

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE

Tuesday 22nd February 2022, 7-8PM
The Wing, Pathfinder School, Northstowe

To all members of the Finance and Governance Committee, you are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below:

Signed: *Mark Nokkert* 17th February 2022

Mark Nokkert, Clerk & Responsible Financial Officer to Northstowe Town Council
e-mail: townclerk@northstowetowncouncil.gov.uk Tel. 07724588949

Public and Press are welcome to attend the meeting. Members of the public wishing to speak, it is appreciated if you could email the Town Clerk to register your request before 5pm on the day of the meeting. You may speak, for a maximum of 3 minutes, under the standing item 'Public Participation' in relation to items on the agenda.

Due to the ongoing Coronavirus situation, the Town Council may limit public attendance at the meeting. Any restrictions at the time of the meeting will be made clear on arrival. If you have any symptoms of Covid-19, please do not attend the meeting. It is recommended that all attending take a Lateral Flow Test beforehand and wear a facemask, unless exempt.

MEMBERS 6 - Cllr Castelino (Chair), Cllr Benedicic (Vice-Chair), Cllr Gamon, Cllr Littlemore, Cllr Owen, Cllr Panvekar.
QUORUM: 4 Members.

A G E N D A

52/21-22 APOLOGIES

- 1) To receive any apologies for absence received prior to the meeting.

53/21-22 DECLARATIONS OF INTEREST

- a) Councillors to declare any pecuniary or personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

54/21-22 PUBLIC PARTICIPATION

- a) To adjourn the meeting for up to 15 minutes to allow members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- b) To reconvene the meeting.

55/21-22 MINUTES OF PREVIOUS COMMITTEE MEETING

- 1) To approve the minutes of the meeting of the Finance and Governance Committee held on 18th January 2022 as a true record of that meeting.

56/21-22 FINANCE

1) TO APPROVE BANK STATEMENTS AND BANK BALANCES

- i) 31st January 2022.

2) TO APPROVE EXPENDITURE

RETROSPECTIVE APPROVAL OF PAYMENTS MADE – DIRCET DEBITS:

- i) TPT Pensions Trust - pension contributions, period 9th Aug. '21 - 31st Jan. '22 £2,422,66

APPROVAL OF NEW PAYMENTS:

- ii) CAPALC – Chairmanship training x5 Cllrs on 15th Feb 2022 £250.00
- iii) Salary Town Clerk – February 2022 (payment date 23/02/'22) £2,510.90
- iv) HMRC – period 6 Jan – 5 Feb 2022 £1,149.49

3) INCOME RECEIVED

For Information:

- i) Sponsorship Christmas tree – House by Urban Splash (Received 7TH Feb. '22) £500.00

4) TO RECEIVE SUMMARY OF RECEIPTS AND PAYMENTS REPORT

57/21-22 FINANCIAL PROCEDURES

1) QUARTERLY CHECKS

For information:

- i) Report on quarterly financial check, for Q3 of '21-'22, carried out by Cllr Males on 1st February 2022.

58/21-22 GRANT POLICY

- 1) To receive and discuss a draft Grant Awarding Policy.
- 2) To approve the Grant Awarding Policy and recommend to Full Council for adoption.

59/21-22 DATES OF NEXT MEETINGS

Full Council: Wed 23rd February 2022 at 7PM

Finance and Governance Committee: Tue 15th March 2022 at 7PM

Full Council: Wed 30th March 2022 at 7PM

For all Council meetings, see www.northstowetowncouncil.gov.uk