

## DRAFT Notes

### Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting

16 December 2022

Teams Meeting - Time: 10:00 am

#### Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (LM) Luke Mills, Greater Shared Planning
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (RW) Robin Waddell, Greenbelt
- (PL) Cllr Paul Littlemore, Northstowe Town Council Deputy Mayor

#### Apologies:

- (CG) Clare Gibbons, SCDC – Communications and Communities
- (SF) Stuart Field, L&Q Estates
- (SS) Stephen Sage, L&Q Estates
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC
- (SW) Steve Webb, Anglian Water

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	<b>Apologies received.</b>	
2.0	<b>Minutes and Actions of Previous Meetings</b>	
2.1	Notes of previous meeting with comments were agreed.	
3.0	<b>Matters arising not picked up in later agenda items</b> <ul style="list-style-type: none"><li>- Escrow Like Account – L&amp;Q are still finalising figure (taking into account costs which have been incurred) and finance director liaising with SCDC finance team.</li></ul>	SF
4.0	<b>Greenbelt update</b>	
4.1	General Update <ul style="list-style-type: none"><li>- Bills have now been issued.</li><li>- Some works still need to take place along the Northern Greenway in the spring/summer.</li><li>- Greenbelt have now updated their infrastructure plan and plotted all the verges.</li></ul>	

5.0	<p><b>Management and Maintenance Strategy</b></p> <ul style="list-style-type: none"> <li>- A discussion was had regarding Appendix 6 and the Suds and Swales Maintenance schedule with some concerns raised by PL that some aspects may not being adhered to in relation to the Northern and Southern Greenway. The Southern Greenway is still being managed and maintained by L&amp;Q. Northern Greenway, the outflows shouldn't have any vegetation but it is overgrown. PL also asked what was done for the 2 Northern Greenway SUD payments which appeared on residents' latest bills. <b>Action: RW to review and report back at January's meeting. Southern Greenway to be picked with L&amp;Q at January's meeting.</b></li> <li>- EB updated the group that SF/EB had met to discuss updating some of the appendices which are now out of date including Appendix 5 which Greenbelt will need to update. All updated appendices will come to the Open Space Steering Group and EB will liaise with LM.</li> <li>- RW touched on Phase 2 Management and Maintenance as he has previously met with Niki Wagstaff from Homes England but it has then been very quiet. EB confirmed she had also been trying to liaise with Niki and LM stated that he has been in touch with Homes England regarding the Open Spaces Management and Maintenance Strategy.</li> </ul>	<p>RW/EB</p> <p>EB</p>
5.0	<p><b>L&amp;Q update on works</b></p> <ul style="list-style-type: none"> <li>- No update provided.</li> </ul> <p>Mud on roads</p> <ul style="list-style-type: none"> <li>- Prior to the meeting MN had sent in an email regarding mud on the road and EB spoke with SS ahead of the meeting. SS was aware of the issue and has been liaising with Bovis who were going to arrange for a road sweeper.</li> <li>- PL reported there had been fewer complaints but then the freezer temperatures had meant it hadn't been as muddy. PL stated that several residents had had punctures due to bolts going through people's tyres. Working with site managers was effective.</li> </ul> <p>Gritting</p> <ul style="list-style-type: none"> <li>- An agreement had been reached with CCC and L&amp;Q for L&amp;Q to pay CCC to grit the major roads for the cold spell (until 18 December).</li> <li>- MN had asked for a discussion about the in parcel roads too but CCC only grit the major roads.</li> </ul> <p>Parking</p> <ul style="list-style-type: none"> <li>- EB showed a photo of a car parked half in their car park with the back tyres on the pavement.</li> <li>- PL stated it was a very rare occurrence in this particular place but is an issue elsewhere. Agreed that through Northstowe</li> </ul>	

	<p>Community/Town Council Facebook some social media posts could be done to remind residents to consider where they park their car.</p> <ul style="list-style-type: none"> <li>- There was also a discussion about the awful parking around the school roundabout during drop-off/pick-up.</li> <li>- TP stated Civil Enforcement can help in the future but not until the roads are adopted and the roundabout could be double yellow lined.</li> </ul>	
6.0	<p><b>Hatton Road Ponds</b></p> <ul style="list-style-type: none"> <li>- Technical drainage comments have now been received.</li> <li>- LM had a meeting with L&amp;Q, LLFA as further information is required.</li> <li>- L&amp;Q have been asked to produce further information, which will then be published for re-consultation.</li> <li>- PL highlighted that the original approved design was to achieve the Greenfield run off rates. If they have changed the flow rates so it discharged slowly then it fills the ponds up and very rarely discharges resulting in it never getting to the Longstanton Brook.</li> </ul>	
7.0	<p><b>Kingfisher Pond</b></p> <ul style="list-style-type: none"> <li>- RW enquired about the Kingfisher ecological plan.</li> <li>- PL is planning to meet with the local resident to discuss ecological plan which can be shared with L&amp;Q.</li> </ul>	
8.0	<p><b>CCTV Drains</b></p> <ul style="list-style-type: none"> <li>- LM continues to chase AW and developer. AW have been included as they will be adopting the drains so they will need to be in a condition in which they are functioning for AW to take on.</li> <li>- LM meeting Stephen Kelly on 16 December to discuss. LM will confirm before the next meeting how SCDC are looking to address the CCTV survey.</li> <li>- LM it is a complicated issue. If a pipe has been put in the wrong place it is a planning enforcement issue. If something has been installed in the right place but it isn't doing what it should then this is harder to enforce.</li> <li>- AWy stated need to understand what is going on and why.</li> <li>- PL stated that they have been waiting for the CCTV footage for many months.</li> </ul>	
9.0	<p><b>Western Park</b></p>	
9.1	<p><b>Certification</b></p> <ul style="list-style-type: none"> <li>- L&amp;Q have served notice on 3G, bowling green, grass pitches and informal MUGA. LM to provide response before Christmas.</li> <li>- LM to provide an update at the next Open Space meeting.</li> </ul>	
9.2	<p><b>Container</b></p> <ul style="list-style-type: none"> <li>- Container licence agreement should now be able to be signed. EB has updated SCDC's legal team so Greenbelt/L&amp;Q should hear shortly.</li> </ul>	

9.3	<p>Management and Maintenance</p> <ul style="list-style-type: none"> <li>- Pitches could be white lined from early in the New Year. Greenbelt/EB to liaise with CMAT. Need to work out the logistics of paying for the works though and drawing money from the Escrow account.</li> <li>- Greenbelt have stated to EB that they would be happy to pass over the management and maintenance of the grass pitches and MUGA to the Sports Pavilion Operator. A licence agreement would be required. EB/RW to continue to liaise.</li> </ul>	<p>EB/RW</p> <p>EB/RW</p>
9.4	<p>Bowling Green</p> <ul style="list-style-type: none"> <li>- EB continuing to keep in touch with Longstanton Bowls Club</li> </ul>	
9.5	<p>Sports Pavilion</p> <ul style="list-style-type: none"> <li>- EB/CG met with Cllr Jason Benedicic scheduled.</li> <li>- SCDC are having a refreshed financial model completed.</li> </ul>	
<b>10.0</b>	<b>Cycle and footpath connections, incl.</b>	
10.1	<p>Permanent pedestrian and cycling connection to P&amp;R</p> <ul style="list-style-type: none"> <li>- Running late due to the icy weather. Tarmacing to take place w/c 19<sup>th</sup> December. Link to waterpark built but not open. Top surface needs doing.</li> </ul>	
10.2	<p>Surfacing of the Busway Crossing at Rampton Road</p> <ul style="list-style-type: none"> <li>- Tarmac for busway crossing is complete. TP has spoken with Emma Brown re. lighting columns and waiting to hear back.</li> </ul>	
10.3	<p>Bus Shelters</p> <ul style="list-style-type: none"> <li>- No update from Stuart.</li> <li>- TP in touch with SS re. making the bus stops on Pathfinder Way.</li> </ul>	TP/SS
<b>11.0</b>	<b>Community bookings</b>	
	<ul style="list-style-type: none"> <li>- No recent requests</li> </ul>	
<b>13.0</b>	<b>AOB</b>	
	<ul style="list-style-type: none"> <li>- Markets: PL asked RW about the licence agreement to use The Green for the Town Markets. <b>Action: RW to liaise with the team</b></li> <li>- Fence along Britannia Road overlooking busway: A resident has been in touch asking who owns the fence as it is unsightly. LM/TP have been looking into this.</li> <li>- Allotments and improving the entrance to the allotments: SS has updated Cllr Firouz Thompson on the planned works as this was raised at a LPC Highway's meeting. The PROW will be extended to the back of the new footpath edging and the area either side of the PROW extension will be cleared, topsoiled and seeded. The works will take place once the Sports Pavilion is built and the allotment holders can access the vehicle access at the other end.</li> </ul>	RW