

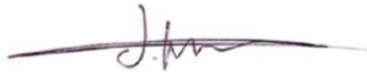
To all Members of the Finance, Governance and Planning Committee, you are hereby *summoned* to attend for the purpose of considering and resolving business to be transacted at the meeting as set out below:

NORTHSTOWE TOWN COUNCIL - FINANCE, GOVERNANCE AND PLANNING COMMITTEE

Tuesday 18th November 2025, 7 – 9 pm

The Cabin, Northstowe (1, The Green; Pathfinder Way; Northstowe CB24 1FD; Assembly Room 2)

Yours sincerely,



Jack Turner BA. Hons. Cert.CilCA.

Locum Town Clerk and RFO.

Jack.turner@northstowetowncouncil.gov.uk

Date of Service: Thursday 13th November 2025

We welcome members of the public or press to any of our Council meetings. If you wish to make use of the 'Public Participation' item, please request a speaking slot with the Clerk before the meeting [you may speak for up to 3 minutes in total, in relation to any item(s) on this agenda].

MEMBERS: 9: Cllr Owen (Chair); Cllr Littlemore (Vice-Chair); Cllr Birr-Pixton; Cllr Castelino;
Cllr Hughes; Cllr Hunter; Cllr Kinnera; Cllr Oluwasanya; Cllr Cattaneo.

QUORUM: 4 Members.

A G E N D A

50/25-26/FGP APOLOGIES (Standing Item)

- 1) To record apologies for absence received prior to the meeting.

51/25-26/FGP DECLARATIONS OF INTEREST (Standing item)

- 1) To receive any Declarations of Interest and to approve any dispensations in relation to items on the agenda.

52/25-26/FGP PUBLIC PARTICIPATION (Standing item)

To allow members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to business to be transacted at this meeting (for up to 15 minutes in total; maximum 3 minutes per person).

53/25-26/FGP MINUTES OF PREVIOUS COMMITTEE MEETINGS (Standing Item)

- 1) To receive draft minutes of the 21st October 2025 Finance & Governance Committee meeting and to resolve to accept these as a correct record.

54/25-26/FGP FINANCE (Standing Item)

1) BANK STATEMENTS & BALANCES

- i) To receive Bank Statements to 31st October 2025.
- ii) To approve, and for the Chair to sign, the Bank Reconciliation to 31st October 2025.
- iii) To consider writing off a cheque for £100 owed from 2021, which has not cleared the bank.

2) RECEIPTS AND PAYMENTS REPORTS

- i) To receive the Receipts and Payments Report, dated to 31st October 2025.
- ii) To note the detailed budget summary as of 31st October 2025.
- iii) To note the balance of the Town Council's reserves as of 31st October 2025.

3) EXPENDITURE

- i) To approve retrospective and new payments; see expenditure ledger report for payments overview.

55/25-26/FGP PLANNING APPLICATIONS AND CONSULTATIONS (Standing item)

To consider submitting consultation responses to the following planning applications:

Application details can be accessed via the [South Cambs. Planning Portal](#).

- 1) GHNPRSMG - 104 New Dwellings, Land West Of Station Road, Longstanton.
- 2) Northstowe Phase 2C consultation.

56/25-26/FGP APPLICATIONS WHERE NORTHSTOWE TC PROVIDED COMMENTS AND A PLANNING DECISION HAS BEEN MADE SINCE (Standing item)

57/25-26/FGP UNITY CENTRE BOOKING SYSTEM.

- 1) To consider the quotation from Scribe for the booking system module for the current accounting system.

58/25-26/FGP BUDGET SETTING FOR THE 2026/2027 FINANCIAL YEAR

- 1) To review the draft budget plan for the 2026-2027 financial year.

59/25-26/FGP DATES OF UPCOMING MEETINGS (Standing item)

- a) Full Council: Tuesday 25th November 2025, 7-9 pm; The Cabin, Northstowe CB24 1FD.

[Final versions of motions & papers to be received by 18/11 at the latest].

- b) Finance, Governance and Planning Committee: Tue 9th December. 2025, 7-9 pm; The Cabin, Northstowe CB24 1FD.

[Final versions of motions & papers to be received by 02/12 at the latest].

For all NTC meetings, see www.northstowetowncouncil.gov.uk