

DRAFT Notes

Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting

4 May 2023

Teams Meeting - Time: 10:00 am

Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (MS) Mihaela Stan, SCDC – Communications and Communities
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (SS) Stephen Sage, L&Q
- (LH) Lee Hillam, SCDC - Principal Operations Manager, Environment Operations
- (LM) Luke Mills, Greater Cambridge Shared Planning
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council

Apologies

- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (RW) Robin Waddell, Greenbelt
- (SF) Stuart Field, L&Q Estates
- (AS) Adam Shaw, Anglian Water
- (SC) Steve Carlaw, Anglian Water
- (NW) Nikki Wagstaff, Homes England

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	Apologies received.	
2.0	Minutes and Actions of Previous Meetings	
2.1	Notes of previous meeting with comments were agreed.	
3.0	Matters arising not picked up in later agenda items <ul style="list-style-type: none">- Escrow Like Account: All payments have now been received. Outstanding action: EB to create a spreadsheet detailing any expenses made.- White lining has now begun. Will occur monthly after the grass cutting.	EB
4.0	Greenbelt update	
4.1	General Update <ul style="list-style-type: none">- Prior to the meeting RW shared update dog signage with NTC which had the dog without the lead so it was clear that the signage doesn't mean owners have to have their dogs on lead Action: MN to confirm if happy with signage	MN/RW

	<ul style="list-style-type: none"> - RW was not able to attend the meeting so RW to send separate update. EB to follow-up with RW on update and follow-up to some issues raised since the last meeting. - Since the last meeting emails had been sent to Greenbelt regarding the Northern Greenway where there has been some waterlogging near the table tennis tables. SS confirmed on 3 May there was no water logging but will keep an eye on the area and monitor it. There has been a vast improvement since the drainage was installed and the water logging occurred a slightly different location. Potentially longer term a path may need to be installed due to the regular foot track through the LEAP. 	
5.0	Western Park	
5.1	<p>Container</p> <ul style="list-style-type: none"> - Licence agreement is with Greenbelt for approval. - EB has received a quote for the container and to install the concrete base corners required. Total cost £4493. Hope to secure 75% funding from Football Foundation. Outstanding balance would be £1,123.25. EB asked the group if they would support the Open Space contribution cover. Those who attended the meeting were in support of the contribution and a sensible option. Action: NTC reps to provide thoughts. 	
5.2	<p>Sports Pavilion</p> <ul style="list-style-type: none"> - Governance: Conversations have been had with Northstowe Town Council regarding the governance of the Sports Pavilion. Although NTC are interested in potentially managing the Sports Pavilion they would not be ready to take on the management when the construction is complete. SCDC will therefore be procuring for a provider to run the pavilion in interim basis. SCDC currently working with Strategic Leisure Limited, a Sport, Leisure and Physical Activity management consultancy company, to produce a specification for the Tender. Action: EB will share the specification with the Open Space Steering Group. 	EB
5.3	<p>Bowls Green</p> <ul style="list-style-type: none"> - Outstanding Action re. bowls gate: SS stated it could be possible but needs looking into and would also need to get a quote. 	SS
5.4	<p>3G</p> <ul style="list-style-type: none"> - They have been reports on social media of young people accessing the 3G through a hole in the fence. This has been shared with Greenbelt who were going to review. Action: RW to update on any actions taken. 	RW
5.5	<p>Water Logging</p> <ul style="list-style-type: none"> - The area between the MUGA and allotment has been reported as being water-logged. SS stated the area isn't usually wet but there had been a period of consistent rain at the time of reporting. It should drain quickly. The area has had remedial drainage and is working well in most instances. Do need to prep the area and seed it. The sport pitches have additional drainage hence they are not water logged. 	

9.0	CCTV Drains <ul style="list-style-type: none"> - LM confirmed finally got agreement from BDW to share the results of the CCTV survey publicly. LM will share these with LEGG. LM confirmed it looks like the drainage system is working as it should have done. Remedial work has been taken place though. - 	
9.0	Kingfisher Pond <ul style="list-style-type: none"> - It was discussed that the water levels are higher than it was this time of year although needs to be reviewed if the water will drain away in the summer. - PL raised at a NTC meeting EB and AW attended that he is drafting some thoughts regarding an action plan for Kingfisher Pond. He wishes to share this with resident ecologist and then share the thoughts with SS and RW. Action: EB to follow up with PL. 	EB
11.0	Cycle and footpath connections, incl.	
11.1	<ul style="list-style-type: none"> - Lighting columns have been installed. - TP stated they have asked Homes England to instal the lighting connection for the lighting column at the busway crossing. - SS has booked for the bus stops to be marked 15^h May. SS has also asked the contractor in mark the cycle lanes to state they are future cycle lanes with the word future followed by the cycle symbol. 	
11.0	Community bookings <ul style="list-style-type: none"> - No community bookings 	
13.0	AOB <ul style="list-style-type: none"> - Discussion regarding the Waterpark and the possibility of adding additional links into paths. Some informal footpaths have already been created. - Group felt it would be worth reviewing all additional connection points in one go. SS did raise if there may be some negative reaction from some residents, but it was felt they would be a positive addition and there is scope to add them retrospectively. Discuss at future Steering Group when hopefully Anglian Water will be in attendance. 	