

Cost Centre	Cost Code	Budget 2022-'23 (£)	Budget 2021-'22 (£)
EXPENDITURE			
Civic and Democratic Representation	Election costs	£ 2,500.00	£ -
	Regalia - Mayor's Chain and Badge of Office	£ 1,200.00	£ -
	Costs for purchasing equipment for Operation London Bridge and similar Civic ceremonies and events	£ 250.00	£ -
	Chairman Allowance	£ 100.00	£ 100.00
	SUB TOTAL	£ 4,050.00	£ 100.00
Administration	Town Clerk/RFO Salary	£ 43,715.00	£ 42,042.50
	Assistant Clerk	£ 11,250.00	£ -
	Employer Pension Contributions [Clerk/RFO]	£ 2,623.00	£ 1,261.28
	Employer Pension Contributions [Assistant Clerk]	£ 675.00	£ -
	Employer NIC Contributions [Clerk/RFO]	£ 3,523.50	£ 5,802.02
	Employer NIC Contributions [Assistant Clerk]	£ 889.00	£ -
	Employee Expenses	£ 500.00	£ -
	PAYE Software & Support	£ 120.00	£ 200.00
	Staff Training [Clerk & RFO]	£ 1,000.00	£ 2,500.00
	Staff Training [Assistant Clerk]	£ 700.00	£ -
	Councillor Training & Expenses	£ 2,300.00	£ -
	Telephone and Internet	£ 250.00	£ 1,000.00
	Data Protection	£ 40.00	£ 35.00
	Office Equipment [Photocopier - scanner - printer]	£ 850.00	£ 300.00
	Office - Equipment [Furniture]	£ 1,000.00	£ -
	Office equipment [IT Equipment]	£ 1,800.00	£ -
	IT Software and Support	£ -	£ 350.00
	IT Software and Support [IT Overhaul]	£ 1,100.00	£ -
	Insurance	£ 400.00	£ 500.00
	Annual Subscriptions	£ 1,600.00	£ 800.00
	Office admin/supplies	£ 600.00	£ 300.00
	Storage costs	£ 585.00	£ -
	CAPALC - Interim Clerk	£ -	£ 3,680.00
	Admin support (7 hours)	£ -	£ -
Community Support (30 hours)	£ -	£ -	
	SUB TOTAL	£ 75,520.50	£ 58,770.80
Finance	Audit Fees	£ 880.00	£ 900.00
	Bank charges	£ 100.00	£ 180.00
	SUB TOTAL	£ 980.00	£ 1,080.00
Legal	Solicitor/consultants	£ 3,500.00	£ 3,000.00
	SUB TOTAL	£ 3,500.00	£ 3,000.00

Communications & PR	Communications	£	250.00	£	500.00
	Branding and NTC logo development	£	-	£	-
	Marketing costs for Events and Markets Committee	£	600.00	£	-
	Website/Email address support	£	950.00	£	500.00
	Recruitment Advertisement	£	320.00	£	320.00
	SUB TOTAL	£	2,120.00	£	1,320.00
Grants	Section 137	£	2,000.00	£	-
		SUB TOTAL	£	2,000.00	£
Office Services	Hire of Office space/Council Chamber	£	3,000.00	£	1,500.00
		SUB TOTAL	£	3,000.00	£
Highways	Street furniture (Noticeboards)	£	-	£	-
	Station Road verges (Longstanton)	£	202.00	£	202.00
		SUB TOTAL	£	202.00	£
Community Projects	Council/Community Events	£	5,000.00	£	-
	Market Management	£	1,200.00	£	-
	Assets for Events - PPE for Councillors and staff	£	600.00	£	-
	Assets for Events - Gazebos	£	2,000.00	£	-
	Assets for Events - Replacement and Maintenance of Town Council assets	£	300.00	£	-
	SUB TOTAL	£	9,100.00	£	-
Contingency	Contingency	£	500.00	£	500.00
		SUB TOTAL	£	500.00	£
			EXPENDITURE - TOTAL	£	100,972.50
INCOME	PRECEPT (Raised by 5% against '21-'22)	£	88,250.86	£	66,472.80
	Sponsorship Developers - Xmas tree & events	£	2,000.00	£	-
		INCOME - TOTAL	£	90,250.86	£
RESERVES	GENERAL RESERVE (Longstanton PC Transfer of fund)	£	33,953.68	£	33,953.68
	EARMARKED RESERVE / S106 Contributions - 21-22 & 22-23 [Town Boards Contribution]	£	21,589.50	£	-
	EARMARKED RESERVE / S106 Contributions - 21-22 [Community Endowment]	£	11,010.00	£	-
		RESERVES - TOTAL	£	66,553.18	£
			NET INCOME OVER EXPENDITURE	-£	10,721.64
			Movement from General Reserve	£	10,721.64