

To all members of the **Personnel Committee**, you are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below:

NORTHSTOWE TOWN COUNCIL - PERSONNEL COMMITTEE
Tuesday 31st March 2026 6:30 PM
The Unity Centre, Northstowe, CB24 1FD.

Yours sincerely,

Carla Wilson

Carla Wilson.

Town Clerk and RFO.

townclerk@northstowetowncouncil.gov.uk

Date of Service: Wednesday 25th March 2026

We always welcome members of the public or press to any of our Council meetings.

If you wish to make use of our 'Public Participation' item, please request a speaking slot with the Clerk before the meeting [you may speak for up to 3 minutes in total, in relation to any item(s) on this agenda].

MEMBERS: 6: Cllr Hodgson (Chair); Cllr Littlemore (Deputy-Chair); Cllr Susarla; Cllr Birr-Pixton; Cllr Cattaneo; Cllr Rashid.

QUORUM: 3 Members.

A G E N D A

108/25-26/PER APOLOGIES (*Standing Item*)

- 1) To record apologies for absence received prior to the meeting.

109/25-26/PER DECLARATIONS OF INTEREST (*Standing Item*)

- 1) To receive any Declarations of Interest in relation to items on the agenda and to approve any dispensations for that item.

110/25-26/PER PUBLIC PARTICIPATION (*Standing Item*)

To allow members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to business to be transacted at this meeting (for up to 15 minutes in total; maximum 3 minutes per person).

111/25-26/PER To resolve to move into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the sensitive and/or commercial nature of business to be discussed under the below items.

112/25-26/PER STAFFING UPDATE

- 1) To consider any issues pertaining to staffing matters at Northstowe Town Council.
- 2) To consider any temporary changes to the Town Council's line management/reporting structure.

113/25-26/DATE OF NEXT MEETING.

- 1) To note that the next meeting of the Personnel Committee will be held on Tuesday 7th April 2026.