

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting

9 February 2023

Teams Meeting - Time: 10:00 am

Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (JS) James Sinclair, Clerk, Longstanton Parish Council
- (AWy) Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt
- (SS) Stephen Sage, L&Q

Apologies:

- (LM) Luke Mills, Greater Shared Planning
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (SF) Stuart Field, L&Q Estates
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items <ul style="list-style-type: none">- Escrow Like Account: L&Q have shared a spreadsheet detailing management and maintenance costs they have already paid. (£225k).- Steering group agreed the costs already paid from the first tranche and L&Q to pay the remaining funds £150k)	SF/LM
4.0	Greenbelt update	
4.1	General Update <ul style="list-style-type: none">- H4 previously required remedial works but contract is now being finalised. H7 & H8 have required some remedial work. Greenbelt's contractor has carried out H7 work and will begin billing these properties in April. H9 colleagues are liaising with DWH.- MN enquired about a licence agreement for the market. RW stated Carla has Riley and Adam's contact details and they will	

	be best to liaise with Carla on this. Action: Greenbelt and NTC to liaise	
5.0	Western Park	
5.1	Container <ul style="list-style-type: none"> - Licence agreement is with Greenbelt for approval. 	
5.2	Sports Pavilion <ul style="list-style-type: none"> - Construction is progressing. Frame is now being erected. 	
5.3	Pitches <ul style="list-style-type: none"> - EB and RW to liaise re. white lining of sport pitches and resuming conversations with CMAT. - NTC and Living Sport are liaising with Park Play, an organisation bringing community play every Saturday morning to places. A Park Play leader will be recruited initially to run these sessions whilst volunteers are recruited. NTC are hoping Park Play can come to Northstowe from April. Action: RW and MN to liaise re. agreement. 	MN/TC
6.0	L&Q update on works <ul style="list-style-type: none"> - Northern Greenway, Leap 1 & 2 – handed to Greenbelt on 01/11/22. There were a few snags and replanting to be complete which have done been done. Inspection planned early March. - Southern Greenway, Leap 3 & 4 – works began 9th Jan. Hope to complete the works by May 2023 subject to ground conditions with the intention for them to open and handed to Greenbelt summer 2023. 	
7.0	Waterpark <ul style="list-style-type: none"> - L&Q are continuing to liaise with Anglian Water. - Hope to have a point of contact for NTC and Steering Group by April. - At the last meeting it was discussed that equestrians were using the waterpark paths. They are also using the Northern Greenway and have been seen on Western Park. These paths/areas are not suitable. SS to speak with the local equestrian group. Action: LPC to share contacts of the local equestrian group to SS. Re. equestrians accessing the Waterpark agreed to wait for Anglian Water's position first. 	
8.0	Hatton Road Ponds <ul style="list-style-type: none"> - LH provided a written update on the levels of the north pond and board: SS has confirmed that the outflow to the North Pond was an unrestricted culvert allowing gradual overflow rather than being metered by the strange board we found as we all thought. LH can only conclude that someone has constructed this device and taken it upon themselves to install it illegally on the outflow for some purpose. We had been visiting the site daily to control the flow back down to a safe level and I can confirm that the pond is now self-regulating itself as it should, without us needing to manually adjust the levels. 	

	<ul style="list-style-type: none"> - LM provided a written update on the non-material amendment: We still anticipate the submission of further information and hope to receive L&Q Estates' agreement to a longer consultation period, so the town and parish councils have time to comment. 	
9.0	Kingfisher Pond <ul style="list-style-type: none"> - PL was planning to meet with the local resident to discuss ecological plan which can be shared with L&Q over Christmas. Unsure if visit has taken place. 	
10.0	CCTV Drains <ul style="list-style-type: none"> - LM provided a written update: SS continues to chase BDW for the CCTV survey and continues to follow up with him regularly until it's received. The survey was raised during the meeting with LEGG – the main outcomes were that LEGG will produce a list of outstanding issues/questions and regular meetings (monthly, I think) will be arranged. - SS provided some history context. L&Q install the main drainage which house parcels then connect to. L&Q's storm and foul drainage was inspected by Anglian Water and has been accepted into 'Maintenance' with adoption due summer 2023. BDW CCTV survey was requested by LM following a joint visit to the site with the Town Council to inspect the outfall into the Southern Greenway ditch. Investigation into potential infiltration into pipes in BDW plot 9. 	
11.0	Cycle and footpath connections, incl.	
11.1	Bus Shelters <ul style="list-style-type: none"> - Temporary dolly stop signs will be installed and at the same time the pedestrian crossings will be repainted. Need to wait for better weather. 	TP/SS
11.0	Community bookings <ul style="list-style-type: none"> - Park Play discussed earlier in the meeting 	
13.0	AOB <ul style="list-style-type: none"> - Dogs on Western Park. Residents have raised issues of dogs not under control on Western Park. Once a sign is installed then it has to be enforced which will be difficult to do given SCDC do not have a dog warden and Greenbelt are not on site all the time. It was agreed to have some general signage asking owners to keep their dogs under control could be useful. Action: RW to review. NTC to also do some messaging asking residents to keep their dogs under control. Messaging to be shared with L&Q and Greenbelt but steering group support this. - AWy stated that LPC have approached by a puppy training instructed to run some classes in the village hall. Previously they have not allowed dogs classes but appreciate the benefits it may bring. LPC to keep the group updated as NTC could promote dog training classes in Longstanton if they start up. 	RO

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