286,105.96	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			TOTAL	INCOME	EXPENDITURE	INCOME £155,233.23 Actual (to 31 NOV 2024) EXPENDITURE £120,104.11	INCOME £210,160.46 Forecast (to end March 2025) EXPENDITURE £175,090.78	Difference between p	TOTAL projected Income and Expenditure	INCOME £286,105.96	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			TOTAL Reserves at 31st March 2024:	INCOME	EXPENDITURE	EXPENDITURE £120,104.11 Expected surplus at 31st M	INCOME £210,160.46 Forecast (to end March 2025) EXPENDITURE	Difference between p	TOTAL projected Income and Expenditure and at 31st March 2025:	INCOME £286,105.96	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47	INCOME £190,246.44	EXPENDITURE £210,404.74	EXPENDITURE £120,104.11 Expected surplus at 31st M	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025):	Difference between p Expected Reserves a General Reserve: £7:	projected Income and Expenditure at 31st March 2025:	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which:	INCOME . £190,246.44	£210,404.74	EXPENDITURE £120,104.11 Expected surplus at 31st M	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025):	Difference between p Expected Reserves a General Reserve: £7:	TOTAL projected Income and Expenditure and at 31st March 2025:	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	EXPENDITURE £120,104.11 Expected surplus at 31st M	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025):	Difference between p Expected Reserves a General Reserve: £7:	projected Income and Expenditure at 31st March 2025:	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 6000000000000000000000000000000000000	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	INCOME £155,233.23 Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves	TOTAL projected Income and Expenditure and at 31st March 2025: 2,270.92 s: £84,095.00 - see details in separa	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	INCOME £155,233.23 Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025):	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves	TOTAL projected Income and Expenditure at 31st March 2025: 2,270.92 s: £84,095.00 - see details in separa	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	INCOME £155,233.23 Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves	TOTAL projected Income and Expenditure and at 31st March 2025: 2,270.92 s: £84,095.00 - see details in separa	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves £158,637.62	projected Income and Expenditure at 31st March 2025: 2,270.92 s: £84,095.00 - see details in separated income end MAR25 minus earmarked reserves received in 24-25	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	INCOME £155,233.23 Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves £158,637.62	at 31st March 2025: 2,270.92 s: £84,095.00 - see details in separa	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus Earmarked reserves to be received in 24-25: Anticipated Use of	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves £158,637.62	TOTAL projected Income and Expenditure at 31st March 2025: 2,270.92 s: £84,095.00 - see details in separate at 31st March 2025: < Forecasted income end MAR25 minus earmarked reserves received in 24-25 < Forecasted expenditure and	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
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PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus Earmarked reserves to be received in 24-25: Anticipated Use of earmarked reserves in 24-	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves £158,637.62	at 31st March 2025: 2,270.92 S: £84,095.00 - see details in separa < Forecasted income end MAR25 minus earmarked reserves received in 24-25 < Forecasted expenditure and MAR25 minus use of earmarked	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus Earmarked reserves to be received in 24-25: Anticipated Use of earmarked reserves in 24-	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves £158,637.62 £167,690.78	at 31st March 2025: 2,270.92 5: £84,095.00 - see details in separa < Forecasted income end MAR25 minus earmarked reserves received in 24-25 < Forecasted expenditure and MAR25 minus use of earmarked reserves in 24-25 < Expected reduction in General Reserve at 31st March 2025, compared with start of	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).
PAYMENTS - TOT			Reserves at 31st March 2024: General Reserve: £88,067.47 Earmarked Reserves: £44,174.91 - of which: 4 Community Endowment Fund; £34,562.16 - S Fund & £500 donation; £3,602.75 - remainder	E6,010.00 - S106 cotologo	£210,404.74 £210,404.74 contributions -	Actual (to 31 NOV 2024) EXPENDITURE £120,104.11 Expected surplus at 31st M minus Earmarked reserves to be received in 24-25: Anticipated Use of earmarked reserves in 24-	Forecast (to end March 2025) EXPENDITURE £175,090.78 arch 2025 (i.e. Forecasted income expenditure by 31st March 2025): £35,069.68	Difference between p Expected Reserves a General Reserve: £7: Earmarked Reserves £158,637.62 £167,690.78	TOTAL projected Income and Expenditure at 31st March 2025: 2,270.92 s: £84,095.00 - see details in separa < Forecasted income end MAR25 minus earmarked reserves received in 24-25 < Forecasted expenditure and MAR25 minus use of earmarked reserves in 24-25 < Expected reduction in General Reserve at 31st March	INCOME £286,105.96 at 31st March 2026:	EXPENDITURE £274,488.11	Note: Expenditure includes £15,200 proposed to come out of Earmarked Reserves held by the Council (as per above: includes £5,000 for Park Play weekly sessions; £5,200 for Hope CIC Mobile Food Van weekly sessions; and £5,000 for Noticeboard).