

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance

Steering Group Meeting

12 May 2022

Teams Meeting - Time: 10:00 am

Attendees

- (CG) Clare Gibbons, SCDC – Communications and Communities (Chair and Drafting Notes)
- (EB) Ellen Bridges, SCDC – Communications and Communities
- (SS) Stephen Sage, L&Q Estates
- (RO) Cllr Richard Owen, Mayor, Northstowe Town Council
- (PL) Cllr Paul Littlemore, Deputy Mayor, Northstowe Town Council
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (RW) Robin Waddell, Greenbelt
- (AWy) Andrew Wycherley, Longstanton Parish Council

Apologies:

- (LH) Lee Hillam, Principal Operations Manager (Awarded Water Courses/Environment Ops) SCDC
- (LM) Luke Mills, Senior Planner (Strategic Sites)
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (SS) Stuart Field, L&Q Estates
- (SW) Steve Webb, Anglian Water
- (CBS) Cllr Carla Bros Sabria, Northstowe Town Council
- (NC) Cllr Naveen Castelino, Northstowe Town Council
- (AP) Cllr Amit Panvekar, Northstowe Town Council

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
2.2	Table Tennis Tables: EB has been liaising with TGOGC regarding the installation. Query over the cost of the installation but this has now been resolved so will now be arranging an installation date. Contractors are currently on site to carry out the remedial drainage works. Two additional drains have been added and the area will be reseeded. L&Q are looking at getting the whole of the northern greenway transferred to Greenbelt. There are a few snags to resolve but hope to transfer it before the autumn.	EB SS

2.3	<p>Kingfisher Pond: A lengthy discussion was had regarding Kingfisher Pond and its future management and maintenance. CG to follow-up with Luke following his meeting with Stephen Kelly. It was agreed SS, TC, representative from Greenbelt, LM should meet on site. SS to send available dates to PL. PL to coordinate.</p>	CG/LM SS/PL
3.0	Greenbelt update	
3.1	<p>Wall Repairs Work was scheduled to start 12th May but the contractor is struggling to get materials. Work is due to be completed before the end of the month. RO confirmed contractors are onsite currently to prep the area. RW stated that the insurers are not keen to pay out the full amount. Total cost £31k, insurers are prepared to pay £28k so Greenbelt have asked for justification regarding this.</p>	
3.2	<p>Lighting Columns RW confirmed John Braiser (SCDC) has been in touch to clarify how much electricity is used by a single lighting column so they can work out how much electricity is used by the food truck. SS confirmed they had also received this request. Both L&Q and Greenbelt's figures were very similar.</p>	
3.3	<p>Litter bins – LM has liaised with RW on this issue and LM reviewing the most suitable location.</p>	
3.4	<p>Open Space Requests Greenbelt have received a request from a bootcamp provider to use Western Park. A small fee has been agreed and a short licence agreement in place. Greenbelt will monitor the wear and tear particularly in the activity continues into the winter months. RO mentioned Park Play which the Town Council is considering. An hour each Saturday morning would be required. RW asked if the details could be shared with Greenbelt.</p>	RO
4.0	L&Q update on works (SS)	
4.1	<p>Trees on Northern Greenway - SS will replace these but cannot replace them until planting season (Nov-Dec) SS contacted Bovis regarding the polystyrene block which has now been removed. PL stated there is still a lot of rubbish in the Southern Greenway. SS to contact TW. SS stated the waterlogging on the greenway has been reviewed with a contractor and the works to be carried out in 2-4 weeks. The small area near the MUGA and 3G will also be resolved. PL enquired about the LEAP near Linden/Waterpark. The area has been rectified. However, there is a difference in levels between the back of the LEAP and the Bovis boundary. Bovis have provided a solution, and this is</p>	SS

	likely to take place in June. SS hopeful the LEAP could open whilst work is taking place but not 100%. Hopeful the LEAP can open in the summer.	
5.0	Western Park	
5.1	<p>EB reported that the 3G/MUGA and Bowling Green have been inspected. Grass pitches still need to be inspected but lines need to be painted. SS confirmed their contractor was on site 11/5. Unsure how much was completed due to the rain but believes the junior pitches were lined.</p> <p>SS confirmed he had received a letter from Luke Mills stating the 3G was satisfactory, but the MUGA and bowling green required further work, however limited details were provided. EB to follow up with LM</p>	EB/LM
5.2	EB has been reviewing the on-site storage. Initially was unsure if the container originally identified was suitable for the goals but following advice it seems that it would be better for the goals to be stored locked to container rather than inside due to the height of them and do ensure the nets are not damaged.	EB/SS
5.0	Allotments	
5.1	CG unsure if LM has provided a formal response to SF following SF's letter to Philippa Kelly re. discharging their responsibility under the s106 agreement to set up the escrow like account. CG to follow up with LM	CG/LM
5.2	EB has met with the contractor and NHA onsite. Waiting on a start date. EB to follow-up	EB
5.3	Bridleway	
	<p>AW enquired about the previous temporary PROW which has now been blocked off. EB stated she has been enquiring about this. It seems a Longstanton resident is concerned people are walking through it, so has heavily blocked off the area.</p> <p>EB to contact the definitive maps team to find out exactly when it was a temporary PROW and when this was removed. Information to be shared with both NTC, LPC and ward members so residents can be updated.</p>	EB
7.0	Cycle connections	
7.1	Path Link between Longstanton Park and Ride and Waterpark	
	TP confirmed that the pathway connection will be included within the contract to deliver the final section of the busway and TP has asked if the pathway can be built first. TP hoping contractors will be onsite Sept/Oct but costings still need to be finalised.	
7.2	Surfacing of the Busway crossing to Rampton.	
	Conversations are taking place with regards to the electrical solution, a lamp column needs to be plugged into the pumping station.	TP

	<p>TP has drafted the history of the Rampton Drift crossing which is with colleagues to review. This will then be shared with the Town Council</p> <p>Action: TP to provide details to TC</p>	
7.3	<p>Cycleway alongside the B1050.</p> <p>TP connected DML with the Definitive Maps team and discussions are now being had regarding the creation of a new PROW which AW has confirmed DML has been progressing. If this happened, it would also bring access in from Wilson Road.</p> <p>TP informed the group as part of the Phase 3 s106 there is funding available to create new PROWs so some of this funding could be used for this path if needed in the future.</p>	TP
8	Waterpark	
8.1	<p>Outstanding action</p> <ul style="list-style-type: none"> • SCDC would draft an illustrative plan with a first suggestion for zoning, which could be used to initiate a conversation with residents. 	EB
10	Community Bookings	
10.1	<p>EB reported that following last month's decision regarding the request from the kebab van another proposed location has been suggested, this time a layby near where the Hog Roast van pitches up.</p> <p>The location suggested was opposite a residential property and given the kebab van wishes to trade every evening L&Q, as landowner, object to this. It was suggested that the Park and Ride may be a suitable location, but the kebab van owner would need to liaise with CCC.</p>	
12	AOB	
13	Next meeting – 9 June 10am	All note