

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance

Steering Group Meeting

8 February 2024

Teams Meeting - Time: 10:00 am

Attendees

- (EC) Ellen Cox – Communication and Communities (chair)
- (TP) Tam Parry, CCC Transport
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt
- (NW) Niki Wagstaff, Homes England
- (MS) Mihaela Stan, SCDC – Communications and Communities
- (SS) Stephen Sage, L&Q Estates
- (SC) Steven Carlaw, Anglian Water

Apologies

- (SF) Stuart Field, L&Q Estates
- (LH) Lee Hillam, SCDC - Principal Operations Manager, Environment Operations
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (LH) Lee Heykoop, Homes England

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items	
4.0	Escrow Like Account <ul style="list-style-type: none">- Latest expenditure repair to the 4G, warranty will not cover it as looks like it is a burnt mark. Cost £450	
5.0	Maintenance and Management Update – Greenbelt	
5.1	<ul style="list-style-type: none">- Ecology report has been received for Kingfisher pond which will be shared with the group. SCDC/L&Q and Greenbelt to meet before next meeting to discuss how some of the	TC

	<p>recommendations should be funded/delivered and update the group at the next meeting.</p> <ul style="list-style-type: none"> - Greenbelt have added non routine expenditure to their report. Gap planting £6,500, mature tree works £6,200 and electrician costs £900 all approx. MS asked for some more details on these i.e. where the work took place and also suggested a spreadsheet is created which can keep a log throughout the year. - RW advised that Northstowe is a large site and there will be unpredicted costs - RW proposed that a contingency could be built into the annual charge which will help soften the blow. EC stated NTC need to provide their thoughts on this. This was unable to happen as no representation from NTC. - EC asked what would the group think if the escrow account was used as a small contribution initially to build up a buffer - SS advised he feels this is a cost that should be covered by residents. - AWy advised that the NTC should make a statement on this and it is important they attend these meetings. - Unable to make a resolution on this point due to lack of attendance by the NTC at this time 	
6.0	Western Park	
6.1	<ul style="list-style-type: none"> - Sports Pavilion Update – phased opening. Currently taking bookings for the 4G 3 nights a week. Also opening up the 4G for free for kids to kick a ball about between 4-5pm. Have appointed a Sports Development Officer, and once they start formal sessions will be arranged for young people/ - EC to invite Elite Sports to future meetings. 	
6.2	<ul style="list-style-type: none"> - Sports Pitches remedial work still needs to be completed. SS speaking to Brookfield so will discuss this with them. 	
6.3	<ul style="list-style-type: none"> - Prentice Close– kissing gate - AWy advised that due to some delays, no update is available at this time but hopes to provide an update at the next meeting. 	AWy
7.0	L&Q Update on Works	
7.1	<ul style="list-style-type: none"> - Hatton Road Ponds – landscaping works have begun. Will complete planting in March. Planning to overseed and do some spot spraying. Bird and bat boxes will also be installed. - SS advised regarding the cycleway that this is with CCC. - Planning Permission off School Lane but waiting for technical approval, looking to start this in tandem with planting mid-March and all should be completed by mid May - Leap 3 and 4 – completed replacement planting 	

	<ul style="list-style-type: none"> - Infrastructure contractor is close to completion - Fencing will not come down until work is completed - Standing water within LEAP 4 was raised as a concern from a resident and this is being dealt with 	
8.0	Kingfisher Pond- Procurement for ecological consultant (see Greenbelt's update)	
9.0	Lake <ul style="list-style-type: none"> - Phase 1 Lake - Anglian Water Updates - Communication to residents/noticeboards – signage 	
9.1	<ul style="list-style-type: none"> - SC shared the final draft for the signage, 3 signs will be put up in strategic locations. - Feedback from the group was to use the name Bug Hunter Waters rather than Northstowe Waterpark. Signage will provided details of the role the lake. - Waiting for delivery of the 'no fishing' signs which will go on each of the viewing platforms. - Also 'no horses' and 'no motor vehicles' signs will be installed at the 2 entrances of the water park. - NW asked if the design of all signs can be shared so HE can align in phase 2 and this was agreed. - Surface water pumping station is now fully owned by AW. 	
9.2	<ul style="list-style-type: none"> - SC informed that AW is going through a huge change in the networks division and there will be a re-structure which will affect the management of the area. SC will be assigned to a different area. The process will take about 6 months and at the end of this there will be an area manger who will attend the Steering Groups and can look at producing a monthly report. AW may not be able to attend all the meetings in the short-term but any queries please do continue to liaise with SC and he will ensure these are dealt with. 	
10.0	Community bookings <ul style="list-style-type: none"> - Kebab van request – proposal for 2 locations, car parking space outside The Cabin or parking bay at the primary school, both locations are unsuitable. 	
11.0	AOBs	
11.1	<ul style="list-style-type: none"> - Airfield Road is now closed and vegetation has grown, it is a different corridor now then a few years ago. There is no condition for HE to do anything about this at the moment but here is a condition for phase 3. This however will not be triggered for quite a while. 	
11.2	<ul style="list-style-type: none"> - NW would like to introduce the architects who were appointed to deal with the phase 2 pitches to the phase 1 operators. EC advised 	EC

	<p>that Elite Sports will internally conduct some of the maintenance works and others will be outsourced. EC to invite Elite Sports to future meetings but EC also suggested that a separate call should be set up with a few other colleagues at SCDC to discuss further once planning permission has been approved.</p>	
11.3	<ul style="list-style-type: none"> - NW asked if AW will adopt phase 2 lakes - SC informed he is not aware of any other lakes at Northstowe that AW will adopt 	
11.4	<ul style="list-style-type: none"> - NW advised the bollards alongside the cycle way at the Secondary College and Martin Bacon Academy will now be filled with stone as opposed to water and there are no plans to remove them any time soon, the feedback from the schools has been positive. It has helped slow people down too 	
11.5	<ul style="list-style-type: none"> - Wilson Bridge bridleway was discussed during the meeting. - The County Council having sought the condition to improve Wilsons Road does not support a re-examination of the principle of improvement works to Wilsons Road because we believe that this is well-justified within the Phase 2 permission, and the overall movement strategy for Northstowe and Longstanton. This is to allow the route to be used all year round by all users for wheeling as a mostly leisure route. The plans for upgrading the route have been submitted by Homes England and approved by the GCSPS. Whilst we are reliant upon an alternative scheme being proposed submitted by Homes England to the County Council for S278 works, the County Council is open to discussing the nature of this improvement with Homes England in terms of the extent and nature of the improvement to the surface of Wilsons Road between Longstanton and the bridge over the Northstowe Southern Access Road West. - NW and AWy to meet to meet on site and look at the elephant gate which is unlocked. 	
12.0	Next meeting: Thursday 7 March 2024	