DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting 4 May 2023 Teams Meeting - Time: 10:00 am

Attendees

- (EB) Ellen Bridges, SCDC Communications and Communities (Chair)
- (MS) Mihaela Stan, SCDC Communications and Communities
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (SS) Stephen Sage, L&Q
- (LH) Lee Hillam, SCDC Principal Operations Manager, Environment Operations
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council

Apologies

- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (RW) Robin Waddell, Greenbelt
- (SF) Stuart Field, L&Q Estates
- (AS) Adam Shaw, Anglian Water
- (SC) Steve Carlaw, Anglian Water
- (NW) Nikki Wagstaff, Homes England

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IC= town council	PC=parish	COUNCII LPA=	=Local Planning	Authority Av	V = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	 Matters arising not picked up in later agenda items Escrow Like Account: All payments have now been received. Outstanding action: EB to create a spreadsheet detailing any expenses made. White lining has now begun. Will occur monthly after the grass cutting. 	EB
4.0	Greenbelt update	
4.1	General Update	
	 Prior to the meeting RW shared update dog signage with NTC which had the dog without the lead so it was clear that the signage doesn't mean owners have to have their dogs on lead Action: MN to confirm if happy with signage 	MN/RW

	 RW was not able to attend the meeting so RW to send separate update. EB to follow-up with RW on update and follow-up to some issues raised since the last meeting. Since the last meeting emails had been sent to Greenbelt regarding the Northern Greenway where there has been some waterlogging near the table tennis tables. SS confirmed on 3 May there was no water logging but will keep an eye on the area and monitor it. There has been a vast improvement since the drainage was installed and the water logging occurred a slightly different location. Potentially longer term a path may need to be installed due to the regular foot track through the LEAP. 	
5.0	Western Park	
5.1	 Container Licence agreement is with Greenbelt for approval. EB has received a quote for the container and to install the concrete base corners required. Total cost £4493. Hope to secure 75% funding from Football Foundation. Outstanding balance would be £1,123.25. EB asked the group if they would support the Open Space contribution cover. Those who attended the meeting were in support of the contribution and a sensible option. Action: NTC reps to provide thoughts. 	
5.2	Sports Pavilion	
	- Governance: Conversations have been had with Northstowe Town Council regarding the governance of the Sports Pavilion. Although NTC are interested in potentially managing the Sports Pavilion they would not be ready to take on the management when the construction is complete. SCDC will therefore be procuring for a provider to run the pavilion in interim basis. SCDC currently working with Strategic Leisure Limited, a Sport, Leisure and Physical Activity management consultancy company, to produce a specification for the Tender. Action: EB will share the specification with the Open Space Steering Group.	EB
5.3	Bowls Green	
	 Outstanding Action re. bowls gate: SS stated it could be possible but needs looking into and would also need to get a quote. 	SS
5.4	 3G They have been reports on social media of young people accessing the 3G through a whole in the fence. This has been shared with Greenbelt who were going to review. Action: RW to update on any actions taken. 	RW
5.5	 Water Logging The area between the MUGA and allotment has been reported as being water-logged. SS stated the area isn't usually wet but there had been a period of consistent rain at the time of reporting. It should drain quickly. The area has had remedial drainage and is working well in most instances. Do need to prep the area and seed it. The sport pitches have additional drainage hence they are not water logged. 	

5.6	Dog	
	- AW raised dogs on sports pitches. Would it be possible for there to	
	be designated dog area on the area behind the Western Sports	
	Pitches which is destined to be further sports pitches (expansion to	
	Western Park) in the future. Development is a long way so could	
	be a possibility. Action: MS was already considering this and will	MS
	raise with HE.	
	- LM stated a change of use would not be required. Homes England	
	would just need to agree.	
	 AW state a long-term solution does need some consideration 	
	though.	
6.0	L&Q update on works	
	- LEAP 3 and 4 and the Southern Greenway are on track, should be	
	complete end of May/beginning of June.	
7.0	Waterpark	
	- Anglian Water sent their apologies. They did confirm they have	
	emptied the poo bin next to the path leading from Stirling Road to	
	the Phase 1 lake. The bin was not on their map but it has now been	
	added.	
8.0	Hatton Road Ponds	
	- LLFA and LH have now met and discuss the holding capacity and	
	outflow levels. LH explained to LLFA the ponds behave as they	
	should have. Maintenance was discussed and LH explained the	
	steps SCDC are taking and liaising with L&q. LLFA have no major	
	concerns.	
	 Action: LM to liaise with SF on the next steps – uploading documents and so consulting LM would like sufficient time for 	LM
	documents and re-consulting. LM would like sufficient time for NTC and LPC to be able to comment.	
	 AW and SS thank LH for the work LH and his team continues to do 	
	to maintain the ponds. SS stated that moving forward the plan is to	
	landscape the area and potentially hand the area over to	
	Greenbelt, the ponds were in the original agreement. LH stated if	
	Greenbelt would like to engage in a conversation with SCDC LH	
	would be open to that.	
	- EB raised that a last month's meeting there was a discussion	
	regarding people parking by the Southern Pond and concerns	
	regarding the number of cars pulling in and out given the accidents	
	there have been this year on the B1050. Action: SS happy to erect	SS
	some new fencing, eventually there will be a gate.	
	- AW stated LPC would like people to be able to walk around the	
	ponds but the land is private at the moment. There was a	
	discussion how people access the ponds (from School Lane). TP	
	asked if LPC are planning on making the path from School Lane a	
	PROW. AW stated LPC are not actively considering this but would if	
	the future maintenance of the ponds is resolved.	
	- TP also enquired regarding the conversation about the cycle way.	
	SS stated these have been put on hold until we waited for	
	comments from LLFA and LM reinstated the focus has been	
	ensuring the plans match with what's built focus will then turn to	
	these other matters. The ponds were not due to be walking routes	
	but if there is a cycle route it is likely to encourage walkers too.	

9.0	CCTV Drains	
	 LM confirmed finally got agreement from BDW to share the results of the CCTV survey publicly. LM will share these with LEGG. LM confirmed it looks like the drainage system is working as it should have done. Remedial work has been taken place though. 	
9.0	Kingfisher Pond	
	 It was discussed that the water levels are higher than it was this time of year although needs to be reviewed if the water will drain away in the summer. PL raised at a NTC meeting EB and AW attended that he is drafting some thoughts regarding an action plan for Kingfisher Pond. He wishes to share this with resident ecologist and then share the thoughts with SS and RW. Action: EB to follow up with PL. 	EB
11.0	Cycle and footpath connections, incl.	
11.1	 Lighting columns have been installed. TP stated they have asked Homes England to instal the lighting connection for the lighting column at the busway crossing. SS has booked for the bus stops to be marked 15^h May. SS has also asked the contractor in mark the cycle lanes to state they are future cycle lanes with the word future followed by the cycle symbol. 	
11.0	Community bookings	
	- No community bookings	
13.0	АОВ	
	 Discussion regarding the Waterpark and the possibility of adding additional links into paths. Some informal footpaths have already been created. Group felt it would be worth reviewing all additional connection points in one go. SS did raise if there may be some negative reaction from some residents, but it was felt they would be a positive addition and there is scope to add them retrospectively. Discuss at future Steering Group when hopefully Anglian Water will be in attendance. 	