

## Northstowe Phase 1 Open Space Management & Maintenance

### Steering Group Meeting

29 April 2025

#### Teams Meeting - Time: 12pm

##### Attendees

- (EC) Ellen Cox, SCDC
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (KS) Katherine Snell, Urban & Civic
- (LH) Lucy Hodge, Anglian Water
- (AL) Adam Lewis, Greenbelt
- (NW) Niki Wagstaff, Homes England
- (MM) Cllr Majdi Mgaidia, Northstowe Town Council

##### Apologies

- (MS) Mihaela Stan, SCDC
- (TP) Tam Parry, Cambridgeshire County Council
- (LH) Lee Heykoop, Homes England

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting were agreed.	
3.0	<b>Matters arising not picked up in later agenda items</b> <ul style="list-style-type: none"><li>- AWy stated that the Kingfisher Pond note had not been put up on the viewing platform. EC clarified this had been put up but will arrange for a new one to placed on the viewing platform.</li></ul>	

4.0	<b>Escrow Like Account</b> <ul style="list-style-type: none"> <li>- Escrow Like Guidance/Expenditure document has been updated to include expenditure for the goals for Western Park (as part of the revenue contribution).</li> </ul>	
5.0	<b>Anglian Water Update</b> <ul style="list-style-type: none"> <li>- Rubble near the back of the pumping station has been removed.</li> <li>- Have a new maintenance team who have taken over who have given their assurances there will not be any further issues with the emptying of the bins. Lucy apologised for the missed bins which occurred earlier in the year.</li> <li>- Lucy met with the maintenance team who have clarified the plastic is to protect the trees so the plastic is not to be removed. Lucy has asked the team to secure the plastic in place where they are loose. EC asked if they will be tidying up the area. LH clarified that colleagues have done a site tidy up and the maintenance team will continue to monitor it.</li> <li>- The maintenance team are happy with how the trees are progressing.</li> <li>- EC asked if there were any particular plans for maintenance over the summer period particularly if we have a dry summer. <b>Action: LH to check with the maintenance team.</b></li> </ul>	
6.0	<b>Maintenance and Management Update – Greenbelt</b>	
6.1	Greenbelt's Update <ul style="list-style-type: none"> <li>- Now taken on 49 lights which go around the Phase 1 lake.</li> <li>- Greenbelt now responsible for H4 parcel and residents have been billed. There have been no issues with the billing.</li> </ul>	
6.2	Northstowe Sign Lighting <ul style="list-style-type: none"> <li>- AL has now received costings to fix the sign lighting. The high costs are due to the original units being obsolete. Fitting new units will also require a new 12 Volt power supply to it and it needs rewiring.</li> <li>- Discussion was had regarding how best to cover these costs. Agreement from the group that residents should not have to pay for this.</li> <li>- EC to set up a meeting with U&amp;C/Greenbelt/LM to discuss further and understand more when the problem initially</li> </ul>	

	<p>occurred. KS to also look into the design life of the units</p> <p><b>Action: To report back at the next Steering Group.</b></p>	
6.3	<p>Northstowe new path options - located between KP and 3G</p> <ul style="list-style-type: none"> <li>- Greenbelt shared the costings they had received to instal a path/rubber matter along the 3G where it gets waterlogged in the winter.</li> <li>- Given installing a path would potentially require planning permission this would be out of scope for using the Escrow account. Group in agreement that a path would be of long-term benefit to the community though.</li> <li>- Improving the current drainage solutions could potentially be an alternative. <b>Action: AL to investigate his.</b></li> </ul>	EC
6.4	<p>Kingfisher pond</p> <ul style="list-style-type: none"> <li>- MM enquired about the reedmace re-growing. AL confirmed that reedmace will always re-grow. It is important to cut it though so it can be managed and control.</li> <li>- The advice to cut a 1/3 of the reedmace each year was in accordance with the ecologist report.</li> </ul>	
<b>7.0</b>	<b>Urban&amp;Civic Update on Works</b>	
7.1	<ul style="list-style-type: none"> <li>- U&amp;C have completed the map detailing maintenance responsibilities in Phase 1. <b>Action: EC to share with minutes</b></li> </ul>	
7.2	<ul style="list-style-type: none"> <li>- BDW have submitted a planning application for the bird boxes and swift tower. LM to check with colleagues but likely it is going through the validation process at the moment.</li> </ul>	
7.3	<ul style="list-style-type: none"> <li>- Have appointed a subcontractor to carry out the remedial works to Eagle Way Street Lights. All works should be completed by the end of June.</li> <li>- Finishing works are going well, have a progress meeting next week and then hope to share some upcoming dates. Surfacing and white lining outside the Primary School was completed over Easter.</li> <li>- Stirling road, opposite where the Enterprise Zone, will not be able to be called Stirling Road as it then connects to Links Road before becoming Stirling Road again.</li> <li>- Action: NW to share Dean's contacts who has been involved in naming some streets in Phase 2.</li> </ul>	

	<ul style="list-style-type: none"> <li>- LM suggested liaising with SCDC colleagues given the proximity to the Enterprise Zone. <b>Action: EC to discuss with colleagues.</b> It will be important to involve the Town Council too.</li> </ul>	
7.4	<p>Works to the old golf course entrance</p> <ul style="list-style-type: none"> <li>- Highways have provided an estimate to complete the works which includes closing off the entrance and to resolve drainage and surfacing.</li> <li>- LM stated that as there is no obligation for this to be delivered it would be out of scope for the Escrow account. LM stated that this discussion sits with CCC &amp; U&amp;C. U&amp;C need to wait until their finishing works programme is complete to understand if the programme of works has come under budget, but this is unlikely.</li> <li>- <b>Action: Katherine happy to get a quote for the works from their contractor so it can be compared.</b></li> </ul>	
8.0	Community bookings	
8.1	<p>Voi</p> <ul style="list-style-type: none"> <li>- Voi have not been in further contact with U&amp;C regarding an licence agreement.</li> <li>- AWy stated that Voi are in Longstanton but there was no communication from Voi, CPCA or CCC.</li> </ul>	
8.2	<p>Junior Parkrun</p> <ul style="list-style-type: none"> <li>- Was not raised during the meeting but an update. U&amp;C/Greenbelt/Elite &amp; SCDC met Parkrun. U&amp;C have agreed a route in principle with the Parkrun team. Parkrun now need to apply for funding and then have a formal agreement with U&amp;C.</li> </ul>	
9.0	Homes England	
9.1	<ul style="list-style-type: none"> <li>- The half marathon was very successful.</li> </ul>	
9.2	<ul style="list-style-type: none"> <li>- Sisk are returning to site to complete their works. They have been due to return since January though. The works required to be completed are working on the foul drainage system on Stirling Road. Road closures haven't been ruled out so ideally this works will be completed during the school holidays. Sisk will lead on communications.</li> </ul>	

9.3	<ul style="list-style-type: none"> <li>- Claire Mills is organising a meeting 8<sup>th</sup> May to discuss parking arrangements for MBA as this is still causing a problem on Stirling Road during drop-off and collection.</li> </ul>	
10.0	<b>Next meeting: 20 May 2025 (a week earlier due to half-term)</b>	