

Northstowe Phase 1 Open Space Management & Maintenance

Steering Group Meeting

28 January 2025

Teams Meeting - Time: 12pm

Attendees

- (EC) Ellen Cox, SCDC
- (MS) Mihaela Stan, SCDC
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (NW) Niki Wagstaff, Homes England
- (GB) Giuseppe Bernardis, Northstowe Town Council
- (LH) Lucy Hodge, Anglian Water
- (KS) Katherine Snell, Urban & Civic
- (TP) Tam Parry, Cambridgeshire County Council
- (AL) Adam Lewis, Greenbelt
- (TH) Robin Waddell, Greenbelt

Apologies

- (JB) Mark Nokkert, Northstowe Town Council
- (LH) Lee Heykoop, Homes England

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting were agreed.	
3.0	Matters arising not picked up in later agenda items	
4.0	Escrow Like Account <ul style="list-style-type: none">- Escrow Account guidance – updated to include reimbursing Greenbelt for the Great Crested Newt survey. No requests received this month.	
5.0	Anglian Water Update <ul style="list-style-type: none">- Trees (Management and maintenance team to review the current trees) – site visit on 29 January to review. During the site visit general management and maintenance will also be reviewed.	

	<ul style="list-style-type: none"> - Action: LH to provide a summary of the visit and summary of the general maintenance work the contractor should regularly be carrying out. - Litter around the lakes reported by residents. Action: LH to review during site visit. - Dog poo bins/Communication with residents – the bins should be emptied every 2 weeks from now. LH apologised for the missed bins earlier in the year. - In an email sent to GP from a resident, there seems to be an exposed wire which is not live. Action: GP meeting on site with the resident and will update LH following this. - NW asked LH for clarification on open water swimming in the lakes AW manage. LH reinforced that this is a strict no in Northstowe but at other sites such as Grafham water open water swimming is permitted (organised sessions). 	<p>LH</p> <p>GP</p>
6.0	Maintenance and Management Update – Greenbelt	
6.1	<ul style="list-style-type: none"> - Kingfisher Work – works which have been approved by the Steering group should take place during mid-February. - Need to amend the open space plan slightly to include an area behind the bowling green which is with Greenbelt. - Plan for planting during this coming season has been updated. Details of cost implications of contractor watering trees has been shared. Greenbelt’s experience is costs are often higher. Discussion was had around seeking residents' thoughts. Residents will all have different thoughts/suggestions. Town Councillors can attend this steering group and are elected to represent the community so feedback should be sought via them. Action: EC to follow up with Town Councillors for their thoughts. 	<p>EC</p>
7.0	Urban&Civic Update on Works	
7.1	<p>Hatton Road Ponds</p> <ul style="list-style-type: none"> - Urban&Civic have completed the works, including the fencing. Action from last month was for U&C to provide an update on how often the grills are being checked as a short while ago there was reed mace blocking one of them, this has since been cleared. Action: KS will look into the background. 	

	<ul style="list-style-type: none"> - KS is also meeting the new Project Planner at County to discuss the cycle path. Action: KS to provide an update at the next meeting. 	
7.2	<p>Residents Map</p> <ul style="list-style-type: none"> - Proposal for a map for residents to understand who is responsible what, including bins etc – this is in progress and an update will be provided next time. Likely to be just for Phase 1. Phase 2 maps have been shared with NTC so they can be shared on their website. - NW mentioned QR codes were previously suggested for the bins but colour coding for the different operators might work better. EC informed that colour coding might be challenging as there may still be confusion around what colour refers to what. A QR code may work but start with a map first. - NW also asked if Greenbelt receive feedback from their bin contractor regarding which bins are used the most so these can be emptied more frequently than others. Greenbelt do receive feedback, but NW struggles to get this information from their contractor. 	
7.3	<p>BDW Bird Boxes</p> <ul style="list-style-type: none"> - KS has been liaising with the consultants of BDW. Locations need to agree the locations, particularly the swift tower and the practicalities of this. Once locations have been agreed with U&C. BDW will need to submit full planning application. - LM informed they'll chase BDW at some point as they'll need to submit a full application 	
7.4	<p>Other</p> <ul style="list-style-type: none"> - EC informed that while residents have been appreciative of the information that U&C have provided on the road finishing works, they would now like to hear back from individual housebuilders (Vistry, Linden were mentioned) as this is where the residents' concerns are. Residents understand the main roads will get done, but how about the roads within specific parcels. KS confirmed U&C are also contacting housebuilders and now that U&C have begun their works they are hopeful housebuilders will also complete their works. 	KS

	<ul style="list-style-type: none"> - EC asked for a list of contacts to be provided for all housebuilders. Action: KS to action 	
8.0	Community bookings <ul style="list-style-type: none"> - N/A 	
9.0	AOBs <ul style="list-style-type: none"> - EC updated that Cambridgeshire and Peterborough Combined Authority are in discussions to expand the VOI project which would include Northstowe/Oakington. For this area VOI would be looking at using e-bikes. The bikes would be free standing. KS confirmed SS has been invited to a meeting. VOI would like to potentially locate bikes at The Green, Pavilion, P&R, Pathfinder Primary School as well as locations within Phase 2 but all would need to be agreed with landowners/Greenbelt. 	
10.0	Next meeting: 25 February	