

**NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE**  
**Tuesday 11<sup>th</sup> JULY 2023, 8-9 PM**

**Supporting Document A**

**INCOME** (Details for item 24/23-24(3)):

• **Income – Market stall fees:**

Company	Reason	Market date	Date received in account	Amount
Kokoraki Deli	Trader Stall fee	30/04/2023	06/06/23	£15.00

• **Income - Other**

Company	Reason	Date received in account	Amount
Cambridgeshire ACRE	Warm Hub, reimbursement purchase paper cups, purchased in Feb. 2023.	15/06/23	£89.89
Cambridgeshire ACRE	Community Lounge/Warm Hub – reimbursement refreshments (remainder for period Jan. - May 2023)	15/06/23	£137.48
Cambridgeshire ACRE	Community Lounge, reimbursement venue hire in April 2023	15/06/23	£200.00
Cambridgeshire ACRE	Community Lounge, reimbursement venue hire in May 2023	22/06/23	£200.00
Cambridgeshire ACRE	Warm Hub, reimbursement additional x3 venue bookings made in period Mar 2023	22/06/23	£75.00

**EXPENDITURE** (Details for item 24/23-24(4)):

**RETROSPECTIVE PAYMENTS – DIRECT DEBIT:**

- |      |  |              |
|------|--|--------------|
| i)   | Lloyds Bank – Credit card – May 2023 (monthly fee; no other payments on card) (cashd 16/06/2023) | £3.00        |
| ii)  | TPT Pensions Trust – staff pension contributions for May '23 (cashd 09/06/23)                    | Confidential |
| iii) | TPT Pensions Trust – staff pension contributions for June '23 (cashd 29/06/23)                   | Confidential |

**NEW PAYMENTS:**

- |       |   |              |
|-------|---|--------------|
| iv)   | Staff salaries - Town Clerk & Deputy Clerk; for July 2023 (payment date 26/07/23) (shared with Cllrs).  | Confidential |
| v)    | HMRC – period 4, 6 Jul. – 5 Aug. '23.   | Confidential |
| vi)   | Northstowe Secondary College, room hire (gym) for period April and May 2023, for Northstowe Community Lounge.   | £480.00      |
| vii)  | Longstanton Village Institute & Recreation Ground Charity, Room Hire, period: 8 <sup>th</sup> May – 16 <sup>th</sup> June 2023. [Resolution Full Council 27 <sup>th</sup> June, item 83/23-24(1)] | £600.00      |
| viii) | Park Play [Resolution Full Council 27 <sup>th</sup> June, item 86/23-24(3)]   | £5,000.00    |
| ix)   | SLCC Membership – Clerk; for period: 01/08/23 – 31/07/24. [Resolution Full Council 27 <sup>th</sup> June, item 84/23-24(2)]   | £337.00      |
| x)    | CAPALC - Internal audit 22-23 (which took place on 3 <sup>rd</sup> May 2023)  | £197.10      |
| xi)   | Vision ICT – hosting 5 emails   | £108.00      |
| xii)  | Bank charges Unity Trust, period Apr – Jun '23 (cashd 30/06/2023)   | £18.00       |
| xiii) | Primary school – Room hire 15 <sup>th</sup> Nov. '22 in The Wing - additional hour  | £11.00       |
| xiv)  | Staff expenses Clerk, period 12/05/23 – 06/07/23 (overview shared with Cllrs.)  | £274.78      |