

## DRAFT Notes

### Northstowe Phase 1 Open Space Management & Maintenance

#### Steering Group Meeting

27 January 2022

Teams Meeting - Time: 10:00 am

#### Attendees

- (CG) Clare Gibbons, SCDC – Communications and Communities (**CHAIR and drafting notes**)
- (EB) Ellen Bridges, SCDC – Communications and Communities
- (LH) Lee Hillam, Principal Operations Manager (Awarded Water Courses/Environment Ops) SCDC
- (LM) Luke Mills, Senior Planner (Strategic Sites)
- (SS) Stephen Sage, L&Q Estates
- (RO) Cllr Richard Owen, Mayor, Northstowe Town Council
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council
- (MN) Mark Nokkert, Clerk, Northstowe Town Council Anywhere
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt

#### Apologies:

- (SF) Stuart Field, L&Q Estates
- (DM) Douglas Mlambo

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	<b>Introductions</b>	
2.0	<b>Minutes and Actions of Previous Meetings</b>	
2.1	Notes of previous meeting were agreed.	All note
2.2	<b>Table Tennis Tables:</b> EB reported that the licence agreement plan was signed and sealed by SCDC and ready for signing by L& Q <b>Action: Licence agreement to be signed by SCDC/L&amp;Q</b> EB stated that the installation could be booked following the signing of the licence agreement. The installation will take place once the drainage has been resolved.	EB/SS
2.3	<b>Awarded watercourse adjacent to Prentice Close:</b> LH reported that he revisited the site following the de-silting works. Although initially there had been concerns that there was some evidence to suggest sewage effluent may be present, but the water is still flowing freely and there was no odour. The site will now be routinely monitored. LH recommended that L&Q now undertake some desilting along the riparian drain between Kingfisher Pond and the awarded watercourse. <b>Action SS</b>	SS
2.4	<b>Car Club:</b> CG contacted Smart Journeys to advise them of the difficulties residents	

	had had booking the Enterprise cars. Following resolution of a technical glitch this no longer appears to be an issue.	
<b>3.0</b>	<b>Greenbelt update</b>	
3.1	<p>RW reported that there had been very little feedback from residents to Greenbelt concerning the recent billing round.</p> <p>MN noted that the town council had itself received many enquiries re the service charges, with residents requesting more information about the services covered by the charge, re. site wide and parcel specific charges.</p> <p>RW agreed to provide a list of site wide and parcel specific charges.</p> <p><b>Notice board on The Green.</b></p> <p>EB to coordinate who has access to the key with MN.</p> <p><b>The Green wall and sign:</b></p> <p>The repair works for the wall following the car accident are to be carried out by the original contractor, pending a site visit by the loss adjustor. Costs will be covered by the driver's insurance company.</p> <p>RW ran through the reporting pro-forma (circulated).</p> <p>Outstanding action RW to highlight any <b>discrepancies in the occupations list and forward to SCDC.</b></p>	RW
<b>4.0</b>	<b>L&amp;Q update on works (SS)</b>	
4.1	<p>The <b>LEAP 3</b> reserved matters application, 21/05471REM is with SCDC and has a target determination date of 09 Feb (case officer LM).</p> <p><b>LEAP 4</b> has a trigger of 75% occupation of the surrounding parcel, so nearly ready to start on delivery of this play area.</p> <p><b>The Green</b> - the replacement of 500 ornamental perennials on order will soon take place, within the next 2-4 weeks.</p> <p><b>Pioneer Park</b> - bare root and ornamental planting complete.</p> <p><b>Western Park</b> – all replacement planting has been done, the tree works will be undertaken by the end of Feb, before the bird nesting season.</p> <p>SS reported that the MUGA is lined. EB said that SCDC could not promote its use until the certification process is complete. LM to review the s106 and certification process it sets out and assist with resolving this.</p> <p><b>Waterpark</b> – there is some persistent standing water, some areas will be easier to resolve than others. Remedial re-seeding will be undertaken in the spring, across all affected areas, including next to the three span timber bridge, where the seeding has not taken well. When snagging complete handover to Anglian Water is expected later this year.</p> <p><b>Northern Greenway</b> – inspection and handover to Greenbelt this year. Drainage to be rectified and area to be re-seeded (March/April time).</p> <p><b>Southern Greenway</b> – discussion ongoing as to whether to reinstate the swale at the western extremity, the rest of the ditch will be reinstated, as it is intended to deal with an exceedance flow. There is still an application for this pending, which has not yet been determined. LM to pick up.</p> <p>MN flagged that large amounts of plastic and polystyrene has collected in the ditch linking the busway and waterpark. SS said that housebuilders should be preventing items blowing over from their sites, but L&amp;Q would address this issue and remove the rubbish.</p>	LM/EB/SS  SS

<b>5.0</b>	<b>Allotments</b>	
5.1	EB reported that the NHA will be looking to the East of England Orchard Project to help them source their heritage variety trees. Re. Outstanding <b>drainage issues</b> along hardstanding – EB has liaised with SCDC’s landscape team and procurement teams – an ITQ will soon be issued for contractors to offer a solution to resolve this.	EB
5.2	Concerning the <b>proposed bollards</b> , the NHA have hammered in support posts parallel to the track to prohibit parking and believe this has resolved the issue. Monitoring of inappropriate parking will continue in conjunction with the NHA.	EB
<b>7.0</b>	<b>Cycle connections</b>	
7.1	<b>Temporary Path to P&amp;R</b> The plans from the contractors for the construction of the permanent path between the Phase 1 waterpark and Longstanton Park and Ride are still under discussion with L&Q. MN/CBS stressed the community concerns over the lack of lighting along the temporary path, reporting that this is leaving users feeling vulnerable to crime. TP said that the county has made clear repeatedly that there is no budget to allow for lighting along the temporary path. Following purchase of the Enterprise Zone and Local Centre, SCDC is now landowner for part of this path. CG to advise the business team of the concerns regarding this pathway with a view to finding a solution. CG noted that although the plans for this land currently indicate conserving this route, the masterplan is not, as yet, fixed. <b>Action CG to advise Kate Swan at SCDC.</b>	CG
7.2	<b>Surfacing of the Busway crossing to Rampton.</b> TP reported that the Busway manager, Campbell Ross-Bain is still waiting for the detailed specification – one light is required but need to establish the location for it, so a site visit is required, before procuring the works. NK requested a brief statement showing what options had been appraised and why this solution was selected, so that he could share with residents the rationale. <b>Action TP</b>	TP
7.4	<b>Homes England Waterpark Connection</b> Installation of the footpath connection between the waterpark and the bridleway, linking the waterparks on Phase 1 and Phase 2 had resulted in significant rutting along the bridleway post construction. This looks to have improved. TP has spoken to the RoW team (they have a very small budget for repairs), but at this stage responsibility sits with the current landowner to rectify any defects following construction works. TP is still seeking information about the timing of the completion of the approach road to the pumping station.	TP
7.5	<b>Cycleway alongside the B1050.</b> TP has requested Simon Manville shares with L&Q the cycle path proposal across land forming the 3 <sup>rd</sup> works, which will be accompanied by a formal request to designate the part as Highway, <b>TP to chase this Simon Manville.</b> AW noted that the delivery of the landscaping at Hattons Road Ponds has not yet occurred and highlighted the protracted period this has been	

	outstanding. SCDC has confirmed it will not take on the first and second works. L&Q has yet to determine who will take on the third works and will not complete the planting until the eventual management of the third works is resolved. <b>Action: AW pressed for a resolution: LM to follow up.</b>	LM/SS
<b>8</b>	<b>Waterpark and General ASB</b>	
8.1	CG has contacted Anglian Water re. Graffiti on pumping station. The most recent graffiti in the P&R has been removed. CG proposes a call off-contract which all partners could call upon to ensure speedy resolution. LH said that the city council offers a commercial service and this should be investigated. CG and LH to discuss.	CG/LH
<b>9</b>	<b>Community Bookings</b>	
	SCDC will assume responsibility for managing the coordination of community bookings, taking over from Living Sport. EB has developed a joint booking process for activities on The Green which straddle both SCDC and Greenbelt/L&Q land – RW content for Mihaela Stan to take bookings and process insurance, risk assessments etc and to share these with Greenbelt. EB reported that there would be a COVID test kit distribution van parked on the hard standing on The Green – 17 Feb (times to be confirmed). They will also be present at the wing on 9 Feb and 23 Feb alongside the Foodbank.	All note
<b>10</b>	<b>Western Park governance</b>	
	EB reported that, providing the issues of certification can be resolved, then activation of the Western Park pitches can proceed. Very positive discussions have taken place between SCDC, the Town Council, Living Sport, Cambs FA and a local provider to bring forward a football club for Northstowe to be in operation from September. Storage for goals etc will be required. EB has liaised with Cambs FA re. funding opportunities to secure a storage container to install at the Western Park for this purpose. This would require a licence to occupy from L&Q, which could follow the form of previously agreed licences. Continued action from EB. EB reported that she has worked with CMAT to identify a possible booking mechanism that would keep Western Park revenue separate. LM to review the summary Andrew Thompson provided re. the certification process set out in the s106. The Sports Pavilion building contract is currently out to tender. Once a supplier is identified a timetable for delivery will be shared, action CG.	EB  LM CG
<b>10</b>	<b>AOB</b>	
<b>12</b>	Next meeting – 24 February 10AM.	All note