

ASSET	Quantity	Year obtained	Purchase Price £1 if gifted or information not available.	Insurance Value	Condition  Good/ Fair/ Poor	Notes
1 Office furniture - storage cabinet Metal cage with four separate, lockable 2 compartments	1	Unknown	£1	£440	Fair	Bought by Longstanton PC for Northstowe. Dimensions are: H: 1.88m; W: 0.80m; D: 0.41m). Key is missing? - TBC
3 Morelock Mobile Speed Indicator device	1	2020	£1	£1,650	Good	Donation, spare from local construction company
4 Charger for mobile speed sign battery	1	2020	£1	£110	Good	Transferred from Longstanton PC to Northstowe TC in April 2021
5 Giant Christmas Baubles	32	2019	£1	£220	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021 Bought by Longstanton PC for Northstowe; bought for 2019 Christmas tree. At latest count (23 March 2022): 6 large Golden; 11 medium golden; 8 large red; 7 medium red
6 Christmas tree Star	1	2019	£1	£22	Fair (assumed)	Bought by Longstanton PC for Northstowe; bought for 2019 Christmas tree
7 10 m long, outdoor static & strobe Christmas Lights - Pro Series strings 230V - each	18	2018	£1	£935	Fair	Bought by Longstanton PC for Northstowe; Transferred from Longstanton PC to Northstowe TC in April 2021. 20 originally - checks carried out in Nov. '22 have shown that two that were outside on fence of the Wing for several years are beyond repair; rest in working order.
8 230V Pro series extension cables XT05/10 230V Pro series extensions to connect light strings	3	2018	£1	£33	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021. Originally from xmasdirect.co.uk
9 to electricity points	2	2018	£1	£22	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021.
10 Christmas Lights - nets Gewiss GW64010 16A two-way connector (max 11 3500W)	2	2018	£1	£165	Fair (assumed)	Bought by Longstanton PC for Northstowe; Transferred from Longstanton PC to Northstowe TC in April 2021. Checked Nov. '22 and are in working order
12 16A plug and cable; and x2 extension cables	1	2021 or before	£1	£44	Fair (assumed)	
13 Various equipment	3	2021 or before	£1	£55	Fair (assumed)	
14 Remembrance wreath	N/A	2021 or before	£1	£40	Fair	x2 green tarpaulin; 1 bag with long black plastic tube; Akora alligator clips x12 Bought by NTC in Nov. 2021. £20 as donation to Poppy Appeal. Re-used in Nov. '22, intention to re-use every year, where possible.
15 Litter picker (Streetmaster pro 33, 82cm long)	1	2021	£20	£22	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021. 15 still brand-new in boxes in The Wing; 26 Revd Beth Cope's home address, used for litter picking events - NB: Note, Oct 2021: 1 is damaged.
16 Litter picker (Streetmaster, extra long)	1	2021	£1	£33	Good	Transferred from Longstanton PC to Northstowe TC in April 2021.
17 Hoops (for litter picking)	26	2021	£1	£343	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021
18 Hi Vis Vests	26	2018	£1	£143	Good	Transferred from Longstanton PC to Northstowe TC in April 2021. Note: all have on back the text 'Longstanton Parish Council - Community Volunteer'
19 Pairs of gloves (for litter picking)	15	Unknown	£1	£66	Fair	Transferred from Longstanton PC to Northstowe TC in April 2021
20 Laptop (HP)	1	2021	£1	£880	Good	Purchased by funds allocated by South Cambs DC to set up Northstowe TC for Interim Clerk
21 Dell keyboard and mouse	1 (each)	2021	£1	£28	Good	Donation from Premier Resources, via SCDC Community Development Officer
22 Mobile phone	1	2021	£1	£55	Fair	Purchased by funds allocated by South Cambs DC to set up Northstowe TC for Interim Clerk. Has crack in screen, otherwise ok.

23 Laminator (A4)	1	2021	£1	£33 Good	Donation from former Cllr Gamon/NB: agreed to be passed on to community group were NTC to purchase a bigger one.
24 General Office Stationary	N/A	2021-2	£80	£88 Good	Magazine holders; lever arch files; scissors; various small items
25 St John's Ambulance First aid kit	1	2021	£59.99	£66 Good	Purchase date: 27.11.2021, bought via Amazon. As yet unused. Paid through staff expenses Clerk.
26 Books	2	2021	£280.00	£250 Good	12th edition Arnold-Baker on Local Council Administration, as well as NALC, 'Local Councils Explained' purchased by funds allocated by South Cambs DC to set up Northstowe TC for Interim Clerk. New edition (13th ed.) of Arnold Baker on Local Council Administration purchased on 9th Nov. 2022 (£131.99).
27 4ft White plastic table, foldable	4	2022	£1	£280 Fair	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
28 Bolero Fold-up Plastic Chair	8	2022	£1	£350 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
29 36l storage box with lid	3	2022	£1	£30 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.. At NSC being used for Warm Hub
30 Cable Guard - approx. 1m (with striped black and yellow tape)	1	2022	£1	£25 Fair	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
31 Orange Extension Lead - single plug and socket	1	2022	£1	£20 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
32 Short, white Extension lead	1	2022	£1	£8 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
33 Small Cones	1	2022	£1	£8 Fair	Donated in May 2022 by the CCC's former Lateral Flow Test Team. Being used for monthly winter markets. Originally obtained x2 cones - one has disappeared from The Green in Dec. '22 when in use for Xmas lights
34 First Aid Kit Large	1	2022	£1	£25 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team. Being used for monthly winter markets
35 Hi-Viz Asst Sizes (one has with print covid warnings)	2	2022	£1	£11 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
36 Small Clock/Alarm/Timer Rubber surround	2	2022	£1	£10 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
37 Umbrellas Black Sports - Large	4	2022	£1	£60 Good	Donated in May 2022 by the CCC's former Lateral Flow Test Team.
38 Inkjet Printer Canon PIXMA G4511	1	2022	£269.99	£270 Good	Purchase date: 11.06.2022.
39 Black mourning armbands (x3 Medium; x2 Large)	5	2022	£36.27	£37 Good	Purchase date: 10.09.2022.
40 Alcam FCP 5m Rubber Floor Cable Protector/Cable Cover w/Visible yellow stripes & 15x8 mm Cable Channel	1	2022	£24.98	£25 Good	Purchase date: 11.11.2022
41 Powermaster 981201 Extension Lead 16A 230V 14m 3 Pin	1	2022	£19.52	£20 Good	Purchase date: 11.11.2022
42 16 Amp Plug to 13 Amp 1-Gang IP54 Outdoor Weatherproof Socket Adaptor - PCE Blue - Heavy Duty H07RN-F Rubber Cable - 16A - 13A Adapter Converter Lead (1 Metre)	2	2022	£38.92	£39 Good	Purchase date: 11.11.2022
43 Eclipse 1.8l thermos	1	2023	£1.00	£15 Good	Purchase date: 03.01.2023; reimbursed via Cambridgeshire ACRE grant scheme for Warm Hub
44 Andrew Jones 3l airpot hot water dispenser	3	2023	£1.00	£96 Good	Donated by Cambridgeshire ACRE, via its Warm Hub grant scheme. Received on 07.02.2023.
<b>TOTAL</b>			<b>£865</b>	<b>£8,414</b>	

**NOTES:**

1. Assets are defined as land, buildings, vehicles, plant and equipment.

2. The Assets on this Register will have their insurance costs reviewed every three year as a minimum; in practice this is normally carried out annually, as part of annual insurance quotation process.
3. Purchase price: excludes VAT where this is being reclaimed from HMRC.
4. Insurance Value: This is the estimated current replacement value; calculated as such: Same as previous column in first year; then inflationary increase added each year thereafter (last increase calculated at 10% inflation).

**ASSET REGISTER - NORTHSTOWE TOWN COUNCIL**

**PRESENTED TO NORTHSTOWE TOWN COUNCIL MEETING: 28th March 2023 - adopted by resolution (item 257/22-23(2))**

**ASSET REGISTER NEXT TO BE REVIEWED: 23rd May 2023 and/or March 2024**