

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance

Steering Group Meeting

19 January 2023

Teams Meeting - Time: 10:00 am

Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (LM) Luke Mills, Greater Shared Planning
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (RW) Robin Waddell, Greenbelt
- (SF) Stuart Field, L&Q Estates
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council
- (RO) Cllr Richard Owen, Mayor Northstowe Town Council
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC

Apologies:

- (CG) Clare Gibbons, SCDC – Communications and Communities
- (MN) Mark Nokkert, Clerk, Northstowe Town Council

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items <ul style="list-style-type: none">- Escrow Like Account – L&Q are still finalising the figure (taking into account costs which have been incurred) and finance director liaising with SCDC finance team.- LM/SF met with planning director Stephen Kelly to discuss wider s106 contributions. EB asked if escrow like account needs to be included within these wider discussions and dealt with separately.- SF asked if the fund is still required given many areas have now been taken on by Greenbelt. EB reminded the group the Escrow like account still needs to reimburse SCDC for the allotment drainage work and there have been previously discussion about using the account to fund white lining the grass pitches whilst the Sport Pavilion is constructed. Also the escrow like account is for future maintenance too.	SF

	<ul style="list-style-type: none"> - Action: SF to liaise with finance director and set out the queries L&Q have to LM 	
4.0	Greenbelt update	
4.1	<p>General Update</p> <ul style="list-style-type: none"> - Few enquiries about bills and asking who Greenbelt is. Can demonstrate they received all the information though. Only hold Customer Liaison meetings for house parcels but all residents are billed for strategic areas. - Northern Greenway on full time maintenance - Still little bits of work to be completed to enhance certain areas. - Received enquiries about Pioneer Park – long grass, need to ensure the margins around the area are very tidy. - Grass cutting of Western Park will start within 2 months so will need to sink contractor within white lining. Action: EB to liaise with RW following the February meeting following an update on the Escrow like account. - Light bulbs in the lights on the local square. The manufacturer of the original lamp columns no longer provide the lamp bulbs so alternative light bulbs are having to be sourced. 	RW/EB
5.0	<p>Management and Maintenance Strategy</p> <ul style="list-style-type: none"> - LM stated that the southern greenway needs to be managed according to M&M strategy. Likely that L&Q have been waiting for the relevant conditions. SF confirmed that was the case. Relevant conditions have now been approved so hoping works will take place this seeding season (April-late September) and clearance of overgrown vegetation will need to take place before then. - Northern greenway – Greenbelt confirmed the overgrown vegetation has now been carried out. Always intended to happen. - At the last meeting PL raised that he saw an item on his bill which mentioned suds but no suds on site. RO reminded group Greenbelt bill for a year ahead. - SF stated that some areas are considered to be overgrown. Meadow grasses grow very tall and there will be wildflowers. Takes 2-3 yrs. to become established. LM stated as long as areas are being managed and maintained according to the strategy that is sufficient. - 	
5.0	<p>L&Q update on works</p> <ul style="list-style-type: none"> - No update provided. 	

6.0	<p>Hatton Road Ponds</p> <ul style="list-style-type: none"> - Update on Non-Material Amendment - LM emailed SF/SS as further information is still required by LLFA. - Asked when further information is submitted SCDC have asked L&Q if Town/Parish Councils can have a longer time to consult. - LH provided an update following a call from a resident stating the north pond was close to overflowing which was indeed correct. The outflow completely under water. Staff found that the outflow was blocked due to a board which had been placed over the grate reason reducing the outflow to a minuscule amount. LH managing the situation and slowly drawing the water out. Board has been placed over the grate. Currently reduced by 1ft or 2ft. Another 1ft to go. Pond is starting to resemble what it should. - Last winter watercourse team was called and pulled the material out. This time the water still wasn't going when the material was removed, and the board was discovered. Unknown how long it has been in situ for. - LH has emailed L&Q regarding the matter and SF to liaise with SS. - RO stated that the TC have been concerned about the level of water the ponds are holding. - 	SF/SS
7.0	<p>Kingfisher Pond</p> <ul style="list-style-type: none"> - PL was planning to meet with the local resident to discuss ecological plan which can be shared with L&Q over Christmas. Unsure if visit has taken place. 	
8.0	<p>CCTV Drains</p> <ul style="list-style-type: none"> - LM spoke with SS at the forum. SS been trying to get a contact BDW. - LM spoke with SK and has another meeting planned to discuss plan going forward. There is a LEG meeting next week and LM hopes to be able to give a clear steer. If there are clear conflicts with approved plans it can be enforced. <p>LM also continues chase AW and developer. AW have been included as they will be adopting the drains so they will need to be in a condition in which they are functioning for AW to take on.</p> <ul style="list-style-type: none"> - LM has asked if CCTV footage can be shared with Town/Parish Council, still waiting for a response. 	
9.0	<p>Western Park</p>	
9.1	<p>Certification</p> <ul style="list-style-type: none"> - L&Q served noticed on bowling green/3G pitch and grass pitches and these have been approved. 	

9.2	<p>Container</p> <ul style="list-style-type: none"> - Container licence agreement should now be able to be signed. <p>Action: EB to ask legal colleagues to chase</p>	EB
9.3	<p>Sports Pavilion</p> <ul style="list-style-type: none"> - SCDC are having a refreshed financial model completed and will share these with Town Council as soon as they are ready. 	
10.0	Cycle and footpath connections, incl.	
10.1	<p>Permanent pedestrian and cycling connection to P&R</p> <ul style="list-style-type: none"> - Connection is now in place including connection to the waterpark. - Delay with the lighting columns for the new bus only road. Likely to be the next couple of months. 	
10.2	<p>Bus Shelters</p> <ul style="list-style-type: none"> - SF to review TP bus shelters email. - SS/TP meeting on site to mark out the bus stops on Pathfinder Way. 	TP/SS
11.0	<p>Markets</p> <ul style="list-style-type: none"> - May need to delay opening the market but aiming for spring (mid-April). Need a licence agreement with L&Q/Greenbelt. CSB to meet with RW and colleagues Riley and Adam. - Will also need some temporary toilets whilst temporary facility is hopefully constructed. 	CBS/RW
11.0	<p>Community bookings</p> <ul style="list-style-type: none"> - No recent requests although EB highlighted there will be some events during the spring/summer including faith festivals/coronation celebrations/Northstowe Day. 	
13.0	<p>AOB</p> <ul style="list-style-type: none"> - Equestrians are using the waterpark paths. There is no bridleway within the waterpark at present as there is one along the Cambridge Guided Busway. - RO to raise it at February's Town Council meeting to see if the TC would be happy for the waterpark to become a formal or permissive bridleway. Would also need to seek approval from Anglian Water who manage the waterpark. If Anglian Water do not approve this then signage would need to be put up. 	RO