

To all members of the **Events and Markets Committee**, you are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below:

NORTHSTOWE TOWN COUNCIL - EVENTS AND MARKETS COMMITTEE

Tuesday 2nd APRIL 2024, 7:00 – 8:30 PM

The Cabin, Northstowe; Assembly Room 2
[1, The Green, Pathfinder Way, Northstowe CB24 1FD]

Signed: *Mark Nokkert*

26th March 2024

Mark Nokkert, Clerk & Responsible Financial Officer to Northstowe Town Council
townclerk@northstowetowncouncil.gov.uk 077245 88949

We always welcome members of the public or press to any of our Council meetings.

If you wish to speak at our standard 'Public Participation' item [you may speak for up to 3 mins. in relation to any item(s) on this agenda], please request a speaking slot with the Clerk before the meeting starts.

Members 7 - Cllr Susarla (Chair); Cllr Delip (Vice-Chair); Cllr Bros Sabria; Cllr Greef;
Cllr Kinnera; Cllr Males; Cllr Nikoro.

Quorum: 4 Members.

A G E N D A

55/23-24 APOLOGIES FOR ABSENCE (Standing Item)

- a) To receive apologies for absence received prior to the meeting.

56/23-24 DECLARATIONS OF INTEREST (Standing Item)

- a) Councillors to declare any pecuniary or personal interest in any items on the agenda.
b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chair if they wish to speak on the matter during public participation.

57/23-24 PUBLIC PARTICIPATION (Standing Item)

- a) To adjourn the meeting for up to 15 mins. to allow members of the public, and Councillors declaring a prejudicial interest, to address the meeting in relation to business to be transacted at this meeting.
b) To reconvene the meeting.

58/23-24 MINUTES OF PREVIOUS COMMITTEE MEETINGS (Standing Item)

- 1) To approve the minutes of the meeting of the Events and Markets Committee held on 9th January 2024 as a true record of that meeting (attached).

59/23-24 MARKET DEVELOPMENT WORKING GROUP

- 1) To decide to stop the activities of the Market Development Working Group, and for the Market Manager to work directly with relevant Councillors and partners instead (motion paper attached).

60/23-24 PURCHASE OF MARKET MATERIALS

- 1) To decide to purchase further signs for the weekly markets, to improve on road safety measures (motion paper attached; quote shared with Cllrs.).
2) To decide to have x2,000 new A5 flyers printed for the market (motion paper and draft flyer attached).

61/23-24 ITEMS FOR INFORMATION – MARKET DEVELOPMENT & DELIVERY

- 1) [Further to item 53/23-24(1), Events and Markets Committee 9th Jan. '24]: Update from staff on land use agreements with SCDC and Greenbelt for use of The Green for the weekly markets.
2) [Further to item 53, 23-24(3), Events and Markets Committee 9th Jan. '24]: Update from staff on traders signing the Terms and Conditions for trading.
3) [Further to item 53, 23-24(6), Events and Markets Committee 9th Jan. '24]: Update from relevant Councillors on progress against outstanding actions re: market logo competition.
4) NMTF Young Traders – Northstowe market requested to consider hosting in future.

62/23-24 ITEMS FOR INFORMATION - EVENTS

- 1) [Further to item 51/23-24, Events and Markets Committee 9th Jan. '24]: Update on Christmas Switch-On planning - plans from other organisations.
- 2) Events in Northstowe coming up:
 - Sat. 15th June '24: The Great Big Community Litter Pick Event (part of The Great Big Green Week).
 - Sat. 22 June '24: Midsummer Festival – organisers: Northstowe Hub and Northstowe Arts.
 - Sat. 18th May '24: Sports Pavilion Activation Event - organiser: Elite Sports.
 - Sat. 15th June '24: Great Big Green Week – Sat.; organisers: SCDC with partners.
 - Sat. 22 June '24: Midsummer Festival – Sat.; organisers: Northstowe Hub & Northstowe Arts.

63/23-24 DATES OF NEXT MEETINGS (Standing Item)

To note;

- Events and Markets Committee: Tue 2nd April 2024, 7-8:30 pm; venue: The Cabin, Northstowe.
[Final versions of motions & papers to be received by 21/03 at the latest].
- Full Council meeting: Tue 23rd April 2024 (7-9 pm); venue: The Cabin, Northstowe.
[Final versions of motions & papers to be received by 13/04 at the latest]
- For all Council meetings and annual meeting schedule, see www.northstowetowncouncil.gov.uk