

## DRAFT Notes

### Northstowe Phase 1 Open Space Management & Maintenance Steering Group Meeting

6 April 2023

Teams Meeting - Time: 10:00 am

#### Attendees

- (EB) Ellen Bridges, SCDC – Communications and Communities (Chair)
- (AWy) Cllr Andrew Wycherley, Longstanton Parish Council
- (RW) Robin Waddell, Greenbelt
- (LM) Luke Mills, Greater Shared Planning
- (TP) Tam Parry, Northstowe Transport Planner, Cambridgeshire County Council
- (SF) Stuart Field, L&Q Estates
- (MM) Cllr Majdi Mgaidia, Northstowe Town Council
- **Anglian Water**

#### Apologies

- (MN) Mark Nokkert, Clerk, Northstowe Town Council
- (SS) Stephen Sage, L&Q
- (LH) Lee Hillam, Principal Operations Manager – Environment Operations, SCDC

TC= town council PC=parish council LPA=Local Planning Authority AW = Anglian Water

	Notes	Action
1.0	<b>Apologies received.</b>	
2.0	<b>Minutes and Actions of Previous Meetings</b>	
2.1	Notes of previous meeting with comments were agreed.	
3.0	<b>Matters arising not picked up in later agenda items</b> <ul style="list-style-type: none"><li>- Escrow Like Account: All payments have now been received. <b>EB to create a spreadsheet detailing any expenses made.</b> Open Space Steering Group will approve any expenditure. SF reminded LM the payments made will come off the overall cost cap.</li><li>- £180k will be set aside for revenue funding.</li></ul>	EB
4.0	<b>Greenbelt update</b>	
4.1	General Update <ul style="list-style-type: none"><li>- Has shared dog signage with NTC. EB updated the group that MN had stated NTC members were happy with the signage. EB suggested amending the sign to have the dog without the lead so it was clear that the signage doesn't mean owners have to have their dogs on lead if they can keep them under control without needing to. <b>Action: RW to update information and share with MN/EB.</b></li></ul>	RW

	<ul style="list-style-type: none"> <li>- Greenbelt have been putting their legal team under pressure for their agreement with L&amp;Q to be signed so subsequent agreements such as the container licence can be signed.</li> <li>- Grass cutting: MM enquired about the grass cutting if we have a long period of dry weather again this year. RW confirmed that the first couple of cuts will be set high to avoid yellowing and tearing. As the season progresses the setting will then be lowered. Greenbelt has also been liaising with Brookfield regarding the white lining. Brookfield has the dates of when the grass will be cut so the white lining can take place within a couple of days after grass cutting.</li> <li>- MM also enquired about the treatment of the sports pitches. RW confirmed there are range of treatments required including weed and feed, hallow tining and rolled.</li> </ul>	
<b>5.0</b>	<b>Western Park</b>	
5.1	<p>Container</p> <ul style="list-style-type: none"> <li>- Licence agreement is with Greenbelt for approval. Greenbelt pressing legal team for agreement with L&amp;Q to be signed so subsequent agreements can be signed.</li> </ul>	RW
5.2	<p>Sports Pavilion</p> <ul style="list-style-type: none"> <li>- Sports Pavilion governance discussions are on-going.</li> <li>- EB stated that conversations had previously been had about reunifying the sports pitches and be good to get the group's formal thoughts. L&amp;Q have stated they are happy for the sports pitches to be reunified with the pavilion if the quality of the sports pitches can be assured.</li> <li>- RW stated Greenbelt always took on the 3G with the understanding they were a holding option and have also since realised the grass could be taken out of the agreement too and understand the benefits of reunifying the grass pitches too with the pavilion.</li> <li>- Further discussion to be had when an operator is chosen.</li> <li>- In summary there were no objections to reunifying the Sports Pavilion and sports pitches and integrating the revenue from and the maintenance costs for the sports pitches with the business model for the pavilion. A licence agreement would be required with L&amp;Q, Greenbelt and Operator as Greenbelt currently have 7 years left on their agreement with L&amp;Q but RW stated Greenbelt wouldn't have any objections to this.</li> <li>- The agreement would also ensure that the operator manages the pitches in accordance with the management and maintenance strategy which was approved.</li> <li>- SF did ask how the grass pitches will be managed given it will be hard to stop people just using the grass pitches without booking it. EB stated a conversation would need to be had with the operator how this is managed but if a club wishes to formally use the facilities/have a match then they would need to book the facilities and as a result would have access to the container/pavilion.</li> </ul>	

	<ul style="list-style-type: none"> <li>- AW also stated that in Longstanton the rec is recognised as a football/cricket pitch and there are never any problems. The only challenge there will be in Northstowe is residents have been used to the open space for so long.</li> </ul>	
5.3	<b>Bowls Green</b> <ul style="list-style-type: none"> <li>- <b>Outstanding Action: SS stated it could be possible but needs looking into and would also need to get a quote.</b></li> </ul>	SS
6.0	<b>L&amp;Q update on works</b> <ul style="list-style-type: none"> <li>- SF had no updates.</li> </ul>	
7.0	<b>Waterpark</b> <ul style="list-style-type: none"> <li>- Anglian Water sent their apologies, but EB hopes AW will send a rep at the May meeting.</li> </ul>	
8.0	<b>Hatton Road Ponds</b> <ul style="list-style-type: none"> <li>- LM liaising with LH and LLFA on information L&amp;Q have recently submitted. Officer at LLFA has recently been on leave but LM now chasing for a meeting to take place.</li> <li>- Information will then be published online and LM hopes to agree with L&amp;Q a timeline long enough for NTC and LPC to comment as given the history LM is keen to allow them to comment.</li> <li>- On a separate matter AWy mentioned that a number of people are now parking by the small pond to Bar Hill and then walking their dogs which isn't allowed. Should probably be gated and fenced.</li> <li>- <b>Action: SF to look into what could be possible.</b></li> </ul>	SF
9.0	<b>CCTV Drains</b> <ul style="list-style-type: none"> <li>- Since the last meeting BDW has completed another CCTV survey and results will be shared with SCDC in due course. LM has request they be shared ahead of the LEGG meeting taking place w/c 12 April and have also asked for them to be shared with Town/Parish Council.</li> </ul>	
9.0	<b>Kingfisher Pond</b> <ul style="list-style-type: none"> <li>- PL was planning to meet with the local resident to discuss ecological plan. This meeting has still not taken place but is an outstanding issue.</li> <li>- MM asked why the decision was to meet with the local resident made. AWy explained this resident has certain thoughts on the pond and has lots of expertise.</li> <li>- AWy stated this is a very overdue action.</li> <li>- The pond is completely different now to how it was when planning was approved but any management and maintenance ideas would still need be shared with SCDC for approval.</li> <li>- <b>Action: MM to raise with NTC</b></li> </ul>	MM
11.0	<b>Cycle and footpath connections, incl.</b>	
11.1	<b>Bus Shelters</b> <ul style="list-style-type: none"> <li>- No update on the lighting columns (path to P&amp;R). They should have been installed by now so must have been a problem sourcing the lights.</li> </ul>	

	<ul style="list-style-type: none"> <li>- TP also stated meeting with colleague to discuss the lighting column at the busway crossing.</li> <li>- Liaising with SS on marking the bus stops, waiting for some dry weather.</li> </ul>	
<b>11.0</b>	<p><b>Community bookings</b></p> <ul style="list-style-type: none"> <li>- Market Licence Agreement – Greenbelt require further information from Mark such as which stalls will require power.</li> </ul> <p><b>Action: RW to liaise with MN</b></p>	RW/MN
<b>13.0</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>- EB asked Steering Group if Niki Wagstaff looking at Estate Management at Homes England could join future meetings to understand what issues/items are discussed. Steering group agreed.</li> <li>- SF updating appendices given the Management and Maintenance Strategy is a working document and some elements are now out of date. <b>Action: SF to share with LM when ready and then share with the Steering Group.</b></li> </ul>	SF

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