

ASSET	Quantity	Year obtained	Location	Purchase Price <i>NB: £1 if gifted or information not available.</i>	Insurance Value	Condition <i>Good/ Fair/ Poor</i>	Notes
Office furniture - storage cabinet	1	Unknown	Office	£1	£464	Fair	Bought by Longstanton PC for Northstowe. Dimensions are: H: 1.88m; W: 0.80m; D: 0.41m). Key is missing? - TBC
Metal cage with four separate, lockable compartments	1	2022	Office Station Road, Northstowe; fixed to a lamp post	£1	£464	Good	Donation, spare from local construction company
Morelock Mobile Speed Indicator device	1	2020	Office	£1	£1,733	Good	Transferred from Longstanton PC to Northstowe TC in April 2021
Charger for mobile speed sign battery	1	2020	Office	£1	£116	Good	Transferred from Longstanton PC to Northstowe TC in April 2021
Giant Christmas Baubles	32	2019	Office storage	£1	£231	Fair Fair	Bought by Longstanton PC for Northstowe; bought for 2019 Christmas tree
Christmas tree Star	1	2019	Cllr Owen	£1	£23	(assumed)	Bought by Longstanton PC for Northstowe; Transferred from Longstanton PC to Northstowe TC in April 2021. 20 originally - checks carried out in Nov. '22 have shown that two that were outside on fence of the Wing for several years are beyond repair; rest in working order.
Christmas Lights - Pro Series strings 230V - each 10 m long, outdoor static & strobe	18	2018	Office	£1	£982	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021. Originally from xmasdirect.co.uk
230V Pro series extension cables XT05/10	3	2018	Office	£1	£35	Fair	
230V Pro series extensions to connect light strings to electricity points	2	2018	Office	£1	£23	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021.
Christmas Lights - nets	2	2018	Office	£1	£173	Good	Bought by Longstanton PC for Northstowe; Transferred from Longstanton PC to Northstowe TC in April 2021. Checked Nov. '22 and are in working order
Gewiss GW64010 16A two-way connector (max 3500W)	1	2021 or before	Office	£1	£46	Good	
16A plug and cable; and x2 extension cables	3	2021 or before	Office	£1	£57	Good	
Various equipment	N/A	2021 or before	Office	£1	£42	Fair	x2 green tarpaulin; 1 bag with long black plastic tube; Akora alligator clips x12
Remembrance wreath	1	2021	N/A	£20	£0		Depreciated to ZERO - item no longer usable/ disposed off Transferred from Longstanton PC to Northstowe TC in April 2021. 15 still brand-new in boxes in The Wing; 26 Revd Beth Cope's home address, used for litter picking events - NB: Note, Oct 2021: 1 is damaged.
Litter picker (Streetmaster pro 33, 82cm long)	41	2021	Office storage	£1	£947	Good	
Litter picker (Streetmaster, extra long)	1	2021	Office storage	£1	£35	Good	Transferred from Longstanton PC to Northstowe TC in April 2021.
Hoops (for litter picking)	25	2021	Office storage	£1	£360	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021. One broken.
Hi Vis Vests	26	2018	Office storage	£1	£150	Good	Transferred from Longstanton PC to Northstowe TC in April 2021. Note: all have on back the text 'Longstanton Parish Council - Community Volunteer'
Pairs of gloves (for litter picking)	15	Unknown	Office storage	£1	£69	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021
Laptop (HP) (Clerk)	1	2021	Office/Home office	£1	£924	Good	Purchased by funds allocated by South Cambs DC to set up Northstowe TC for Interim Clerk
Dell keyboard and mouse	1 (each)	2021	Office	£1	£30	Good	Donation from Premier Resources, via SCDC Community Development Officer
Mobile phone	1	2021	N/A	£1	£0	Fair	Depreciated to ZERO - item to be recycled. Donation from former Cllr Gamon/NB: agreed to be passed on to community group were NTC to purchase a bigger one.
Laminator (A4)	1	2021	Office	£1	£35	Good	
General Office Stationary	N/A	2021-2	Office	£80	£92	Good	Magazine holders; lever arch files; scissors; various small items
St John's Ambulance First aid kit	1	2021	Office	£59.99	£69	Good	Purchase date: 27.11.2021, bought via Amazon. As yet unused. Paid through staff expenses Clerk.

						12th edition Arnold-Baker on Local Council Administration, as well as NALC, 'Local Councils Explained' purchased by funds allocated by South Cambs DC to set up Northstowe TC for Interim Clerk. New edition (13th ed.) of Arnold Baker on Local Council Administration purchased on 9th Nov. 2022 (£131.99).
Books	2	2021 Office	£280.00	£263	Good	
4ft White plastic table, foldable	4	2022 Office/ Office Storage	£1	£294	Fair	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
Bolero Fold-up Plastic Chair	8	2022 Office/ Office Storage	£1	£367	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
36l storage box with lid	3	2022 Office/ Office Storage	£1	£32	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.. At NSC being used for Warm Hub
Cable Guard - approx. 1m (with striped black and yellow tape)	1	2022 Office	£1	£26	Fair	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
Orange Extension Lead - single plug and socket	1	2022 Office	£1	£21	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
Short, white Extension lead	1	2022 Office	£1	£9	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
Small Cones	1	2022 Office Storage	£1.00	£0	Fair	Depreciated to ZERO - item has disappeared.
First Aid Kit Large	1	2022 Office	£1	£26	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team. Being used for monthly winter markets
Hi-Viz Asst Sizes (one has with print covid warnings)	2	2022 Office Storage	£1	£12	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
Small Clock/Alarm/Timer Rubber surround	2	2022 Office	£1	£11	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
Umbrellas Black Sports - Large	4	2022 Office	£1	£63	Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
Inkjet Printer Canon PIXMA G4511	1	2022 Home Office Clerk	£269.99	£284	Good	Purchase date: 11.06.2022.
Black mourning armbands (x3 Medium; x2 Large)	5	2022 Office	£36.27	£39	Good	Purchase date: 10.09.2022.
Alcam FCP 5m Rubber Floor Cable Protector/Cable Cover w/Visible yellow stripes & 15x8 mm Cable Channel	1	2022 Office	£24.98	£26	Fair	Purchase date: 11.11.2022
Powermaster 981201 Extension Lead 16A 230V 14m 3 Pin	1	2022 Office	£19.52	£21	Good	Purchase date: 11.11.2022
16 Amp Plug to 13 Amp 1-Gang IP54 Outdoor Weatherproof Socket Adaptor - PCE Blue - Heavy Duty						
H07RN-F Rubber Cable - 16A - 13A Adapter Converter Lead (1 Metre)	2	2022 Office	£38.92	£41	Good	Purchase date: 11.11.2022
Eclipse 1.8l thermos	1	2023 Office	£1.00	£16	Good	Purchase date: 03.01.2023; reimbursed via Cambridgeshire ACRE grant scheme for Warm Hub
Andrew Jones 3l airpot hot water dispenser	3	2023 Office	£1.00	£101	Good	Donated by Cambridgeshire ACRE, via its Warm Hub grant scheme. Received on 07.02.2023.
Defibrillator pad	1	2023 Office	£105.00	£105	Good	Purchase date: 06.09.2023. Spare one.
Laptop (Dell) - Deputy Clerk	1	2023 Office/Home Office	£569.20	£570	Good	Purchase date: 27.04.2023
Road Sign ' Drive Carefully - Event in Progress'	1	2023 Office Storage	£70.15	£71	Fair	Purchase date: 04.04.2023
Hi Vis (x10 L and x5 M) with zip & text 'Northstowe Town Council volunteer/Staff)	15	2023 Office/ Staff and Cllrs.	£108.29	£109	Good	Purchase date: 04.04.2023
Keys (office; cupboard; fire safe; noticeboard; shed; bollards; electricity key).	12	2023 Office/ Staff	£75.80	£76	Good	Purchase dates: 28.06.2023; 30.10.2023; 22.11.2023; 03.03.2024; 30.04.2024
A-Board A2 Pavement Sign Double-sided	2	2023 Office Storage	£88.24	£89	Fair	Purchase date: 05.06.2023. Parts started breaking off.
Tall A1 Promotional Board Pavement sign two-sided	1	2023 Office Storage	£106.50	£107	Good	Purchase date: 05.06.2023
Digital Wind Speed Meter Anemometer	1	2023 Office Storage	£12.41	£13	Good	Purchase date: 05.06.2023
Electronic Clicker	2	2023 Office Storage	£9.98	£10	Good	Purchase date: 05.06.2023
Spring Sign Forecourt A1	1	2023 Office Storage	£114.06	£115	Fair	Purchase date: 05.06.2023. Parts started breaking off.
iPhone case (Clerk)	1	2023 Office/Home Office	£8.32	£9	Good	Purchase date: 27.07.2023
iPhone (Clerk; Deputy Clerk)	2	2023 Office/Home Office	£1,230.00	£1,230	Good	Purchase date: 31.07.2023
USB plugs (fast charging) for iPhone	4	2023 Office/Home Office	£31.98	£32	Good	Purchase date: 29.09.2023

Headphones - Sennheiser (Clerk)	1	2023 Office	£54.16	£55 Good	Purchase date: 29.09.2023
27 inch Monitors - Dell (Clerk; Deputy Clerk)	2	2023 Office	£199.98	£200 Good	Purchase date: 29.09.2023
Remembrance Wreath	1	2023 Church	£20.00	£20 Fair	Purchase date: 01.11.2023. To be brought to office shortly.
2-way splitter 16A	1	2023 Office	£8.32	£9 Good	Purchase date: 30.10.2023
Traffic Cone, orange large self-weighted	5	2023 Office/ Office Storage	£41.66	£42 Fair	Purchase date: 30.10.2023
Storage Box (36 L) with lid - Storestack	3	2023 Office/ Office Storage	£43.40	£44 Good	Purchase date: 30.10.2023
Fire Ranger Cabinet - Phoenix - FS1513K	1	2023 Office	£993.30	£994 Good	Purchase date: 24.11.2023
Keyboard (Deputy Clerk)	1	2023 Office	£7.07	£8 Good	Purchase date: 22.11.2023
Hole puncher, heavy duty	1	2023 Office	£19.16	£20 Good	Purchase date: 22.11.2023
Chalkboard - outside	1	2024 Office	£69.95	£70 Good	Purchase date: 23.01.2024
Shredder - Rexel	1	2024 Office	£55.91	£56 Good	Purchase date: 23.01.2024
A3 Laminator	1	2024 Office	£41.65	£42 Good	Purchase date: 23.01.2024
Heavy-Duty Stapler - Rapesco	1	2024 Office	£14.41	£15 Good	Purchase date: 23.01.2024
Laptop - Dell (Market Manager)	1	2024 Office/Home Office	£457.50	£148 Good	Purchase date: 29.02.2024
Monitor (Market Manager)	1	2024 Office	£95.82	£96 Good	Purchase date: 28.02.2024
Mouse (Market Manager)	1	2024 Office	£16.54	£17 Good	Purchase date: 28.02.2024
Laptop bag (Market Manager)	1	2024 Office/Home Office	£20.82	£21 Good	Purchase date: 28.02.2024
Case for iPhone (Market Manager)	1	2024 Office/Home Office	£8.32	£9 Good	Purchase date: 28.02.2024
Keyboard (Market Manager)	1	2024 Office	£9.16	£10 Good	Purchase date: 28.02.2024
iPhone (Market Manager)	2	2024 Office/Home Office	£487.00	£487 Good	Purchase date: 01.03.2024
Road Signs, large, text 'Road Closed - Market in Progress', with sand bags	2	2024 Office Storage	£101.22	£102 Good	Purchase date: 15.03.2024
TOTAL			£6,160	£13,753	

ASSET REGISTER - NORTHSTOWE TOWN COUNCIL

THIS VERSION: Updated in May 2024 - to be presented to Full Council meeting on 28th May 2024.

Previously version was adopted by Full Council on 28th March 2023 (item 257/22-23(2))

ASSET REGISTER to be reviewed at least annually.

NOTES:

1. Assets are defined as land, buildings, vehicles, plant and equipment.
2. The Assets on this Register will have their insurance costs reviewed every three year as a minimum; in practice this is normally carried out at least annually, as part of annual insurance quotation process, or in between following substantial
3. Purchase price: excludes VAT where this is being reclaimed from HMRC.
4. Insurance Value: This is the estimated current replacement value; calculated as such: Same as previous column in first year; then inflationary increase added each year thereafter (most recent increase calculated at 5% inflation, for items