

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE
Tuesday 18th JUNE 2024, 7-8 PM
Supporting Document A

INCOME [Details for item 22/24-25(3)]:

• **Income – Market Pitch Fees:**

Company	Reason	Market date(s)	Date received in account	Paid In
JB Bags	Trader Pitch fee	Feb. '24	16/05/'24	£15.00
Brooks and Conquest	Trader Pitch fee	Mar '24	16/05/'24	£15.00
Meadow and Woodland Livestock	Trader Pitch fee	Mar '24	16/05/'24	£23.00
The Health Gallery	Trader Pitch fee	Mar '24	16/05/'24	£25.00
Poundsworth	Trader Pitch fee	Mar '24	16/05/'24	£15.00
Butterfly Legacy Project	Trader Pitch fee	Mar '24	17/05/'24	£25.00
JB Bags	Trader Pitch fee	Mar '24	17/05/'24	£15.00
Sourdough Hub	Trader Pitch fee	Mar '24	20/05/'24	£15.00
Clare's Refill Station	Trader Pitch fee	Mar '24	21/05/'24	£15.00
Tumis Creations	Trader Pitch fee	Mar '24	23/05/'24	£25.00
Richmond Nurseries	Trader Pitch fee	Mar '24	30/05/'24	£30.00
Fen Flora	Trader Pitch fee	Mar '24	22/05/'24	£50.00
Victoria Rose Artisan Bakery	Trader Pitch fee	Mar '24	30/05/'24	£45.00
Sustainable Northstowe	Trader Pitch fee	Mar '24	31/05/'24	£15.00
Beautiful Things of Cambridge	Trader Pitch fee	Mar '24	04/06/'24	£25.00
Mulino Handmade Pasta	Trader Pitch fee	Mar '24	10/06/'24	£15.00
Purple Panda Pampering	Trader Pitch fee	Mar '24	10/06/'24	£15.00
Poundsworth	Trader Pitch fee	Apr '24	17/05/'24	£30.00
JB Bags	Trader Pitch fee	Apr '24	17/05/'24	£15.00
Granola Queen	Trader Pitch fee	Apr '24	17/05/'24	£15.00
Prestige Doughnuts	Trader Pitch fee	Apr '24	20/05/'24	£15.00
Sourdough Hub	Trader Pitch fee	Apr '24	20/05/'24	£15.00
CK Nurseries	Trader Pitch fee	Apr '24	20/05/'24	£25.00
The Shape of Wood by Sylwia	Trader Pitch fee	Apr '24	21/05/'24	£15.00
Clare's Refill Station	Trader Pitch fee	Apr '24	21/05/'24	£15.00
Tumis Creations	Trader Pitch fee	Apr '24	23/05/'24	£25.00
Victoria Rose Artisan Bakery	Trader Pitch fee	Apr '24	30/05/'24	£15.00
Sustainable Northstowe	Trader Pitch fee	Apr '24	31/05/'24	£15.00
Beautiful Things of Cambridge	Trader Pitch fee	Apr '24	13/06/'24	£25.00
Granola Queen	Trader Pitch fee	May '24	07/06/'24	£15.00
South View Apiary	Trader Pitch fee	May '24	07/06/'24	£15.00
Brooks and Conquest	Trader Pitch fee	May '24	07/06/'24	£15.00
Poundsworth	Trader Pitch fee	May '24	07/06/'24	£30.00
Edward Dando	Trader Pitch fee	May '24	10/06/'24	£15.00
JB Bags	Trader Pitch fee	May '24	10/06/'24	£15.00

• **Income – Other:**

Company	Reason	Date received in account	Paid In
Poundsworth	<i>Erroneous payment made to Town Council – payment meant for SCDC – to be reimbursed</i>	07/06/'24	£290.00

EXPENDITURE [Details for item 22/24-25(4)]:

[RETROSPECTIVE] - PAYMENTS BY DIRECT DEBIT:

i)	TPT Pensions Trust - staff pension contributions for May '24 (cashd 29/05/'24)	Confidential
ii)	EE Limited - Mobile phones staff - May. '24 (cashd 17/05/'24)	£47.22
iii)	Lloyds Bank - Credit card; period: Apr. '24 (Community Lounge supplies; Council event supplies; stationery; leaflets for market) (cashd 16/05/'24)	£331.93

NEW PAYMENTS:

iv)	Staff salaries (Clerk; Deputy Clerk) - JUN '24 (payment date 26/06/'24)	Confidential
v)	HMRC – period 3, 6 JUN – 5 JUL '24	Confidential
vi)	South Cambs DC - Rent NTC office – JUN '24	£250.00
vii)	South Cambs DC - Hire Assembly Room, The Cabin, Council & other meetings - JUN '24	£130.50
viii)	South Cambs DC - Hire Assembly Room, The Cabin, Community Lounge - JUN '24	£120.00
ix)	South Cambs DC - Hire Assembly Room(s), for markets - JUN '24	£195.00
x)	Phoenix Events (East) Ltd. – Market support – APR '24	£134.40
xi)	Phoenix Events (East) Ltd. – Market support – MAY '24	£268.80
xii)	CBS Office Solutions – Printing costs – MAY '24	£24.19
xiii)	Expenses Town Clerk, period Nov '23 – May '24	£18.45
xiv)	Reimbursement to Poundsworth (erroneous payment made to NTC on 07/06/'24)	£290.00