

## Northstowe Town Council Budget 2021-2022

	£	Notes
<b>Administration</b>		
Salaries, NIC, Pension, Expenses	£ 52,785.80	Town Clerk & support staff
Data Protection Fee	£ 35.00	Statutory requirement.
Staff & Councillor training	£ 2,500.00	15 x Councillors & Clerk
Office equipment	£ 300.00	Set-up of new office
IT software & support	£ 350.00	Accounts software.
Insurance	£ 500.00	Statutory requirement.
Annual Subscriptions	£ 800.00	CAPALC, SLCC & CAMBS ACRE
PAYE Software & Support	£ 200.00	
Office Admin/supplies/books.	£ 300.00	Office supplies.
Office & mobile Phone/Internet	£ 1,000.00	Mobile & Internet costs
Chairman's Allowance	£ 100.00	
<b>Finance</b>		
Audit Fees (Internal & External)	£ 900.00	Statutory requirement
Bank charges	£ 180.00	Unity Trust bank quarterly charge
<b>Legal</b>		
Solicitor fees/specialist advice/consultants	£ 3,000.00	Required to assist with transfer of assets/VAT implications
<b>Communications &amp; PR</b>		
Newsletters/Publications	£ 500.00	Newsletters & Flyers
Website/Email address support and annual costs	£ 500.00	Council website & email box for councillors & Staff.
Community Engagement events	£ -	
Recruitment of Town Clerk	£ 320.00	NALC £125 and SLCC £195.00 (Non-member rates, adverts on their websites)
<b>Grants</b>		
LG Act 1972 s137.	£ -	
<b>Office Services</b>		
Office space hire/Council Chamber	£ 1,500.00	Hire of Town Clerk office space, and council chamber

**Highways**

Street furniture (Noticeboards)	£	-	
B1050/Station Road verges (Longstanton) £202pa.	£	202.00	£202 per annum to be paid to Longstanton PC.

**Council/Community Projects**

£	-	External funding
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**Contingency**

£	500.00	To allow for any unknown expenditure at time of setting budget.
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**TOTAL £66,472.80****Transfer from Longstanton Parish Council.**

At the time of setting the budget, the amount to be transferred from Longstanton Parish Council was yet to be established. It is now thought it will be in the region of £30,000.00. This money will be held by Northstowe Town Council as a general reserve fund, and to support any budget line with £0.00 expenditure if required by the Town Council.

**2020-2021 Expeniture**

South Cambridgeshire District Council and the Northstowe Interim Council worked hard to ensure that the cost to residents in Northstowe was as minimal as it could be, whilst ensuring that the Northstowe Town Council had financial resources to establish the administration of the council.

It is also noted that prior to 1st April 2021, some of the set up costs have been covered by South Cambs District Council, for example:

Interim Clerk salary, pre-councillor training, website and email set up, set up of the bank account and recruitment of the Town Clerk.

**The Precept for 2021-2022 was set at £66,472.80**