

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE

Tuesday 16th JULY 2024, 7-8 PM

Supporting Document A

INCOME [Details for item 34/24-25(3)]:

• **Income – Market Pitch Fees:**

Company	Reason	Market date(s)	Date received in account	Paid In
Care Soap by Eva Mrozi	Trader Pitch fee	MAR 24	18/06/2024	£15.00
Country Kitchen	Trader Pitch fee	MAR 24	01/07/2024	£45.00
Cambridge Luxury Bakes	Trader Pitch fee	MAR 24	02/07/2024	£60.00
Meadow and Woodland Livestock	Trader Pitch fee	APR 24	18/06/2024	£23.00
The Cambridge Dog Company	Trader Pitch fee	APR 24	18/06/2024	£15.00
Country Kitchen	Trader Pitch fee	APR 24	01/07/2024	£15.00
Badgers Chilli Kitchen	Trader Pitch fee	APR 24	01/07/2024	£15.00
Cambridge Luxury Bakes	Trader Pitch fee	APR 24	02/07/2024	£45.00
Wacky Homemade Creations	Trader Pitch fee	APR 24	08/07/2024	£15.00
Mulino Handmade Pasta	Trader Pitch fee	MAY 24	17/06/2024	£23.00
Sustainable Northstowe	Trader Pitch fee	MAY 24	09/07/2024	£15.00
Country Kitchen	Trader Pitch fee	MAY 24	09/07/2024	£15.00
Beautiful Things of Cambridge	Trader Pitch fee	MAY 24	10/07/2024	£25.00
Sammy's Pet Treats	Trader Pitch fee	MAY 24	10/07/2024	£15.00
Clare's Refill Station	Trader Pitch fee	MAY 24	10/07/2024	£15.00
Bamboo Stone	Trader Pitch fee	JUN 24	02/07/2024	£15.00
Cambridge Samosa Company	Trader Pitch fee	JUN 24	02/07/2024	£23.00
The Shape of Wood by Sylwia	Trader Pitch fee	JUN 24	05/07/2024	£15.00
Clare's Refill Station	Trader Pitch fee	JUN 24	09/07/2024	£15.00

• **Income – Other:**

Company	Reason	Date received in account	Paid In
Cambridgeshire ACRE	Community Hub Grant Funding, tranche 2 of 2; funding period 1 st Nov. '23 – 31 st Oct. '24	17/06/'24	£900.00
Unity Trust	Interest accrued on Savings Account – June 2024	30/06/2024	£18.08

EXPENDITURE [Details for item 34/24-25(4)]:

[RETROSPECTIVE] - PAYMENTS MADE / DIRECT DEBIT:

i)	EE Limited - Mobile phones staff - JUN '24 (cashd 17/06/'24)	£46.46
ii)	Lloyds Bank - Credit card; period: MAY '24 (Community Lounge materials – storage and craft activities; card fee) (cashd 17/06/'24)	£46.44
iii)	TPT Pensions Trust - staff pension contributions for JUN '24 (cashd 21/06/'24)	Confidential
iv)	CF Corporate Finance Ltd - Quarterly lease photocopier, 4th quarter (cashd 27/06/'24)	£153.60
v)	Unity Trust – Bank charges for current account - Quarterly fee (cashd 30/06/'24)	£18.00

[RETROSPECTIVE] - PAYMENTS MADE / OTHER:

vi)	Grant awarded to Northstowe Running Festival [<i>Finance and Governance Committee, 18th June 2024, 20/24-25(3)</i>] (cashd 19/06/'24)	£3,300.00
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NEW PAYMENTS:

vii)	Staff salaries (Clerk; Deputy Clerk) - JUL '24 (payment date 24/07/'24)	Confidential
viii)	HMRC – period 4, 6 JUL – 5 AUG '24	Confidential
ix)	South Cambs DC - Rent NTC office – JUL '24	£250.00
x)	South Cambs DC - Hire Assembly Room, The Cabin, Council meetings - JUL '24	£94.50
xi)	South Cambs DC - Hire Assembly Room(s), for markets - JUL '24	£117.00
xii)	South Cambs DC - Hire Assembly Room, The Cabin, Community Lounge - JUL '24	£90.00
xiii)	South Cambs DC - Hire Office 3, The Cabin, for meeting	£40.00
xiv)	CAPALC – Internal Audit, Year End (31 st March 2024)	£234.95
xv)	Vision ICT – Hosting x5 emails	£120.00
xvi)	CBS Office Solutions – Printing costs – JUN '24	£22.08
xvii)	SLCC - Membership fee, Town Clerk (01/08/24 – 31/07/25) [<i>Full Council 25th JUN '24, 62/24-25</i>]	£357.00
xviii)	SLCC - Membership fee, Deputy Clerk (01/08/24 – 31/07/25) [<i>Full Council 25th JUN '24, 62/24-25</i>]	£229.00
xix)	Phoenix Events (East) Ltd. – Market support – JUN '24	£268.80
xx)	Phoenix Events (East) Ltd. – Market support – JUL '24	£268.80
xxi)	Brookfield Contracting & Farming Ltd. – Verges B1050, cuts 1 and 2	£432.00