

## **NORTHSTOWE TOWN COUNCIL – Events and Markets Committee**

**Wednesday 17<sup>th</sup> November 2021, 8:00 – 9:30 pm**  
**The Wing, Pathfinder School, Northstowe**

To all members of the **Events and Markets Committee**, you are hereby **summoned** to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Signed: *Mark Nokkert* 11<sup>th</sup> November 2021

Mark Nokkert, Town Clerk & Responsible Financial Officer to Northstowe Town Council  
townclerk@northstowetowncouncil.gov.uk 07724588949

Public and Press are welcome to attend. Members of the public wishing to speak in public participation, please email the Town Clerk to register your request before 5pm on the day of the meeting. Please note you may only speak in relation to an item on the agenda; you will be given a maximum of 3 minutes to speak, under the standing item 'Public Participation'.

Due to ongoing Coronavirus restrictions, and the limited capacity of the venue, it may mean that public attendance at the meeting will be limited. Any restrictions (at the time of the meeting) will be in place. If you have any symptoms of Covid-19, please do not attend the meeting. It is strongly recommended that facemasks must be worn by all members of the public.

**Members** 8 - Cllr Oluwasanya (Chair), Cllr Bros Sabria (Vice-Chair), Cllr Benedicic, Cllr Delip, Cllr Littlemore, Cllr Males, Cllr Susarla, Cllr Van Der Meijden.  
**Quorum:** 4 Members.

### **A G E N D A**

#### **26/21-22 APOLOGIES**

- 1) To receive any apologies for absence received prior to the meeting.

#### **27/21-22 DECLARATIONS OF INTEREST**

- a) Councillors to declare any pecuniary or personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

#### **28/21-22 PUBLIC PARTICIPATION**

- a) To adjourn the meeting for up to 15 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- b) To reconvene the meeting.

#### **29/21-22 MINUTES OF THE COMMITTEE MEETING OF 6<sup>th</sup> OCTOBER 2021**

- 1) To approve the minutes of the meeting of the Events and Markets Committee held on 6<sup>th</sup> October 2021 as a true record of that meeting.

#### **30/21-22 UPDATES ON RESOLUTIONS/ITEMS FROM PREVIOUS MEETINGS**

- 1) For information - To receive updates from the Clerk on the following items;
  - a) 31/21-22 Remembrance Sunday (14<sup>th</sup> Nov. 2021).
  - b) 32/21-22 (1-4) Christmas Tree purchase & Light Switch-On event (04<sup>th</sup> Dec. 2021).
  - c) 32/21-22 (5) [Northstowe Winter Festival – website/events promotion]

**31/21-22 NORTHSTOWE RUNNING FESTIVAL EVENTS**

- 1) To receive a presentation from Marcin Lis, Founder & Managing Director of Northstowe Running Festival Events Ltd., running festival events planned in Northstowe, to be followed by questions from Councillors and a discussion around potential Northstowe Town Council involvement.

**32/21-22 MARKET DEVELOPMENT**

- 1) To receive a verbal update from Cllr Bros Sabria on progress made by the Market Development Working Group.

**33/21-22 MEMBERSHIP OF OFFICIAL BODY - MARKET OPERATORS' ASSOCIATION**

- 1) To receive a report from the Market Development Working Group on different options to join associations of market operators, with a Motion from Cllr Bros Sabria (report and Motion shared with Cllrs. in advance of the meeting).
- 2) To recommend to Full Council to approve the annual membership of the National Association of British Market Associations (NAMBA).
- 3) To recommend to Full Council to make use of the discounted price for NAMBA membership for the period November 2021-March 2023.

**34/21-22 TERMS OF REFERENCE WORKING GROUP**

- 1) To receive a verbal update on progress made by the Terms of Reference Working Group.

**35/21-22 BUDGET FINANCIAL YEAR 2022-'23**

- 1) To receive a report from the Clerk summarising budget proposals from the Committee (report shared with Cllrs. in advance of the meeting).
- 2) To discuss proposed cost headings and expenditure, and decide on recommendation for inclusion in the Council's budget for '22-'23.

**36/21-22 ITEMS FOR INFORMATION**

- a) To receive information from Clerk: Launch of Visit South Cambs website, [www.visitsouthcambs.co.uk](http://www.visitsouthcambs.co.uk) (see email).

**37/21-22 DATES OF NEXT MEETINGS**

- a) Full Council meeting Wed 24<sup>TH</sup> November at 7PM.
- b) Events and Markets Committee Wed 1<sup>st</sup> December at 87PM.

For all NTC Council and Committee meetings, see [www.northstowetowncouncil.gov.uk](http://www.northstowetowncouncil.gov.uk)