

## NORTHSTOWE TOWN COUNCIL

Minutes of the meeting of Northstowe Town Council, held 7pm, Wednesday 23<sup>rd</sup> June 2021, at The Secondary School.

Present:	Cllr Benedicic	Cllr Bros Sabria	Cllr Castelino
	Cllr Delip	Cllr Gamon	Cllr Harrison
	Cllr Littlemore	Cllr Males	Cllr Oluwasanya
	Cllr Owen (Town Mayor)	Cllr Panvekar	Cllr Pokala
	Cllr Susarla	Cllr Thompson	Cllr Van De Meijden

Public: 3 members of public.

### 26/21-22 APOLOGIES FOR ABSENCE

All members present.

### 27/21-22 DECLARATIONS OF INTEREST

Cllr Males	Agenda item: 32/21-22/2	Northstowe News
Cllr Bros Sabria	Agenda item: 38/21-22/1	Table Tennis tables
Cllr Delip	Agenda item: 32/21-22/2	Northstowe News

### 28/21-22 PUBLIC PARTICIPATION

No members of the public wished to speak during public participation.

### 29/21-22 MINUTES OF THE MEETING OF 20<sup>th</sup> May 2021

- 1) It was proposed by Cllr Males, seconded by Cllr Littlemore and **resolved that the minutes of the meeting of the 20<sup>th</sup> May 2021, are taken as a true record of the meeting, with one amendment. "that the maximum length of a meeting is 2 hours, any extension to be at the discretion of the Town Mayor in advance of the meeting"**.

### 30/21-22 MATTERS FOR INFORMATION ONLY

- 1) Plastic Free Community Status – Press release. – Noted.
- 2) Update on Gypsy, Roma, and Traveller training for Councillors. – Councillors have received an email with joining instructions for the training.

### 31/21-22 TO RECEIVE REPORTS FROM COUNTY & DISTRICT COUNCIL

- 1) Cllr Firouz Thompson – Cambridgeshire County Councillor.

The County Council report was noted, and Cllr Thompson gave the following additional information:

- The current level of covid-19 virus in the county is lower than the national average. There is an increase in younger people.
- Vaccines are now being offered to all 18+, and work is being done to communicate vaccine details for young people.

- Sydney Street in Cambridge is the closest drop-in vaccine centre. Cllr Thompson will investigate the possibility of a closer location. (Jon London offered The Wing).

2) Cllr Sarah Cheung Johnson & Cllr Malyon – South Cambs District Councillors.

The District Council report was noted. Cllr Cheung Johnson and Cllr Malyon were unable to attend the meeting.

It was noted that the Keepmoat development application was not going to a full planning committee, and questioned why not? The Clerk will pass this question on to the district councillors.

**32/21-22 TO RECEIVE REPORT FROM JON LONDON –SCDC COMMUNITY DEVELOPMENT OFFICER.**

1) To receive written report and short verbal update.

Jon London gave a verbal update with the additional information to his report.

- There are a further 18 occupants, giving a total of 847 occupied properties.
- The Wing is nearly back to a similar amount of activity, with some new hirers.
- Northstowe Town Council will be consulted on the Enterprise Zone and Local Centre, and this is due to be discussed at the community forum on the 14<sup>th</sup> July 2021.
- Agenda items for the forum include: Introduction from the Town Mayor, and County Councillor; Enterprise Zone and Local centre; Issues relating to road adoptions; Cycle land problems; planning updates; housing at Urban Splash.
- The electric cycle scheme – 1.5 bikes on average are being used per day, the Town Council will help to promote this scheme.
- Jon was asked to provide historical occupancy figures to show trends and forecasts, and to note Rampton Drive as part of the occupancy.
- There are no official opening hours for The Wing, it is used by some groups on a self-service key holder system, and the doors are open when Jon is on site. The café and library will be promoted at the end of Covid.

2) To consider the Northstowe News dissolution clause, in the event the Northstowe News is unable to continue.

Jon London informed the meeting that Northstowe News has been published by a variety of individuals and groups over the last few years. It is a valuable asset to the town. It is now going to be edited and published by a constituted group, which will give it a solid future. As part of the constitution will be a clause that in the event, that for any reason, the group is unable to continue the publication, it is then passed to Northstowe Town Council.

It was noted that the council wants to understand any potential liabilities, for example finance, where money has come from, any terms and conditions relating to money received via grants. Jon stated that he can put a clause into the constitution to state that any liabilities will not be passed onto the council.

It was agreed that Jon will re-visit this and provide more detail to the council for a future meeting.

### 33/21-22 FINANCE

- 1) To approve Bank statements and bank balances

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic **and resolved unanimously that the bank statements are approved.**

- i) 30<sup>th</sup> April 2021
- ii) 31<sup>st</sup> May 2021

- 2) To approve expenditure

It was proposed by Cllr Littlemore, seconded by Cllr Males and **resolved unanimously that the following payments are made:**

South Cambs DC	Interim Clerk Services (April)	£1,772.25
SLCC Enterprises Ltd	Town Clerk Advertising	£ 234.00
CAPALC	Chairman Training	£ 50.00
CAPALC	Councillor Training	£ 850.00

- 3) To receive Summary of Receipts and Payments report.

The Interim Clerk/RFO presented the summary report, and explained the detail of the report.

### 34/21-22 Planning Matters

- 1) 21/02310/REM. Phase 2B Northstowe Land South of Rampton Drift. Reserved matters application for 300 dwellings including affordable housing provision, non-residential floor space, landscaping, layout and scale following outline planning permission S/2011/14/OL.

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/02310/REM>

The Town Council has the following comments to make regarding the application:

Objections:

- Policy H10 in SCDC Local Plan – Clustering of affordable housing. The affordable area on the plan is all in one area, and not in keeping with policy H10. Affordable housing should be distributed more evenly around the site.
- The lifelong homes assessment only state typical, details of which plot numbers these relate to should be provided by the applicant.
- The plans do not show enough detail with regards to the equipment to be installed in the LEAP.
- The site phasing needs to be considered, to ensure that it pulls back from the existing properties in Rampton Drive, thus minimising disturbance.
- A Construction Environment and Management Plan has not been provided. Which means for example, dust mitigation will not be managed, this will have been a concern of Rampton Drift residents throughout the Phase 2 groundworks.

- Private parking lots have been marked on the plan as being managed by a management company. These should be part of the freehold of the properties.
- Highways that are not covered by S38 highway adoption within the site are also marked as being looked after by the management company, again this should be transferred as part of the freehold to the properties that they serve.
- The use of renewable energy is not ambitious, although in line with adopted SCDC policy. I.e. No provision for heat pumps, solar panels need placing in a more effective way. No provision stated for gas heating boilers to be converted to meet 2025 Government deadline.
- The application is not using the latest Water, drainage and ecology report.
- Building materials lack ambition, need to be more sustainable.

Support:

- Plans do show differing routes for construction and resident access, and the developer should be commended for this.

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **resolved unanimously to submit the objections and comments raised with a request that the applications goes to the full planning committee.**

- 2) 21/10958/FUL. Land South of Longstanton Road, Oakington and Westwick. Construction of a primary Electricity Substation.

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/01958/FUL>

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and resolved with 1 abstention that the council is in support of the application, noting that the security is good, but it needs to be highlighted that there is no approval on the connecting access road within the phase 3a application, and this needs to be considered when reviewing the phase 3a application.

- 3) **For Information only:** S/0045/19/COND10. Phase 1 Land Parcel H10 Pathfinder Way, Northstowe. – Submission of details required by condition 10 (Hard and soft landscaping) of permission S/0045/19/REM.

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/0045/19/COND10>

Application noted.

- 4) **To submit comments:** 21/02297/REM. Northstowe Phase 2. Rampton Road, Northstowe. – Reserved matters application for Strategic Engineering Elements in relation to Road 1G(A) (located within Phase 2 but to the southeast of Rampton Drift play area and south of the approved Phase 2a proposals) for landscaping and scale and details to partially discharge conditions 19 (drainage) and 23 (Landscape and design) of outline permission S/2011/14/OL.

<https://applications.greatercambridgeplanning.org>

It was proposed by Cllr Benedicic, seconded by Cllr Panvekar and resolved unanimously that the council is in support of the application, however the findings of

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the recent drainage report should be considered when determining the drainage discharge conditions.

**For Information only:** S/0065/20/NMA2. Phase 1. Land parcel H13 Pathfinder Way, Northstowe. – Non –material amendment on application S/0065/20/RM for replacement of Wiengerberger Forum grey brick with Camtech light grey handmade brick and replacement Wiengerberger Kemsley Yellow brick with Ibstock Sandringham Buff brick.

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/0065/20/NMA2>

Information noted.

- 5) **For Information Only:** S/0045/19/NMA3. Phase 1 Land parcel H10, Pathfinder Way – Non material amendment on application S/0045/19/RM for replacement of the Wiengerberger Trinity Cream Stock brick with Camtech Longthorpe brick.

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/0045/19/NMA3>

Information noted

- 6) **For Information Only:** S/2011/14/COND21. Northstowe Phase 2 Station Road, Longstanton. Submission of details required by condition 21 (SuDS Maintenance Plan) of outline permission S/2011/14/OL.

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/2011/14/COND21>

Information noted

- 7) **For Information Only:** S/3499/19/COND13. Northstowe phase 2A Stirling Road, Northstowe. Submission of details required by condition 13 (Landscape Specifications) of planning permission S/3499/19/RM

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/3499/19/COND13>

Information noted

- 8) **For Information only:** S/2011/14/COND52. Northstowe Phase 2A, Station Road. Submission of details required by condition 52 (Transport – Adoption Strategy) of outline permission S/2011/14/OL.

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/2011/14/COND52>

Information noted.

- 9) S/2011/14/NMA3. Information Only. Non-material amendments.

To receive information relating to the application from Andrew Thompson – Strategic Sites Team, Greater Cambridge Planning.

Mr Thompson informed the meeting that application S/2011/14/NMA3 (non-material amendments) has been withdrawn. The planning authority is expecting a re-

submission, and a discussion has been held regarding building height. The open space will remain in the same area, and 1.2 hectares, but just a different shape.

### **35/21-22 EAST WEST RAIL CONSULTATION**

- 1) To consider consultation and a response to East West Rail. (NTC has an extension in order to respond).

The council discussed the East West Rail in relation to:

- It's lack of sustainability
- Not enough consideration on the environment
- Not using electric trains.
- No cycle carriage provision
- No bio-diversity value, species will be in danger.
- Naming a Station 'Northstowe' when in fact it is in another village, with no public transport links between. No direct link to London, a change at Cambridge.
- Not enough information given in the proposal to make an informed decision.
- Height of embankments.
- Travel time and station locations.
- Minimal economic benefits to Northstowe.

It was proposed by Cllr Benedicic, seconded by Cllr Pokala and **resolved unanimously to not support the northern route for the reasons identified.**

### **36/21-22 REVD DR BETH COPE- SHORT PRESENTATION ON NORTHSTOWE YOUTH PARTNERSHIP**

- 1) To receive presentation and questions.

Revd Dr Beth Cope informed the meeting of the need to set up some youth provision for the town, and to look to the future when the town has 10,000 homes. It is suggested that a charity is formed 'Northstowe Youth Partnership' will full support from professionals in the field of youth work, and a link to the Town Council.

- 2) To consider a nominated member to work with the Youth Partnership with a regard to a Northstowe Town Council trustee.

It was proposed by Cllr Littlemore, seconded by Cllr Van Der Meijden and **resolved unanimously to amend the proposal to 'a nominated representative from the council to work with the group to set up the partnership'**

It was proposed by Cllr Littlemore, seconded by Cllr Owen and **resolved unanimously that Cllr Benedicic will represent the Town Council to enter into the discussions.**

The Interim Clerk will obtain the legal requirements regarding a Town Council trustee.

Revd Dr Cope was thanked for her work in relation to the proposals for youth work.

### **37/21-22 TO RECEIVE AND CONSIDER REPORTS FROM OUTSIDE MEETINGS**

1) South Cambs DC/Parish Cabinet meeting

Cllr Benedicic attended the meeting to represent the Town Council. There are key areas that the Town Council can get involved with.

- New growth fund.
- Promote newsletter on the Town Council website.
- Updates on the SCDC Local Plan.

2) Northstowe Support partnership meeting.

- A discussion took place regarding the official minutes of the meeting and the report to council from Cllr Delip. It was noted that it was the report to council that was on the council website with the meeting notes. A discussion will be held with CCC regarding what can/cannot be placed into the public domain, and the openness and transparency ethos that the Town Council wishes to work to.

3) Phase 1 Open Spaces Maintenance & Management Steering Group.

Cllr Bros Sabria attended the meeting to represent the Town Council, and provided a verbal report on key areas for the Town Council.

- Future discussions relating to the sports pavilion.
- Quality of the block at the park.
- Open spaces and equipment
- Opening of the northern greenway and waterpark (Mid July),
- Delivery and schedule of open spaces
- Greenbelt open space schedules.

It was also identified that residents don't know where to direct concerns, and therefore direct them to social media. It was agreed that a 'useful links' page on the website would help to direct residents to report concerns.

### **38/21-22 RE-LOCATION OF SCDC TABLE TENNIS TABLES.**

From the original suggestions given to South Cambs DC 6 were eliminated. Leaving Western Park, Northern Greenway and Pioneer Park.

The council discussed the options and it was proposed by Cllr Littlemore, seconded by Cllr Delip that the Northern Greenway is the preferred option. The Town Council

request that a full consultation is undertaken with residents prior to the final decision being made. It is noted that provision also needs to be made for litter bins.

Cllr Owen proposed to suspend standing orders to allow for the meeting to continue beyond the 2 hours, this was seconded by Cllr Littlemore and resolved unanimously.

### **39/21-22 CAMBS COUNTY COUNCIL - NOTICE OF ROAD CLOSURE.**

- 1) To consider proposal and submit any objections.

The closure information was noted, and no objections raised.

**It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda item 40/21-22 it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.**

### **40/21-22 RECRUITMENT OF TOWN CLERK**

It is noted that the council received 4 good applicants who were interviewed at round 1, and then those successful at this stage taken to a stage 2 interview, where they gave a presentation to the panel.

It was proposed by Cllr Thompson, seconded by Cllr Littlemore and **resolved unanimously to offer the position of Town Clerk to Mr Mark Nokkert. Contract details:**

**LC3 SCP 38 is the commencement salary, with an increase up the scale on the successful completion of CILCA.**

It was proposed by Mr Benedicic, seconded by Cllr Sursala and **resolved unanimously that the Town Council will use 'The Pension Trust Ethical Fund' managed by TPT Retirement Solutions as the Auto-enrolment pension scheme. (Defined contribution scheme). The contributions will be matched at 6% for the Employer and Employee.**

### **41/21-22 ITEMS FOR THE NEXT AGENDA.**

1. Boundary Commission Review.  
<https://boundarycommissionforengland.independent.gov.uk/2023-review/>
2. Park-Play. CEO Rick Jenner Re: Events for sports.
3. Northstowe and Longstanton Sustainability group
4. Enterprise Zone and Local Centre Consultation.

### **42/21-22 DIARY DATES**

5<sup>th</sup> July 2021 – 7pm – Councillor training. (Planning)  
8<sup>th</sup> July 2021 – 10am Open Space management & maintenance.  
14<sup>th</sup> July 2021 – 11.30am Arts Project Meeting.  
17<sup>th</sup> August 2021 – 1.30pm Northstowe Partnership meeting.

### **43/21-22 DATE OF NEXT MEETING.**

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Wednesday 28<sup>th</sup> July 2021.7.30pm in The Wing. Pathfinder School.

The meeting closed at 9.30pm.

Signed.....  
Town Mayor

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Date