

NORTHSTOWE TOWN COUNCIL – Events and Markets Committee

Tuesday 4th January 2021, 7PM
The Wing, Pathfinder School, Northstowe

To all members of the **Events and Markets Committee**, you are hereby **summoned** to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Signed: **Mark Nokkert** 23rd December 2021
Mark Nokkert, Town Clerk & Responsible Financial Officer to Northstowe Town Council
townclerk@northstowetowncouncil.gov.uk 07724588949

Public and Press are welcome to attend the meeting. Members of the public wishing to speak in public participation, please email the Town Clerk to register your request before 5pm on the day of the meeting. Please note you may only speak in relation to an item on the agenda; you will be given a maximum of 3 minutes to speak, under the standing item 'Public Participation'.

Due to ongoing Coronavirus restrictions and therefore the restricted capacity of the venue, it is likely that public attendance at the meeting will be limited. Any restrictions (at the time of the meeting) will be in place and made clear on arrival. If you have any symptoms of Covid-19, please do not attend the meeting. It is strongly recommended that all Councilors and members of the public take a Lateral Flow Test beforehand and wear facemasks when not speaking.

Members 8 - Cllr Oluwasanya (Chair), Cllr Bros Sabria (Vice-Chair), Cllr Benedicic, Cllr Delip, Cllr Littlemore, Cllr Males, Cllr Susarla, Cllr Van Der Meijden.
Quorum: 4 Members.

A G E N D A

38/21-22 APOLOGIES

- 1) To receive any apologies for absence received prior to the meeting.

39/21-22 DECLARATIONS OF INTEREST

- a) Councillors to declare any pecuniary or personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

40/21-22 PUBLIC PARTICIPATION

- a) To adjourn the meeting for up to 15 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- b) To reconvene the meeting.

41/21-22 MINUTES OF THE COMMITTEE MEETING OF 17th NOVEMBER 2021

- 1) To approve the minutes of the meeting of the Events and Markets Committee held on 17th November 2021 as a true record of that meeting.

42/21-22 UPDATES ON RESOLUTIONS/ITEMS FROM PREVIOUS MEETINGS

- 1) For information - To receive updates from the Clerk on the following items;
 - a) 32/21-22 Christmas Tree purchase & Light Switch-On event (04th Dec. 2021).

43/21-22 TERMS OF REFERENCE

- 1) To receive a report from the Committee's Terms of Reference Working Group, including a proposal for updated texts for the Council's Terms of Reference and Scheme of Delegation.
- 2) To discuss the proposed texts.
- 3) To approve the redrafted texts for the Council's Terms of Reference and Scheme of Delegation, and to present these to Full Council for a final decision.

44/21-22 MARKET DEVELOPMENT WORKING GROUP

- 1) To receive a verbal update from Cllr Bros Sabria on progress made by the Market Development Working Group.
- 2) To approve for the Working Group to invite members of the public to join, where it is deemed necessary for its functioning.

45/21-22 CHRISTMAS LIGHT SWITCH ON EVENT 2022

- 1) To consider a motion from Cllr Oluwasanya for the Town Council to adopt the Christmas Light Switch-On event as a regular, annual event that it leads on in collaboration with other community groups.
- 2) To consider setting up a Sub-Committee or Working Group in early spring 2022, with Councillors allocated to work together with the Clerk and with partner organisations on collectively developing a programme for the 2022 Light Switch-On event.
- 3) To consider setting the date for a Light Switch-on for Saturday 3rd December 2022.

46/21-22 NORTHSTOWE REMEMBRANCE DAY - ACT OF REMEMBRANCE

- 1) To consider a motion from Cllr Oluwasanya for the Northstowe Remembrance Day to be adopted by the Town Council as an annual event in which the Council plays a supporting role to the Pathfinder Church leading on it.

47/21-22 NORTHSTOWE HALF MARATHON AND FULLSCOPE APRIL 2022

- 1) To consider ongoing Town Council endorsement for Northstowe Running Festival Events Ltd./Marcin Lis' work.
- 2) To consider Town Council endorsement for the new Northstowe Half Marathon and Fullscope 5K events planned for Sunday 24th April 2022, [Home - Northstowe Half Marathon](#), and for the Town Council to be listed as official 'partner'.

48/21-22 QUEEN'S JUBILEE 2022

- 1) To consider the Town Council's involvement in the Queen's Jubilee year celebrations.

49/21-22 NORTHSTOWE DAY

- 1) To consider the Town Council's involvement in 'Northstowe Day' on Sat. 14th May 2022, when it will have been five years since the first residents moved in (11th May 2011).

50/21-22 DATES OF NEXT MEETINGS

- a) Full Council meeting Wed 26th January 2022 at 7PM.
- b) Events and Markets Committee Tue 1st February 2022 at 7PM.

For all NTC Council and Committee meetings, see www.northstowetowncouncil.gov.uk