

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting

9 March 2023

Teams Meeting - Time: 10:00 am

Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (RO) Cllr Richard Owen, Northstowe Town Council
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt
- (SS) Stephen Sage, L&Q
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (SF) Stuart Field, L&Q Estates
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items <ul style="list-style-type: none">- Escrow Like Account:- First tranche (£150k) to be paid. Action: EB to send bank details- MN enquired about how this fund will be monitored. LM to speak with monitoring officers but this group should monitor any spending using this fund. EB happy to create a spreadsheet detailing any spending using this funding.	EB LM/EB
4.0	Greenbelt update	
4.1	General Update <ul style="list-style-type: none">- Prioritising H4 contract. H7 contract has been agreed.- Lease agreement with L&Q still needs to be signed.- Discussion about dogs signs following last month's discussion. Greenbelt have designed too signs. The group felt the sign saying 'Please keep dogs under control was better'. However, the image of the dog was still on the lead so this may need amending. Greenbelt have also noticed dog waste has been building up so could add this onto the sign. Action: RW to liaise with MN.	RW/MN

5.0	Western Park	
5.1	<p>Container</p> <ul style="list-style-type: none"> - Licence agreement is with Greenbelt for approval. - EB stated the cost of the container is £3200. Hoping to get funding from Football Foundation but they will only fund 75%. EB asked the group to use the Escrow fund to fund the remaining amount (£800) which the group agreed. EB stated conversation are also being had about the base for the container. Hoping to get away with four corners rather than a complete base. SS stated an STP mix would be appropriate. 	RW EB
5.2	<p>Sports Pavilion</p> <ul style="list-style-type: none"> - Construction is progressing. SS enquired about governance. EB confirmed conversation around governance are being had. 	
5.3	<p>Pitches</p> <ul style="list-style-type: none"> - EB and RW has met with CMAT's contractor – Brookfield who have provided a quote for the white lining. - Mini Football pitch £38 per pitch (x 2) - Junior Football pitch £56 per pitch (x 2) - Senior Football pitch £72 per pitch - Senior Rugby Pitch £88 per pitch - Total = £348 a time. - RW to liaise with Brookfield. Likely to start April after the grass has been cut. Brookfield will white line monthly until the pavilion is open. Open Space agreed it would be good for residents to be aware Western Park is designed to be sports pitches and likely to be used frequently once the pavilion is open. Park Play will also benefit from the white lines. - NTC and Living Sport are liaising with Park Play, an organisation bringing community play every Saturday morning to places. Conversations are still being regarding recruiting a Park Play leader. Outstanding Action: RW and MN to liaise re. agreement. 	RW RW/MN
5.4	<p>Bowls Green</p> <ul style="list-style-type: none"> - Longstanton Bowls Club who are keen to move to Northstowe have enquired about the maintenance gate being moved to where the Sports Pavilion storage containers will be so the maintenance equipment doesn't need to be walked around the whole entire building. SS stated it could be possible but needs looking into and would also need to get a quote. 	SS
6.0	L&Q update on works <ul style="list-style-type: none"> - Continuing with the Southern Greenway and Leap 3 & 4 works. Still hope to open them in the summer. - EB raised the potholes. SS stated they plan for a contractor to fill in the potholes after the cold snap. 	
7.0	Waterpark <ul style="list-style-type: none"> - L&Q now have a contact for Anglian Water – Adam Shaw and will share contact details with EB to be invited to the April meeting. All re-planting has now taken place and passed onto Anglian Water. 	

	<p>Anglian Water will be picking up maintenance of the water park from Monday 13 March.</p> <ul style="list-style-type: none"> - TP stated Anglian Water have replied to say that they are not willing to consider putting in a path where an informal path has been created. SS did state that it would be worth having a conversation once Anglian Water state attending these meetings. Could mow a path and add some wood chips. 	
8.0	<p>Hatton Road Ponds</p> <ul style="list-style-type: none"> - LH hasn't heard back from LLFA regarding the non-material amendment. Further information had been received from L&Q, waiting for a response from LLFA. Action: LM to chase LLFA. - LH gave an update on the ponds. The outflow was not reaching its full capacity, so watercourse team cleaned out the outflow as there was a lot of growth/silt. Grill was removed and excavator cleaned the entrance to the outflow. The grill was reinstated. There have since been no issues. then re installed the grill. Been monitoring it and no issues. AWy asked if the team continue to monitor this? - LH stated Hatton Roads Ponds is not monitored by SCDC but at the same time need to ensure it doesn't cause a flood. Outflow goes into an awarded water course. The input is also significant and as these join an awarded watercourse need ensure these are maintained whilst management arrangements are resolved. LH was clear that SCDC will not manage the ponds overall. Open action: Hatton Roads Ponds management needs to be agreed still. - L&Q agree it is their responsibility and thanked LH for their help. L&Q happy to have a conversation regarding covering LH team's time and can have conversations re. covering their costs. SS did ask if LH team are managing the downstream section and there seemed to be some silt. Watercourse team monitor this regularly and deal with it if required. Levels are not significant now. The silt in the culvert was an issue and this has now been cleaned out. Not aware of anything specific now. Using a new drone to look at areas. - Regarding managing the ponds overall LH stated L&Q could re open the conversation but the option would need to be different for LH to take it back to Leadership Team. - SF stated L&Q working on the approval of the ponds first then can have further discussion about future ownership. 	
9.0	<p>Kingfisher Pond</p> <ul style="list-style-type: none"> - PL was planning to meet with the local resident to discuss ecological plan which can be shared with L&Q over Christmas. Unsure if visit has taken place. 	
10.0	<p>CCTV Drains</p> <ul style="list-style-type: none"> - SCDC Chief Ex has sent a letter to managing director to BDW to get a response. - SS received a text from BDW morning of meeting stating a holding letter has been sent to Liz Watts but a further survey has been 	

	commissioned as previous survey was inconclusive. LM stated Liz Watts asked for the information to be made public in her letter.	
11.0	Cycle and footpath connections, incl.	
11.1	<p>Bus Shelters</p> <ul style="list-style-type: none"> - P&R connection – lighting columns – due to be installed end of March. - Bus stops – Temp signs still need to go in and bus stop to be marked. Discussion was had that this will need to be communicated with residents. EB stated Stagecoach have been liaising with Town Council and could also attend the forum drop-in. SCDC’s CDOs can help with doing some social media posts too. - Discussion was also had about marking the future cycle lanes and SS stated this could be tied in with marking the bus stops. Proposed it could say Future with then the cycle symbol. As otherwise a lot of stencilling words. 	
11.0	Community bookings	
	<ul style="list-style-type: none"> - Park Play discussed earlier in the meeting - Hindu Samaj have enquired about using Western Park to run their Hola Mela event. Greenbelt happy in principle but have a few questions for the group. 	
13.0	AOB	
	<ul style="list-style-type: none"> - Discussion about the temporary facility. LM confirmed for SF that the parking allocation is based on what is already there. LM also clarified that the Pathfinder way parking is reference to the parking after the longabout and not the bus bay. - MN asked SS about the litter in the ditch between the Park and Ride and Phase 1. SS has written to Liden and Bovis to arrange a litter collection and L&Q have also asked their contractor for a quote to do a litter pick 	SS