

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting

28 November 2022

Teams Meeting - Time: 10:00 am

Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (SF) Stuart Field, L&Q Estates
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (RO) Cllr Richard Owen, Northstowe Town Council Mayor
- (PL) Cllr Paul Littlemore, Northstowe Town Council Deputy Mayor

Apologies:

- (CG) Clare Gibbons, SCDC – Communications and Communities
- (LM) Luke Mills, Greater Shared Planning
- (RW) Robin Waddell, Greenbelt
- (SS) Stephen Sage, L&Q Estates
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC
- (SW) Steve Webb, Anglian Water

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items <ul style="list-style-type: none">- Allotments – unofficial path running alongside allotment path. No longer blocked and has been clear for the past month. Continue to review and if path becomes blocked again EB to liaise with SS.- Escrow Like Account – L&Q are still finalising figure (taking into account costs which have been incurred) and finance director liaising with SCDC finance team.	EB/SS SF
4.0	Greenbelt update	
4.1	General Update <ul style="list-style-type: none">- Greenbelt have updated their map to include the verges they will now manage and maintain.	

	<ul style="list-style-type: none"> - Bills have now gone out to residents. There have been a few questions on Facebook so Northstowe Community Development Team organising a drop-in session, Wednesday 7 December 3pm-7pm. PL provided a few questions/suggestions for Greenbelt's drop in, including having last year's and this year's map so residents can clearly see the additional areas Greenbelt have taken on. Action: EB to share these with Nick Upton ahead. - PO also asked if Suds maintenance and swales and how the maintenance meets Appendix 6 could be added to the December agenda 	EB
5.0	<p>L&Q update on works</p> <ul style="list-style-type: none"> - SF had no updates (Hatton Road ponds further down) - Outstanding: Alfred Close ramp accessibility still needs to be improved - SF and EB to liaise on updated the Management and Maintenance Strategy appendices. Action: EB to arrange a meeting. - L&Q are also producing The Northstowe Story which includes background history and where they are now. SF has asked for some testimonials if possible. - EB asked if SF could share a draft 	EB All SF
6.0	Western Park	
6.1	<p>Certification</p> <ul style="list-style-type: none"> - L&Q have served notice on 3G, bowling green, grass pitches and informal MUGA. - 	
6.2	<p>Container</p> <ul style="list-style-type: none"> - Following a conversation priority should be on the permanent arrangements for the management and maintenance of the Sports Pavilion and pitches portable loos will not be installed so container licence agreement can be signed. Action: EB to update legal team. - Once container agreement is signed EB can order equipment and liaise with SS re. equipment. SF suggested purchasing some goals on wheels which can then be locked together. 	EB
6.3	<p>Management and Maintenance</p> <ul style="list-style-type: none"> - It was agreed it would be sensible for the grass pitches to be white lined so that residents realise that these will be used for sport in the near future and also enable some recreational football to take place if teams have equipment etc. It was agreed that the Escrow like account could be used to cover the initial visits until the pavilion is operationally. It is likely to only be a handful of visits. Action: EB to liaise with RW and NSC. - Greenbelt have stated to EB that the would be happy to pass over the management and maintenance of the grass pitches and MUGA 	EB

	to the Sports Pavilion Operator. A licence agreement would be required.	EB/RW
6.4	<p>Bowling Green</p> <ul style="list-style-type: none"> - Previous discussions have been had about the possibility of Longstanton Bowls Club managing and maintaining the facility. - At the last meeting EB produced a short paper including the benefits the club could bring as well as the other options and the cost L&Q currently spend on managing the bowls green. NTC discussed this at their Full Council meeting on 22 November and it was agreed NTC also felt Longstanton Bowls Club would be a sensible option. - Greenbelt, L&Q and SCDC have previously stated they feel this would also be a sensible option given they have the experience managing and maintaining a facility and they would use volunteers resulting in the membership and match fees able to cover the costs. They do still require a large mower though. - Longstanton Parish Council acknowledge Longstanton Bowls Club's position. - Next steps: EB to have a meeting with Longstanton Bowls Club to update them and understanding their next steps and discuss with them how they would proactively engage with Northstowe residents. 	
6.5	<p>Sports Pavilion</p> <ul style="list-style-type: none"> - NTC are also having discussions through the Sports Pavilion Working Group and EB/CG has a meeting Cllr Jason Benedicic scheduled. - SCDC are also looking at all other possible options. 	
7.0	Cycle and footpath connections, incl.	
7.1	<p>Permanent pedestrian and cycling connection to P&R</p> <ul style="list-style-type: none"> - On site at the moment 	
7.2	<p>Surfacing of the Busway Crossing at Rampton Road</p> <ul style="list-style-type: none"> - Tarmac for busway crossing is complete. TP has a meeting with Emma Brown (HE) to discuss lighting columns. - RO stated the tarmacking had made an improvement. 	
7.3	<p>NTC have previously asked about the possibility of opening of cycle path alongside the busway between the connection into Phase 1 and Rampton Drift Crossing:</p> <ul style="list-style-type: none"> - EB has chased HE on when they may be able to open up the pedestrian access and this is with their infrastructure colleagues. SS would still need to look into what temporary measures could be put in place as this will be a construction access point for the 	EB

	<p>Southern Greenway but need to understand timescales from HE first. Also need to understand DWH timescales. EB to follow up with SS.</p> <ul style="list-style-type: none"> - TP asked if Phase 2 haul roads could potentially be used? EB to raise this with HE. EB is already waiting on a response if the winning faith land bidder could use the haul roads to construct their faith building. 	SS SS
8.5	<p>Bus Shelters</p> <ul style="list-style-type: none"> - TP has made possible way forward which SF needs to review. Action: SF to set up a meeting with TP - PL asked when Eagle Way will open up further which will act as a through road. Stagecoach are keen to speak with NTC but need timeline from L&Q. Action: SS to provide timescales to NTC - 	SF SS
8.6	<p>General</p> <ul style="list-style-type: none"> - SF reminded the group that the footpaths, cycleways, busways will not be complete until the house frontages are complete. - PL stated it might be worth briefing some of the councillors what the roads will look like when complete as there will be features in place which haven't yet been installed to help combat the speeding and the cycle lanes will also be marked red. 	
9.0	<p>Hatton Road Ponds/ B1050 Cycleway</p> <ul style="list-style-type: none"> - LM provided a written update on the Hatton Road Ponds NMA – Landscape and Ecology consultees have confirmed that they have no objections to the retrospective proposals. LM is chasing for the drainage consultee comments without which a decision on such a technical point cannot be made. Once these have been received, a decision can be issued. 	
10.0	<p>Community bookings</p> <ul style="list-style-type: none"> - Christmas Light Switch (Light Up Northstowe) 3rd December 	
11.0	<p>Markets</p> <ul style="list-style-type: none"> - NAMBA have suggested to NTC not to start a market between January and March. 	
12.0	<p>Waterpark</p> <ul style="list-style-type: none"> - EB continue to have a lack of correspondence from AW. - TP shared some photographs showing some informal walkways which are being created. AWy/RO/PL thought it would be a good idea to supply one of the informal walkways from the Linden development to the waterpark. AWy also thought it would be good to have another one closer to the bridleway at the end of the lake. - Action: EB to provide AW contact details to TP 	S

13.0	AOB <ul style="list-style-type: none">- Outstanding action: NTC still waiting for CCTV drains survey.- Interactive Map – SF enquired if an interactive map could be created. Action: EB to liaise with RW further on this.	
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