

**NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE**  
**Tuesday 13<sup>th</sup> FEBRUARY 2024, 8-9 PM**  
**Supporting Document A**

**INCOME** [Details for item 79/23-24(3)]:

• **Income – Market stall fees:**

Company	Reason	Market date(s)	Date received in account	Paid In
The Shape of Wood by Sylwia	Trader Stall fees	Jan. '24	12/02/24	£15.00
Cambridge Luxury Bakes	Trader Stall fees	Sep. '23	13/02/24	£40.00
Cambridge Luxury Bakes	Trader Stall fees	Oct. '23	13/02/24	£91.00
Cambridge Luxury Bakes	Trader Stall fees	Dec. '23	13/02/24	£38.00
JB Bags	Trader Stall fees	Nov. '23	15/02/24	£15.00
Cambridge Luxury Bakes	Trader Stall fees	Nov. '23	21/02/24	£88.00
Sammy's Pet Treats	Trader Stall fees	Nov. '23	21/02/24	£15.00
Sammy's Pet Treats	Trader Stall fees	Dec. '23	21/02/24	£15.00
Urban Chai Ltd.	Trader Stall fees	Oct. '23	23/02/24	£107.00
Urban Chai Ltd.	Trader Stall fees	Sep. '23	23/02/24	£24.00
Urban Chai Ltd.	Trader Stall fees	Nov. '23	23/02/24	£53.00
Urban Chai Ltd.	Trader Stall fees	Dec. '23	23/02/24	£53.00
Urban Chai Ltd.	Trader Stall fees	Jan. '24	23/02/24	£68.00
Raised in Rampton	Trader Stall fees	Oct. '23	26/02/24	£25.00
Kezza's Chocolate Creations	Trader Stall fees	Jan. '24	01/03/24	£25.00
Mulino Handmade Pasta	Trader Stall fees	Jan. '24	01/03/24	£45.00
Beautiful Things of Cambridge	Trader Stall fees	Jan. '24	04/03/24	£25.00
Kezza's Chocolate Creations	Trader Stall fees	Feb. '24	01/03/24	£15.00

**EXPENDITURE** [Details for item 79/23-24(4)]:

**RETROSPECTIVE PAYMENTS – DIRECT DEBIT:**

- i) TPT Pensions Trust - staff pension contributions for Feb '24 (cashd 19/02/24) Confidential
- ii) Lloyds Bank, Credit card - period: Jan. '24 (refreshments Community Lounge; monthly credit card fee) (cashd 16/02/2024) £261.19
- iii) EE Limited - Mobile phones, monthly fee – Feb. '24 (cashd 19/02/2024) £26.40

**NEW PAYMENTS:**

- iv) Staff salaries - Town Clerk & Deputy Clerk; for Mar. '24 (payment date 27/03/24) Confidential
- v) HMRC – period 12, 6 Mar. – 5 Apr. '24. Confidential
- vi) South Cambs DC - Rent NTC office – March 2024 £250.00
- vii) South Cambs DC - Hire Assembly Room, The Cabin, Council meetings in Mar. '24 £130.50
- viii) South Cambs DC - Hire Assembly Room, The Cabin, Community Lounge, Mar. '24 £126.00
- ix) South Cambs DC - Hire Assembly Room(s), for markets – Mar. '24 £312.00
- x) South Cambs DC - Northstowe Room Hire - Reimbursement towards: Materials Reconfiguration Re-cabling Cabinet rearranging relating to printer/photocopier setup £99.20
- xi) South Cambs DC – Delivery of x2 desks and x2 chairs to NTC office, via removal Company £475.00
- xii) CBS Office Solutions – Printing costs Feb. '24 £14.18
- xiii) Phoenix – market management – February 2024 £403.20
- xiv) Phoenix – market management – March 2024 £268.80