

To all members of the **Finance and Governance Committee**, you are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below:

NORTHSTOWE TOWN COUNCIL - FINANCE AND GOVERNANCE COMMITTEE

Tuesday 15th APRIL 2025, 7 – 8 pm

The Cabin, Northstowe (1, The Green; Pathfinder Way; Northstowe CB24 1FD; Assembly Room 2)

Signed: *Mark Nokkert*

10th April 2025

Mark Nokkert, Clerk & Responsible Financial Officer to Northstowe Town Council
townclerk@northstowetowncouncil.gov.uk 077245 88949

We always welcome members of the public or press to any of our Council meetings.

If you wish to make use of our 'Public Participation' item, please request a speaking slot with the Clerk before the meeting [you may speak for up to 3 minutes in total, in relation to any item(s) on this agenda].

MEMBERS: 5: Cllr Castelino (Chair); Cllr Benedicic (Vice-Chair); Cllr Littlemore; Cllr Oluwasanya; Cllr Owen.
QUORUM: 3 Members.

A G E N D A

01/25-26/FG APOLOGIES (Standing Item)

To record apologies for absence received prior to the meeting.

02/25-26/FG DECLARATIONS OF INTEREST (Standing item)

- a) Councillors to declare any pecuniary or personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chair if they wish to speak on the matter during public participation.

03/25-26/FG PUBLIC PARTICIPATION (Standing item)

- a) To allow members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to business to be transacted at this meeting (maximum 3 minutes per person; up to 15 minutes in total).

04/25-26/FG MINUTES OF PREVIOUS COMMITTEE MEETINGS (Standing Item)

- 1) To approve minutes of the 21st January 2025 Finance & Governance Committee meeting as a true record (attached).
- 2) To approve minutes of the 18th February 2025 Finance & Governance Committee meeting as a true record (attached).
- 3) To approve minutes of the 18th March 2025 Finance & Governance Committee meeting as a true record (attached).

05/25-26/FG FINANCE (Standing Item)

1) BANK STATEMENTS & BALANCES

- i) To receive Bank Statements for 31st March 2025 (shared with Cllrs).
- ii) To approve, and for the Chair to sign, the Bank Reconciliation for 31st March 2025 (attached).

2) RECEIPTS AND PAYMENTS REPORTS

- i) To receive the Receipts and Payments Report, dated to 31st March 2025 (attached).
- ii) To receive a Quarterly Flexed Budget Report, for Q4 of 2024-25 (JAN-MAR) (attached).
- iii) To receive summary overviews for 2024-25: Summary by cost centre; Statement of accounts; Bank account summary (attached).

3) INCOME

- i) To receive **Supporting document A** for an overview of income received (attached).

4) EXPENDITURE

- i) To approve retrospective and new payments; see **Supporting document A** for payments overview (attached).
- ii) To allocate 2 Councillors to sign paperwork for afore-mentioned payments and to carry out bank authorisation.

06/25-26/FG DATES OF NEXT MEETINGS (Standing item)

- a) Finance & Governance Committee: Tue 20th May 2025, 7-8 pm; The Cabin, Northstowe.
[Final versions of motions & papers to be received by 10/054 at the latest].
- b) Extraordinary Full Council: Tue 22nd April 2025, 7-9 pm; The Cabin, Northstowe.
[Final versions of motions & papers to be received by 11/04 at the latest].

For all Town Council meetings, see www.northstowetowncouncil.gov.uk