

# Northstowe Phase 1 Open Space Management & Maintenance

## Steering Group Meeting

16 April 2024

Teams Meeting - Time: 1:00 pm

---

### Attendees

- (EC) Ellen Cox – Communication and Communities (chair)
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt
- (MM) Cllr Majdi Mgaidia, Northstowe Town Council
- (LH) Lee Heykoop, Homes England
- (TP) Tam Parry, Cambridgeshire County Council

### Apologies

- (SS) Stephen Sage, L&Q Estates
- (JH) Joe Harper Elite Sports UK
- (SF) Stuart Field, L&Q Estates
- (LH) Lee Hillam, SCDC - Principal Operations Manager, Environment Operations
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (NW) Niki Wagstaff, Homes England

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting were agreed.	
3.0	Matters arising not picked up in later agenda items	
3.1	<b>Kissing gate</b> <ul style="list-style-type: none"><li>- AWy/TP informed the group that following a conversation with colleagues at County the path is not where it should be hence the kissing gate looks in the wrong position currently. Peter Gaskin (Public rights of way) is now liaising with the Parish Clerk.</li></ul>	
4.0	Escrow Like Account <ul style="list-style-type: none"><li>- <b>Kingfisher Report</b> – this was previously approved by the group. Greenbelt have received the final cost. Open Space approved the final amount.</li></ul>	RW EC

	<ul style="list-style-type: none"> <li>- RW informed that there is no update on quotes for the works required.</li> <li>- <b>4G Inspection</b></li> <li>- The 4G was required to be inspected for matches to take place. SCDC previously arranged an inspection but Football Foundation would not accept this. A new inspection has now been undertaken. Proposed that this is paid for out of the escrow account initially. Future inspections will be paid by the operator. Agreed by the group.</li> <li>- <b>Street Lights:</b></li> <li>- The cap over the lamp posts hasn't been fitted properly and water goes in when it rains so this needs to be fixed.</li> <li>- L&amp;Q have stated they are beyond the contractual period with the Main Contractor (who employed the lighting contractor) who constructed the Local Centre Square and they do not have any recourse under the terms of the original contract.</li> <li>- EC will enquire with L&amp;Q to see if there is any other way, otherwise proposed to use the escrow account. Agreed by the group.</li> </ul>	
<b>5.0</b>	<b>Maintenance and Management Update – Greenbelt</b>	
5.1	<ul style="list-style-type: none"> <li>- NTC has enquired which power sockets Greenbelt are paying for as they are not indicated on the plan included within their bills. Greenbelt confirmed they are responsible for the power sockets on The Green which they are managing. RW to confirm to MN. The power sockets will be indicated on a map going forward.</li> <li>- Next step is to review the Western Park electricity connections as these still seem to be with Greenbelt.</li> <li>- The monthly report will be updated and sent over this week.</li> <li>- MM asked for more detail to be added on the bill breakdown.</li> <li>- EC clarified that the Escrow account was used for the seeding for the Western Park grass pitches.</li> <li>- EC stated that NTC have asked that once additional work is identified can Greenbelt will bring it to the Open Spaces meeting to be approved before carrying out the work. RW happy to do this.</li> <li>- MM advised that an explanation was requested on why plants are repeatedly planted every year. RW explained that young planting cannot always survive and then we were also hit by a very dry season and then a cold snap.</li> <li>- LH informed that Homes England would like to have the lessons learnt to avoid the same issues in Phase 2. She recommends that this is put in the procurement document and advises that tree planting is done earlier in the season, also</li> </ul>	

	<p>good to avoid larger trees as they need more watering and maintenance</p> <ul style="list-style-type: none"> <li>- <b>Action:</b> LM suggested that re-planting and costs becomes an item for the next meeting.</li> </ul>	
<b>6.0</b>	<b>Western Park</b>	
<b>6.1</b>	<ul style="list-style-type: none"> <li>- EC advised grass pitches will need reseeding as they haven't taken very well. <b>Action:</b> EC to contact Tom</li> <li>- Added since an activation day is being organised for Saturday 18 May. Users of the facility will be holding taster sessions for residents to try.</li> </ul>	EC
<b>6.2</b>	<p>Connection with Magdalene Close</p> <ul style="list-style-type: none"> <li>- TP has emailed the B1050 project manager. TP has suggested the footpath going over Magdalene Close to be tarmacked. TP waiting to hear back.</li> <li>- <b>Action</b> – TP to follow up with the manager.</li> <li>- <b>Action</b> – Once TP has spoken with project manager LPC clerk to provide Magdalene Close management company details.</li> </ul>	TP
<b>7.0</b>	<b>L&amp;Q Update on Works</b>	
7.1	<ul style="list-style-type: none"> <li>- Southern Greenway is partly open.</li> <li>- LEAP 3 is now open. LEAP 4 not open yet as need to resolve the flooding.</li> </ul>	
<b>9.0</b>	<b>Lake</b>	
	<ul style="list-style-type: none"> <li>- No update</li> </ul>	
<b>10.0</b>	<b>Community bookings</b>	
<b>10.1</b>	<p>Midsummer Festival on The Green where the green spaces will be used for picnics and a stage will be set up in the square</p> <ul style="list-style-type: none"> <li>- RW will find out if a licence agreement needs to be signed</li> </ul>	RW
<b>11.0</b>	<b>AOBs</b>	
<b>11.1</b>	<ul style="list-style-type: none"> <li>- <b>Hatton Roads Pond Cycle Way</b></li> <li>- <b>Action</b> – TP to enquire further if any progress was made on this</li> </ul>	TP
<b>11.2</b>	<ul style="list-style-type: none"> <li>- <b>Noticeboard</b> – the Northstowe sign at the top looks tired, faded by the sun. One of the doors at the back cannot be opened.</li> <li>- <b>Action:</b> RW will look into this</li> <li>- <b>Cycle connection</b></li> </ul>	RW
<b>11.3</b>	<ul style="list-style-type: none"> <li>- Request from a resident to open the cycle way which would connect Egbert Walk and Rampton Greenway Phase 2 so that students don't have to cycle on Stirling Road where it is dangerous due to the lack of a cycle path</li> </ul>	

	<ul style="list-style-type: none"><li>- TP was informed by Homes England that they are now digging up their third pond. Whilst the earthworks are taking place the greenway will need to remain closed.</li><li>- <b>Action:</b> EC to request Dean Harris for a timeline for opening the routes and connecting asap</li></ul>	
<b>12.0</b>	Next meeting: Tuesday 21 May 2024	

DRAFT