

To all Members of the Finance, Governance and Planning Committee, you are hereby *summoned* to attend for the purpose of considering resolving business to be transacted at the meeting as set out below:

NORTHSTOWE TOWN COUNCIL - FINANCE, GOVERNANCE AND PLANNING COMMITTEE
Tuesday 15th JULY 2025, 7 – 9 pm

The Cabin, Northstowe (1, The Green; Pathfinder Way; Northstowe CB24 1FD; Assembly Room 2)

Signed: *Mark Nokkert*

9th July 2025

Mark Nokkert, Clerk & Responsible Financial Officer to Northstowe Town Council
townclerk@northstowetowncouncil.gov.uk 077245 88949

We welcome members of the public or press to any of our Council meetings. If you wish to make use of the 'Public Participation' item, please request a speaking slot with the Clerk before the meeting [you may speak for up to 3 minutes in total, in relation to any item(s) on this agenda].

MEMBERS: 9: Cllr Owen (Chair); Cllr Littlemore (Vice-Chair); Cllr Benedicic; Cllr Birr-Pixton; Cllr Castelino; Cllr Hughes; Cllr Hunter; Cllr Kinnera; Cllr Oluwasanya.

QUORUM: 4 Members.

A G E N D A

13/25-26/FGP APOLOGIES (Standing Item)

- 1) To record apologies for absence received prior to the meeting.

14/25-26/FGP DECLARATIONS OF INTEREST (Standing item)

- 1) To declare any pecuniary or personal interest in any items on the agenda.
- 2) To declare any prejudicial interest in any items on the agenda and to inform the Chair if Councillors wish to speak on the matter during public participation.

15/25-26/FGP PUBLIC PARTICIPATION (Standing item)

To allow members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to business to be transacted at this meeting (for up to 15 minutes in total; maximum 3 minutes per person).

16/25-26/FGP MINUTES OF PREVIOUS COMMITTEE MEETINGS (Standing Item)

- 1) To receive draft minutes of the 17th June 2025 Finance & Governance Committee meeting and to resolve to accept these as a correct record (attached).

17/25-26/FGP GRANT APPLICATION

- 1) To receive a grant application received from Northstowe Hub CIO, for a grant request of £1,000 towards the costs for hosting the Baby Hub new parents and carers support group (application shared with Cllrs.). *The applicant is planning to be present at the meeting to answer any questions.*
- 2) To consider the grant application.
- 3) To decide on the grant application and grant amount requested.

18/25-26/FGP FINANCE (Standing Item)

1) BANK STATEMENTS & BALANCES

- i) To receive Bank Statements for 30th June 2025 (shared with Cllrs).
- ii) To approve, and for the Chair to sign, the Bank Reconciliation for 30th June 2025 (attached).

2) RECEIPTS AND PAYMENTS REPORTS

- i) To receive the Receipts and Payments Report, dated to 30th June 2025 (attached).
- ii) To receive a Quarterly Flexed Budget Report, for Q1 of 2025-26 (Apr-Jun) (attached).

3) INCOME

- i) To receive **Supporting document A** for an overview of income received (attached).

4) EXPENDITURE

- i) To approve retrospective and new payments; see **Supporting document A** for payments overview (attached).
- ii) To allocate 2 Councillors to sign paperwork for afore-mentioned payments and to carry out bank authorisation.

19/25-26/FGP PLANNING APPLICATIONS (Standing item)

To consider submitting consultation responses to the following planning applications:

Application details can be accessed via the South Cambs. Planning Portal.

i)	Information	S/2011/14/NMA11 Northstowe Phase 2 Station Road Longstanton Cambridgeshire. Non-material amendment on application S/2011/14/OL to vary condition 12 (Lifetime Homes) for Phase 2 of the current Northstowe Development. https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/2011/14/NMA11 <i>Determination deadline: 10th July 2025.</i>
ii)	Information	20/02171/NMA1 Northstowe Phase 3A Rampton Road Longstanton Cambs. Non material amendment of planning permission 20/02171/OUT for Minor wording amends to Condition 10, 51 and 60. https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/02171/NMA1 <i>Determination deadline: 8th July 2025.</i>
iii)	Consultation	25/02421/ADV Northstowe Rampton Road Longstanton. Retention of 1no non-illuminated sign on the B1050 advertising Taylor Wimpey developments in Cambridge. https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02421/ADV <i>Consultation deadline: 25th July 2025/ determination deadline: 15th August 2025</i>

20/25-26/FGP APPLICATIONS WHERE NORTHSTOWE TC PROVIDED COMMENTS AND A PLANNING DECISION HAS BEEN MADE SINCE (Standing item)

	Application	Comments by resolution at NTC meeting	Decision G. C. Planning Service
i)	25/01458/HFUL 40 Villa Road Northstowe Cambridgeshire. Use of garage as an outbuilding and erection of a single storey side extension to outbuilding. https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/01458/HFUL	<u>Planning Committee 20th May 2025, 14/24-25/PL(iii)</u> [Northstowe Town Council objected with comments]	Decided on 10 th June 2025: Permission granted (subject to conditions)
ii)	25/01604/FUL Northstowe Phase 1 Western Park Kingfisher Close, Northstowe. Installation of a Swift tower and bird boxes. https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/01604/FUL	<u>Planning Committee 20th May 2025, 14/24-25/PL(iii)</u> [Northstowe Town Council submitted comments]	Decided on 25 th June 2025: Permission granted (subject to conditions)

21/25-26/FGP CONSULTATIONS / SURVEYS (Standing item)

To consider providing a response to the following consultations;

- 1) South Cambridgeshire District Council – Local Government Reorganisation Survey for Stakeholders.
Consultation deadline: 20th July 2025.

[Sub-items 2-4 were deferred at 10/25-26/FGP, committee meeting 17th June 2025]:

- 2) UK Government, Improving the implementation of biodiversity net gain for minor, medium and brownfield development.

Deadline for responses: COP 24th July 2025.

- 3) UK Government, Biodiversity net gain for nationally significant infrastructure projects.

Deadline for responses: COP 24th July 2025.

- 4) UK Government, Reform of planning committees: technical consultation.

Deadline for responses: COP 23rd July 2025.

[Sub-items 5-6 were deferred to the FGP committee at 7/25-26/FC, Full Council 24th June 2025]:

- 5) Public Rights of Way Hierarchy Engagement - Cambridgeshire County Council (email & docs. shared with Cllrs.).
Deadline for responses: 31st July 2025.

- 6) The Great Collaboration (www.greatcollaboration.uk) – Request for input into survey to understand what town and parish councils around East Anglia are already doing: <https://forms.gle/4m5TK5AkPSDBhFJ59>. (email & document, as well as draft responses from Cllr Bros Sabría shared with Cllrs.).
No specific deadline for responses.

- 7) SCDC – Licensing Team. Application for a mobile street trading consent (including for within Northstowe). Trading name: Verrecchia's; Type of vender: Ice Cream Van. (email and document shared with Cllrs.).
Deadline for comments: 23 July 2025.

22/25-26/FGP UPDATES/ITEMS FOR INFORMATION

[Updates to items from 11/25-26/FGP, committee meeting 17th June 2025]:

- 1) Quarterly financial checks; update on checks carried out on financial documentation 2024-25 Qs1-4 (report from Cllr Birr-Pixton shared with Cllrs.) NB: motion for proposed changes to checks is to follow at a later meeting.
- 2) Planning Training for the Town Council: offer from the Greater Cambridge Planning to Northstowe Town Council; in-person session now scheduled for 17th July 2025, 18:30 – 20:00.
- 3) Update on work towards proposing a name for the currently unnamed stretch of road to the north of The Green which connects the B1050 and Links Lane (latest emails from Urban and Civic shared with Cllrs.).

23/25-26/FGP DATES OF UPCOMING MEETINGS (Standing item)

- a) Full Council: Tue 22nd July 2025, 7-9 pm; The Cabin, Northstowe CB24 1FD.

[Final versions of motions & papers to be received by 12/07 at the latest].

- b) Finance, Governance and Planning Committee: Tue 16th Sept. 2025, 7-9 pm; The Cabin, Northstowe CB24 1FD.

[Final versions of motions & papers to be received by 06/09 at the latest].

For all NTC meetings, see www.northstowetowncouncil.gov.uk