

NORTHSTOWE TOWN COUNCIL

Minutes of the meeting of Northstowe Town Council held on Wednesday 25th August 2021, 7pm in The Wing, Pathfinder School, Northstowe.

Present: Cllr Benedicic Cllr Castelino Cllr Delip
Cllr Harrison Cllr Littlemore Cllr Oluwasanya
Cllr Owen (Town Mayor) Cllr Panvekar Cllr Pokala
Cllr Susarla Cllr Thompson Cllr Van Der Meijden

Public: Two members of public.
Cllr Sarah Cheung Johnson.

66/21-22 APOLOGIES FOR ABSENCE

Apologies were received and approved from Cllr Males and Cllr Bros Sabria.

67/21-22 DECLARATIONS OF INTEREST – No declarations to note.

68/21-22 PUBLIC PARTICIPATION

A resident spoke in relation to Agenda items: **70/21-22/1 and 78/21-22/1**

- With regard to the Kingfisher Pond Action Plan, the Environmental Impact is still not available. No application has been submitted to South Cambs District Council, and the District Council has admitted that it has not been carried out.
- Requested that the Town Council keeps an eye on planning applications to ensure that the application dates are met by the Shared Planning Service in relation to their clarification of the processed used to determine planning applications.

69/21-22 MINUTES OF THE MEETING OF 28th July 2021.

- 1) It was proposed by Cllr Littlemore, seconded by Cllr Sursala and **resolved unanimously to approve the minutes of the meeting of the 28th July 2021 as a true record of that meeting, with one amendment to correct a name.**

70/21-22 MATTERS FOR INFORMATION ONLY

- 1) Email from SCDC Re: Shared Planning Service and clarification of the process used. – Noted.

71/21-22 TO RECEIVE REPORTS FROM COUNTY & DISTRICT COUNCIL

- 1) Cllr Firouz Thompson – Cambridgeshire County Councillor. - The County Council report was noted,

Cllr Thompson updated the report:

- B1050. Each time the road is filled it dips again; this is due to the heavy vehicles turning.
- The Southern access road west is due to be opened in September.
- There has been some discussion to get housebuilders to be accountable for roads when houses are being built. The roads are due to be adopted in 2026, and there is a push to get them re-surfaced.
- Work started this week on the bridle way using surfacing that has not been used in the County before. The Local Access Forum will assess it once it is down,
- The barriers have been lifted at the A14 either side of the Barhill Bridge, making access easier.

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- 2) Cllr Sarah Cheung Johnson & Cllr Malyon – South Cambs District Councillors. – Deferred until later in the meeting.

72/21-22 FINANCE

- 1) To approve Bank statements and bank balances

It was proposed by Cllr Thompson, seconded by Cllr Van Der Meijden and **resolved unanimously that the bank statement is approved for 31st July 2021.**

- 2) To approve expenditure

The Interim Clerk informed members of the invoice relating to the overspend (£242.32) of the Interim Council budget in the previous financial year. This was due to the additional expenditure of the planning training organised by South Cambs DC and charged in full to the interim council.

It was proposed by Cllr Littlemore, seconded by Cllr Gammon and **resolved unanimously to approve the following payments.**

i) South Cambs DC	Interim Clerk Services (June 2021)	£2,226.00
ii) South Cambs DC	Overspend on Interim Budget	£242.32
iii) SLCC	Membership fee (Town Clerk)	£337.00
iv) Northstowe SC	Hire of Hall x 2	£330.00

- 3) To receive Summary of Receipts and Payments report.

The Interim Clerk/RFO presented the summary report, which was duly noted.

- 4) Smaller Authorities' Audit Appointments (SAAA). To consider if the Town Council wishes to opt out of the scheme and therefore appoint its own external auditor.

It was proposed by Cllr Owen, seconded by Cllr Delip and **resolved unanimously not to opt out of the scheme for external audit services.**

73/21-22 PLANNING MATTERS

1) Planning applications:

- a) **For Comments** 21/03350/REM. Sports Pavilion, Northstowe Phase 1.
Reserved matters application for access, appearance, landscaping, layout and scale for the construction of a single storey pavilion building to provide changing facilities for the sports pitches at Northstowe Western Park together with a club room for community use following outline planning permission S/0388/12/OL.

It was proposed by Cllr Benedicic, seconded by Cllr Thompson and **resolved unanimously that the Town Council supports the application with the following comments:**

- Clarity is required on the lighting specification for the carpark and round the pavilion. A plan is missing from the application.
- Additional consideration should be given to bio-diversity. I.e.:
 - A living roof.
 - Rainwater collection to flush toilets.
- Car Park – There is no provision to contain noise or litter.
- Impact assessment on local residents required.

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- Consideration for use of excess of electric generated. I.e.:
 - Battery storage for use of evening lighting of carpark and floodlights.
- b) **Information only** S/0388/12/COND12. Northstowe Phase 2, Station Road, Longstanton. Submission of details required by condition 12 (parts ii and iii) (Archaeology) of outline planning permission S/0388/123/OL. – Noted.

2) Greater Cambridge Biodiversity Supplementary Planning Document.

It was agreed that this is a large document, and difficult to ascertain what is brings that is new, as it feels like an amalgamation of other documents.

The Clerk was requested to question: What exactly is the Town Council being consulted on? And if there is any intention to hold sessions for councillors in order that the document can be explained.

This will be discussed again at the Planning Committee on the 14th September 2021.

74/21-22 TO RECEIVE AND NOTE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:

- a) Personnel Committee – 28th July 2021 – Noted.

75/21-22 TO RECEIVE AND CONSIDER REPORTS FROM OUTSIDE MEETINGS

- i) Report from Northstowe Phase 1 Open Space Management and Maintenance meeting of 5th August 2021 (Cllr Owen and Cllr Littlemore). – Noted.

It is also noted:

- The Water Park opened this week.
- The Northern Greenway fences are still in place. A check on the plans and what is reality requires looking at. Cllr Littlemore intends to undertake this prior to the planning committee meeting.
- Linden Homes play area is not quite ready yet.
- The next meeting is 2nd September 2021.

The Mayor invited Cllr Sarah Cheung Johnson (South Cambs DC) to give an update to her report.

Cllr Cheung Johnson was asked what Northstowe Town Council could do to support the Adult health service? Cllr Cheung Johnson informed the meeting that there is a Citizen Advice Bureau health worker for Northstowe, and also a Mobile Warden (Age UK).

The non-delivery of the Linden Homes LAP is frustrating for all concerned.

The Civic Hub is being co-ordinated by South Cambs DC, A best practice workshop has been attended providing useful information to officers and members. Meetings are taking place currently at officer level. The big question is health provision.

Cllr Owen stated that Northstowe Town Council must be part of the discussion and the Operating Business Model.

76/21-22 OPERATION LONDON BRIDGE

1. To consider procedure for Operation London Bridge

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The Town Clerk has provided a draft document on the procedure to mark the death of Head of State. This is based on the Policy of Longstanton Parish Council, (who previously covered the Northstowe parish).

It was proposed by Cllr Sursala, seconded by Cllr Gammon and **resolved unanimously to adopt the policy with the amendment to remove references to Prince Philip, Duke of Edinburgh.**

The Clerk will look into purchasing the books of condolence.

77/21-22 CHRISTMAS TREE

- 1) To receive presentation from Cllr Delip on ordering a Christmas tree by Northstowe Town Council.

Cllr Delip has obtained some prices for Christmas Trees, and Cllr Van Der Meijden informed the council that details have been obtained regarding from Barhill on hiring of trees.

All the information will be passed to the Town Clerk to ensure that financial regulations are adhered to. This will be discussed at the Events and Markets Committee, where a report will be provided.

78/21-22 KINGFISHER POND ACTION PLAN

- i) To consider and make comments on the Kingfisher Pond Action Plan in response to the HR Wallingford Report.

It is noted that:

- The action plan has been published in response to recent reports.
- It is felt that the ecology is an afterthought.
- No dates are given, everything is loose.
- No responsibility for getting things done has been identified.
- The adequate monitoring of water levels is not consistent.
- A glossary should be provided.
- A complete action plan should be provided, who, what, when.
- There is no clarity, specificity and accountably.

It was agreed that the council will consider a working party, specifically for Kingfisher Ponds, this will be discussed again at the September Full Council meeting.

79/21-22 NORTHSTOWE COMMUNITY NETWORKERS

- 1) To receive presentation from Cllr Delip on the Community Networkers.
- 2) To consider adding contact details of all community and club details on the Northstowe Town Council website.
- 3) To consider having an independent website for Northstowe Community Networkers, with a request for Northstowe Town Council to pay for the hosting and domain name.

Cllr Delip informed members of the work of the Community Networkers. They were established to collate the information of community groups and make this available for residents. The Community Networkers would like to either place this information onto the Northstowe Town Council website, or request funding to purchase a domain name.

It is noted that this is a complex issue, as a number of factors require consideration. I.e., Legalities, Resources, Finance and Risk.

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80/21-22 ITEMS FOR THE NEXT AGENDA.

- a) New Towns and Garden Cities. (Mr Hunter – September - TBC)
- b) Healthy New Town Strategy (C Gibbons, SCDC – October – TBC)
- c) Town Council to consider SCDC Enterprise Zone and Local Centre
- d) Park–Play. CEO Rick Jenner Re: Events for sports.
- e) Provision of Town Council Noticeboards
- f) Northstowe Neighbourhood Watch.

80/21-22 DIARY DATES

17th August 2021 – 1.30pm Northstowe Partnership meeting.

81/21-22 DATE OF NEXT MEETINGS.

Full Council: Wed 22nd September 2021 7-9pm; The Wing, Pathfinder School.
Planning Committee: Tue 14 September 2021 7-9pm; The Wing, Pathfinder School.
Finance & Governance Committee: Wed 15 September 2021 7-8pm; The Wing, Pathfinder School.
Events & Markets Committee: Wed 15 September 2021 8-9:30pm; The Wing, Pathfinder School.
Personnel Committee: Wed 22 September 2021 6-7pm; The Wing, Pathfinder School.

The meeting closed at 9.20pm

Signed.....
Town Mayor

Date.....