

# Northstowe Phase 1 Open Space Management & Maintenance

## Steering Group Meeting

21 May 2024

Teams Meeting - Time: 12noon

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### Attendees

- (EC) Ellen Cox – Communication and Communities (chair)
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (LH) Lee Heykoop, Homes England
- (TP) Tam Parry, Cambridgeshire County Council
- (SF) Stuart Field, L&Q Estates

### Apologies

- (MS) Mihaela Stan, SCDC
- (SS) Stephen Sage, L&Q Estates
- (LH) Lee Hillam, SCDC - Principal Operations Manager, Environment Operations
- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (NW) Niki Wagstaff, Homes England

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
<b>1.0</b>	<b>Apologies received.</b>	
<b>2.0</b>	<b>Minutes and Actions of Previous Meetings</b>	
2.1	Notes of previous meeting were agreed.	
<b>3.0</b>	<b>Matters arising not picked up in later agenda items</b>	
<b>3.1</b>	<b>Hatton Road Cycle Way</b> <ul style="list-style-type: none"><li>- TP updated that County colleagues are working on this with L&amp;Q.</li><li>- LM asked if there will be a planning application. TP confirmed this will depend if it is on public highway land. If it isn't, a planning application will be required. The project manager will need to liaise with L&amp;Q.</li></ul>	
<b>3.2</b>	<b>Noticeboard</b> <ul style="list-style-type: none"><li>- <b>Action: EC to follow up with Greenbelt</b></li></ul>	

<b>3.3</b>	<b>Cycle connection between Phase 1 and 2</b>  <ul style="list-style-type: none"> <li>- Homes England have confirmed whilst the earthworks are taking place this connection will need to remain closed.</li> </ul>	
<b>4.0</b>	<b>Escrow Like Account</b>  <ul style="list-style-type: none"> <li>- No request this month.</li> <li>- Subsequent update: L&amp;Q have confirmed there are no other means to cover the remedial works to the street lights so the repairs will be covered by the Escrow account.</li> </ul>	
<b>5.0</b>	<b>Maintenance and Management Update – Greenbelt</b>	
5.1	<ul style="list-style-type: none"> <li>- RW/SS were not at the meeting. Following the discussion at last month’s meeting regarding how to cover the cost of replanting failed trees it was agreed for SCDC/Greenbelt/L&amp;Q to meet prior to the June meeting.</li> <li>- LH asked if it is worth having an analysis done on the trees which haven’t survived.</li> <li>- Greenbelt do a review a tree. <b>Action: EC to ask Robin what information they have already collated and then can review if more detail is required.</b> Greenbelt’s in-house arboriculturist will have kept a record on tree works carried out on site. It would be good to keep a joint arbor record across the whole site.</li> <li>- <b>Action: EC to follow up with Greenbelt if they have received any quotes yet for the works required for Kingfisher Pond. Greenbelt were prioritising the removal of the alder/reedmace first.</b></li> </ul> <p>Subsequent update from Robin – Greenbelt are collating the quotes received.</p> <ul style="list-style-type: none"> <li>-</li> </ul>	
<b>6.0</b>	<b>Western Park</b>	
<b>6.1</b>	Sports Pitches <ul style="list-style-type: none"> <li>- EC advised Greenbelt have asked Brookfield to reseed the grass pitches.</li> <li>- Container is being moved to it’s concrete base later today (21/05).</li> </ul>	EC
<b>6.2</b>	Connection with Magdalene Close <ul style="list-style-type: none"> <li>- Awy stated the Management Company for Magdalene Close has agreed to come to the June meeting. Action: AWy to update TP so he can feedback to colleagues.</li> </ul>	TP
<b>7.0</b>	<b>L&amp;Q Update on Works</b>	
7.1	<ul style="list-style-type: none"> <li>- LEAP 3 is now open. LEAP 4 not open yet as need to resolve the flooding.</li> </ul>	

	- Southern Greenway open. AWy commented how good it looked.	
<b>8.0</b>	<b>Lake</b> <ul style="list-style-type: none"><li>- No update</li><li>- Subsequent update: Gavin Elliott is now the Operational Manager for Bug Hunters Water for Anglian Water.</li></ul>	
<b>9.0</b>	<b>Community bookings</b> – no new requests	
<b>10.0</b>	<b>AOBs</b>	
<b>11.0</b>	Next meeting: Tuesday 25 June 12noon	

DRAFT